

## Annual Procurement Plan (APP) 2025-2026 (Revised)

Ministry/Division: Ministry of Industries  
 Agency: Bangladesh Industrial Technical Assistance Centre (BITAC)  
 Department: BITAC, Dhaka.  
 Procuring Entity Name: Purchase Officer for Director General

Budget: Revenue

Item Code	Package No	Description of Procurement Package Goods	Unit	Qty.	Procurement Method & Type	Contract Approving Authority	Source Of Funds	Estd. Cost In Lac TK.	Time Code for Process	Not Used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification Of Award	Signing Of Contract	Total Time to Contract Signatur e	Time For Completion Of Contract
3256105	GD 2	Raw Materials & Spare Parts (Aluminium Ingot/Aluminium Scrap)	Kg/ft / Nos.	5 / 1300	e-GP (OTM)	Director General	GOB	66.00	Planned Dates	-	10-7-2025	25-7-2025	01-8-2025	8-8-2025	15-8-2025	29-8-2025	18	29-9-2025
3256105	GD 3	Raw Materials & Spare Parts (MS/PS/CS/SB/SS/Copper, Shaft/Sheet/Angle / Pipe, Al Sheet/Shaft)	Kg	500	e-GP (LTM)	Director General	GOB	6.00	Planned Dates	-	10-7-2025	25-7-2025	01-8-2025	8-8-2025	15-8-2025	29-8-2025	56	29-9-2025
3256105	GD 4	Raw Materials & Spare Parts (MS/PS/CS/SB/SS/Copper, Shaft/Sheet/Angle / Pipe, Al Sheet/Shaft)	Kg/ft / Nos	1500	e-GP (LTM)	Director General	GOB	4.00	Planned Dates	-	10-7-2025	25-7-2025	01-8-2025	11-8-2025	15-8-2025	29-8-2025	42	29-9-2025
4112202	GD 5	Computer/Laptop & Accessories	Nos	12	e-GP (LTM)	Director General	GOB	5.30	Planned Dates	-	20-7-2025	05-8-2025	19-8-2025	26-8-2025	03-9-2025	17-9-2025	56	20-10-2025
3231301	GD 6	Domestic (Handout/Training Cal./Training Mat/ safety shoe etc.)	Nos/ kg	3000	e-GP (LTM)	Director General	GOB	14.00	Planned Dates	-	20-7-2025	05-8-2025	19-8-2025	26-8-2025	03-9-2025	17-9-2025	56	20-10-2025
3258101	GD 7	Auto Spare Parts/ Maintenance	No/ Set	50	RFQ	Director General	GOB	3.00	Planned Dates	-	20-7-2025	05-8-2025	19-8-2025	26-8-2025	03-9-2025	17-9-2025	56	20-10-2025
4112303	GD 8	LED Light.	Unit	01	DDM (Eastern Tube)	Director General	GOB	8.00	Planned Dates	-	20-7-2025	05-8-2025	19-8-2025	26-8-2025	03-9-2025	17-9-2025	56	20-10-2025


