

Annual Procurement Plan (APP)

Ministry/Division: Ministry of Industries
 Agency: Bangladesh Industrial Technical Assistance Centre (BITAC)
 Procuring Entity Name & Code: BITAC, Chandpur
 Revenue Budget.

Year: 2024-2025

| Econ Code | Package No. | Description of Procurement Package | Unit | Quantity | Procurement method & type | Contact Approving Authority | Source of Fund | Est. Cost in Lac Tk. | Indicative Days | | |
|-----------|-------------|---|--------------------|--------------------------|---------------------------|----------------------------------|----------------|----------------------|-----------------------------|-----------------------|------------------------|
| | | | | | | | | | Time code for Process | Invitation for Tender | Completion of Contract |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 13 |
| 3255104 | 1 | Stationary Goods (Soap, Computer Cartage, Photocopy Paper, Offset Paper etc.) | As per Requirement | As per Requirement | RFQ | Director General | GOB | 2.00 | Planned days Actual days | 16, July'24 | 10 Sep'24 |
| 4112310 | 2 | Office Equipment | As per Requirement | As per Requirement | LTM | Director General | GOB | 1.60 | Planned days Actual days | 31 July'24 | 10 Sep'24 |
| 3256105 | 3 | Casting/Machining of Spare parts | As per Requirement | As per Requirement | RFQ | Director General | GOB | 3.50 | Planned days Actual days | 31 July'24 | 17 Sep'24 |
| 3255105 | 4 | Training Stationary | As per Requirement | As per Requirement | LTM | Director General | GOB | 4.00 | Planned days Actual days | 27 July'24 | 18 Sep'24 |
| 4112303 | 5 | Electrical goods | As per Requirement | As per Requirement | RFQ | Executive Engineer (Center Head) | GOB | .55 | Planned days Actual days | 27 July'24 | 27 Sep'24 |
| 3258108 | 6 | Repair and Maintenance of Various Civil Work. | Each/Sqm | As per Prepared estimate | RFQ | Executive Engineer (Center Head) | GOB | 1.00 | Planned days Actual days | 30, July'24 | 5, Sep'24 |
| 3256106 | 7 | Uniform | As per Requirement | As per Requirement | RFQ | Executive Engineer (Center Head) | GOB | 0.50 | Planned days Actual days | 26 July'24 | 3 Sep'24 |
| 3256105 | 8 | Training Materials | As per Requirement | As per Requirement | LTM /OTM (e-GP) | Director General | GOB | 4.00 | Planned days Actual days | 30 July'24 | 21 Sep'24 |
| 3258105 | 9 | Machineries & Equipment (Maintenance Parts) | As per | As per | RFQ | Executive Engineer | GOB | .50 | Planned days | 6, Aug.24 | 25 Sep'24 |

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| | | | Requirement | Requirement | Requirement | (Center Head) | | | Actual days | | |
|---------|----|---|--------------------|--------------------|--------------------------|----------------------------------|-----------------|-----|-----------------------------|------|---------------------------|
| 4112314 | 10 | Furniture | As per Requirement | As per Requirement | As per Requirement | Executive Engineer (Center Head) | LTM | GOB | Planned days Actual days | .80 | 8, Aug '24 14, Sep '24 |
| 3258103 | 11 | Maintenance & Repairing of Computer & Office Equipment. | As per Requirement | As per Requirement | As per Requirement | Executive Engineer (Center Head) | RFQ | GOB | Planned days Actual days | 0.75 | 6 Aug '24 3, Sep '24 |
| 3257105 | 12 | Innovation Expenditure | As per Requirement | As per Requirement | As per Requirement | Executive Engineer (Center Head) | RFQ | GOB | Planned days Actual days | .50 | 6 Aug '24 3, Sep '24 |
| 3256105 | 13 | Casting/Machining of Spare parts | As per Requirement | As per Requirement | As per Requirement | Executive Engineer (Center Head) | RFQ | GOB | Planned days Actual days | 1.00 | 7, Aug '24 31, Oct '24 |
| 3256105 | 14 | Training Materials | As per Requirement | As per Requirement | As per Requirement | Director General | LTM /OTM (e-GP) | GOB | Planned days Actual days | 5.00 | 1, Oct '24 30 Nov '24 |
| 3258108 | 15 | Repair and Maintenance of Various Civil Work. | Each/Sqm | As per Requirement | As per Prepared estimate | Executive Engineer (Center Head) | RFQ | GOB | Planned days Actual days | 1.00 | 4, Oct '24 2 Nov '24 |
| 3258101 | 16 | Auto Spare Parts/Maintenance | As per Requirement | As per Requirement | As per Requirement | Executive Engineer (Center Head) | RFQ | GOB | Planned days Actual days | .75 | 8, Oct '24 5 Nov '24 |
| 3256105 | 17 | Casting/Machining of Spare parts | As per Requirement | As per Requirement | As per Requirement | Director General | LTM | GOB | Planned days Actual days | 5.00 | 1 Nov '24 28 Dec '24 |
| 3243101 | 18 | Petrol, Oil & Lubricant | As per Requirement | As per Requirement | As per Requirement | Director General | RFQ | GOB | Planned days Actual days | 1.60 | 20 Nov '24 11 Dec '24 |
| 3231201 | 19 | Training Materials | As per Requirement | As per Requirement | As per Requirement | Director General | LTM /OTM (e-GP) | GOB | Planned days Actual days | 5.00 | 8 Jan '25 29 Feb '25 |
| 3256106 | 20 | Uniform | As per Requirement | As per Requirement | As per Requirement | Executive Engineer (Center Head) | RFQ | GOB | Planned days Actual days | .50 | 8 Jan '25 5 Feb '25 |
| 3255104 | 21 | Stationary Goods (Soap, Computer Cartage, Photocopy Paper, Offset Paper etc.) | As per Requirement | As per Requirement | As per Requirement | Director General | RFQ | GOB | Planned days Actual days | 1.75 | 8 Jan '25 5 Feb '25 |

