



BANGLADESH JUTE MILLS CORPORATION

বাংলাদেশ জুট মিলস কর্পোরেশন

Ref: 24.04.0000.204.99.007.26. ৪৪

Date: 15-02-2026

Meeting Notice

With reference to no 24.04.0000.204.99.007.26.81, Date: 05-02-2026 a Lease Proposal Opening Committee (POC) has been formed to open the Lease Proposals for the award of lease of state-owned Jute Mill (Co-operative Jute Mills Ltd. Polash, Narshingdi) of BJMC against 12th EoI Notification ref. no. 24.04.0000.204.99.007.25.19, Date: 08-01-2026 Opening of EoI Proposals is scheduled on 17-02-2026. Accordingly a meeting of Lease Proposal Opening Committee (POC) will be held on 17-02-2026 at 12.30PM (BST) in the BJMC Board room (4th Floor). Chairman, BJMC will be present in the meeting as a guest of honour. With the permission of the convener all the members of the committee are requested to attend the meeting.

Agenda:

1. Opening of EoI Proposals for the award of the lease of Co-operative Jute Mills Ltd. of BJMC;
2. Miscellaneous.

Mamnur Rashid
15/02/2026

(Md. Mamnur Rashid)
General Manager (Admin & CS)
& Member Secretary,
Lease Proposal Opening Committee.

Distribution: (Not in order of seniority)

1. Mr. Md. Masum Patwary, Joint secretary & Director (Planning), BJMC & Convener of POC.
2. Mr. Sheikh Abdullah Shadid, Senior Assistant Secretary (Textile-3), Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka & Member of Lease Proposal Opening Committee.
3. Chief Operating Officer, BJMC & Member of POC.
4. Mr. Md. Mamnur Rashid, General Manager (Admin & CS), BJMC & Member-Secretary of POC.
5. Mr. Md. Shahjahan Hossain, Deputy General Manager (Purchase), Bangladesh Sugar & Food Industry Corporation & Member of POC

Copy/CC: (Not in order of seniority)

1. Ps to Secretary, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka.
2. General Manager (Accounts & Finance), BJMC, Dhaka- As per reference of the Ministry of Textiles and Jute Memo no. 24.00.000.118.18.062.21.77, dated: 14-03-2022, in order to provide honorarium to the Chairman, members and supporting officers present at the meeting, a request has been made to pay an advance of (2,500 x7)=17,500/- (Seventeen Thousand Five Hundred) taka in the name of the committee's supporting officer, Mr. Md. Zakirul Islam Khan, Deputy Manager (Administration), BJMC.
3. DGM (MIS), BJMC, Dhaka-----[Requested to publish on website]
4. Mr. Abdul Mannan, Dy. General Manager (Admin), BJMC & Assisting Officer of POC
5. Manager (CS), BJMC, Dhaka.-[With a request for proper hospitality to all presents at the meeting]
6. PS to Chairman, Bangladesh Jute Mills Corporation (BJMC), Motijheel, Dhaka.
7. PS to Chairman, Bangladesh Sugar and Food Industries Corporation, Motijheel, Dhaka.
8. The EoI Proposal Submitters or their representatives-----[Requested to attend the meeting]
9. Mr. Md. Zakirul Islam Khan, Deputy Manager (Admin), BJMC & Assisting Officer of POC.
10. PS to Director (Planning), Bangladesh Jute Mills Corporation (BJMC), Motijheel, Dhaka.
11. PS to COO, Bangladesh Jute Mills Corporation (BJMC), Motijheel, Dhaka.
12. Office / Master File.