3256106	GD 9	Uniform (Safety Shoe & Others)	Set	190	DPM	Director General	OWN	6.00	Actual Dates Planned Dates Planned Days Actual Dates	- 20-7-2025 0 14 14 14 14	03-9-2025	17-9-2025	56	20-10-2025
4112314	GD 10	Furniture & Others	Nos	30	e-GP /LTM	Director General	GOB	3.00	Planned Dates Planned Days Actual Dates	20-7-2025 0 14 14	03-9-2025	17-9-2025	56	20-10-2025
3256105	GD 11	Raw Material (Quality Metal)	Kg/ft Nos.	33000	e-GP (OTM)	Director General	GOB	200.00	Planned Dates Planned Days Actual Dates	01-8-2025 0 14 14	12-9-2025	26-9-2025	56	26-12-2025
3258103	GD 12	Machineries & Equipment (Maintenance Repairing)	No/ set	5	e-GP (LTM)	Director General	GOB	5.00	Planned Dates Planned Days Actual Dates	01-8-2025 0 14 14	12-9-2025	26-9-2025	56	10-10-2025
3231301	GD 14	Domestic Training (Training Equipment)	No/ Set	120	e-GP (LTM)	Director General	GOB	25.00	Planned Dates Planned Days Actual Dates	30-7-2025 0 14 14	12-9-2025	17-9-2025	56	17-10-2025
3256105	GD 15	Raw Material Hardware (Tools& Cutter)	No/ set	1000	e-GP (LTM)	Director General	GOB	10.00	Planned Dates Planned Days Actual Dates	01-8-2025 0 14 14	12-9-2025	17-9-2025	56	17-10-2025
3255104	GD 16	Out Sourcing (Manpower)	Nos	17	e-GP /OTM	Director General	OWN/ GOB	36.00	Planned Dates Planned Days Actual Dates	10-7-2025 0 14 14	15-8-2025	29-8-2025	56	29-9-2025
3256105	GD 17	Raw Materials (MS/SS, Angle, copper Shaft/Sheet /Pipe/Bolt)	Kg/ft	3000	e-GP (LTM)	Director General	GOB	5.00	Planned Dates Planned Days Actual Dates	01-9-2025 0 14 14	13-10-2025	27-10-2025	56	11-11-2025
3256105	GD 18	Raw Materials & Spare Parts (MS/PS/CS/ SB /SS	Kg/ft	20000	e-GP (LTM)	Director General	GOB	40.00	Planned Dates Planned Days Actual Dates	01-9-2025 0 14 14	13-10-2025	27-10-2025	56	11-11-2025

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4112303	GD 28	Electrical goods/LED Light, Fan, Mccb, Cable, Mag. Cont. Switch, Socket, etc.(Consumable)	No/s et	1000	e-GP (LTM)	Director General	GOB	15.00	Planned Dates	-	01-10-2025	15-10-2025	29-10-2025	06-11-2025	13-11-2025	27-11-2025	56	27-12-2026	
									Planned Days		0	14	14	7	7	14			
									Actual Dates										
3256105	GD 29	Raw Materials (Foundry Material)	Kg/ft	500	e-GP (LTM)	Director General	GOB	5.00	Planned Dates	-	1-10-2025	15-10-2025	29-10-2025	6-11-2025	13-11-2025	27-11-2025	56	27-12-2026	
									Planned Days		0	14	14	7	7	14			
									Actual Dates										
3231301	GD 30	Domestic Training (Training Material)	Kg/ft / Nos	1000	e-GP (LTM)	Director General	GOB	10.00	Planned Dates	-	1-10-2025	15-10-2025	29-10-2025	6-11-2025	13-11-2025	27-11-2025	56	27-12-2026	
									Planned Days		0	14	14	7	7	14			
									Actual Dates										
3243101	GD 31	Petrol/Oil & Lubricant	Ltr.	3000	DPM (Padma Oil)	Director General	GOB	20.00	Planned Dates	-	01-8-2025	15-8-2025	29-8-2025	6-9-2025	13-9-2025	27-11-2025	56	27-12-2026	
									Planned Days		0	14	14	7	7	14			
									Actual Dates										
3821110	GD 32	Sports Instrument	Nos.	500	e-GP /LTM	Director General	OWN	5.00	Planned Dates	-	1-10-2025	10-10-2025	24-10-2025	30-10-2025	-	-	-	-	30-11-2025
									Planned Days		0	14	14	7	7	28			
									Actual Dates										
3256105	GD 34	Raw Materials & Spare (MS Pipe/SS Pipe/copper Pipe/Brass pipe/ Copper Sheet	kg/N os	1000	e-GP (LTM)	Director General	GOB	7.00	Planned Dates	-	1-11-2025	15-11-2025	29-11-2025	6-12-2025	13-12-2025	27-11-2025	56	27-12-2025	
									Planned Days		0	14	14	7	7	14			
									Actual Dates										
3256105	GD 35	Raw Materials (Hardware & Tools)	No/s et	200	e-GP (LTM)	Director	GOB	7.00	Planned Dates	-	1-11-2025	15-11-2025	29-11-2025	06-12-2025	13-12-2025	27-11-2025	56	27-12-2025	
									Planned Days		0	14	14	7	7	14			
									Actual Dates										
3256105	GD 36	Raw Materials (MS/PS/CS/ SB/SS Shaft/ Sheet/Pipe)	Kg/ft	2000	e-GP (LTM)	Director General	GOB	10.00	Planned Dates	-	1-11-2025	15-11-2025	29-11-2025	6-12-2025	13-12-2025	27-11-2025	56	27-12-2025	
									Planned Days		0	14	14	7	7	14			
									Actual Dates										
3256105	GD 37	Raw Materials & Spare (MS Pipe/SS Pipe /copper	kg/N os	5000	e-GP (LTM)	Director General	GOB	3.00	Planned Dates	-	1-11-2025	15-11-2025	29-11-2025	6-12-2025	13-12-2025	27-11-2025	56	27-12-2025	
									Planned Days		0	14	14	7	7	14			
									Actual Dates										