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| Sl. No. | Item No. | Description | As per Requirement | As per Requirement | As per Requirement | LTM | Director General | GOB | Planned days | | 29 Feb '25 |
|---------|----------|---|-------------------------|--------------------------|--------------------|-----------------|----------------------------------|-----|---------------------|--------------|-------------|
| | | | | | | | | | Planned days | Actual days | |
| 4112202 | 22 | Computer/Laptop & Accessories | As per Requirement | As per Requirement | As per Requirement | LTM | Director General | GOB | 2.00 | 15 Jan '25 | |
| 3256105 | 23 | Fitting and Fabrication Works | As per Requirement | As per Requirement | As per Requirement | LTM | Director General | GOB | 10.00 | 1 Feb '25 | 30, Apr '25 |
| 3256105 | 24 | Training Materials | As per Requirement | As per Requirement | As per Requirement | LTM /OTM (e-GP) | Director General | GOB | 5.00 | 1 Feb '25 | 10, Apr '25 |
| 3256105 | 25 | Fitting and Fabrication Works | As per Requirement | As per Requirement | As per Requirement | LTM /OTM (e-GP) | Director General | GOB | 12.50 | 3 Mar '25 | 30, Apr '25 |
| 3257301 | 26 | Ceremonies/Festivals | As per Requirement | As per Requirement | As per Requirement | LTM | Director General | GOB | 1.50 | 11 Apr '25 | 20 June '25 |
| 3256105 | 27 | Fitting and Fabrication Works /Casting/Machining of Spare parts | Each /Sqm | As per Prepared estimate | As per Requirement | LTM /OTM (e-GP) | Director General | GOB | 5.00 | 15, Apr '25 | 13 June '25 |
| 3256105 | 28 | Raw Materials & Spare (MS/PS/CS/SB/SS/Al Copper Shaft/Sheet/Pipe) | As per Requirement | As per Requirement | As per Requirement | LTM | Executive Engineer (Center Head) | GOB | 1.00 | 18, Apr '25 | 23 June '25 |
| 3258108 | 29 | Repair and Maintenance of Various Civil Work | As per Requirement | As per Requirement | As per Requirement | RFQ | Director General | GOB | 1.00 | 15, Apr '25 | 21 June '25 |
| 3256105 | 30 | Raw Materials & Spare (MS/PS/CS/SB/SS Shaft/Sheet/Pipe, Al Sheet/Shaft) | No/S As per Requirement | As per Requirement | As per Requirement | LTM | Director General | GOB | 4.00 | 20 April '25 | 30 June '25 |
| | | | | | | | | | 83,30,000.00 | | |

Total Value: TK Eighty-Three Lakh Thirty Thousand.

Julie
09.07.2024

Purchase Officer
BITAC, Chandpur

Chand
09.07.24

Executive Engineer
(Center Head)
BITAC, Chandpur

11.07.2024

Director (Training)
BITAC, DHAKA
Engr. Md. Faziul Karim
Additional Director
Bangladesh Industrial Technical
Assistance Center (BITAC)
Dhaka-1208

11.07.2024

Director General
BITAC
পারমান সিংহ
সহপরিচালক (অতিরিক্ত সচিব)
বাংলাদেশ শিল্প কাঁচামাল সহায়তা কেন্দ্র (বিটাক)
১১৬ (ক), তেজগাঁও শিল্প এলাকা, ঢাকা-১১০৮