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3256105	GD 57	Raw Materials & Spare (MS/PS/CS/SB/SS/Al) /Copper /Brass/Shaft/Sheet/Pipe)	kg/ft	2000	e-GP (LTM)	Director General	OWN	10.00	Planned Dates	01-3-2026	15-3-2026	29-3-2026	06-4-2026	13-4-2026	28-4-2026	56	11-05-2026
				0					Planned Days	0	14	14	7	7	14		
									Actual Dates								
3258103	GD 58	Machineries & Equipment (Maintenance & Repairing)	No/s	50	RFQ	Additional Director	GOB	4.00	Planned Dates	01-3-2026	15-3-2026	29-3-2026	06-4-2026	13-4-2026	28-4-2026	56	11-05-2026
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
3231301	GD 59	Domestic Training (Training Mat)	kg/Nos	1200	e-GP (LTM)	Director General	GOB	5.00	Planned Dates	01-3-2026	15-3-2026	29-3-2026	06-4-2026	13-4-2026	28-4-2026	56	11-05-2026
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
4112310	GD 60	Office Equipment (Photocopier Ink)	Nos	20	DPM	Director General	GOB	2.32	Planned Dates	01-3-2026	15-3-2026	29-3-2026	06-4-2026	13-4-2026	28-4-2026	56	11-05-2026
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
3256105	GD 61	Raw Materials & Spare (MS/PS/CS/SB/SS/Al) /Copper Shaft/Sheet/Pipe)	kg/ft	800	e-GP (LTM)	Director General	GOB	5.00	Planned Dates	01-3-2026	15-3-2026	29-3-2026	06-4-2026	13-4-2026	28-4-2026	56	11-05-2026
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
3256105	GD 62	Raw Materials & Spare (MS/PS/CS/SB/SS/Al) /Copper Shaft/Sheet/Pipe)	kg/ft	2000	e-GP (LTM)	Director General	GOB	5.00	Planned Dates	01-3-2026	15-3-2026	29-3-2026	06-4-2026	13-4-2026	28-4-2026	56	11-05-2026
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
3258103	GD 63	Computer & Office Equipment Repairing	Nos	20	RFQ	Additional Director	GOB	1.50	Planned Dates	01-4-2026	10-4-2026	-	-	13-04-2026	14-04-2026	56	25-6-2026
									Planned Days	0	10	-	-	3	1		
									Actual Dates								
3243101	GD 65	Uniform	Set	300	e-GP (LTM)	Director General	OWN	24.00	Planned Dates	10-7-2025	24-7-2025	08-8-2025	15-8-2025	22-8-2025	06-9-2025	56	06-10-2025
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
4112303	GD 68	Electrical goods LED Light, Fan, Mcch, Cable, Mag. Cont. Switch, Socket, etc. (Consumable)	No/s	500	e-GP (LTM)	Director General	GOB	4.00	Planned Dates	01-4-2026	15-4-2026	29-4-2026	06-5-2026	13-5-2026	28-5-2026	56	15-6-2026
									Planned Days	0	14	14	7	7	14		
									Actual Dates								

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3231301	GD 70	Domestic Training (Training Mat. Electrode)	kg	2000	DPM	Director General	OWN	13.00	Actual Dates Planned Dates	01-4-2026	15-4-2026	29-4-2026	06-5-2026	13-5-2026	28-5-2026	56	15-6-2026
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
3256105	GD 71	Raw Materials & Spare (MS/PS/CS/ SB /SS/Al/ Brass /copper Shaft/ Sheet/Pipe)	kg/ft	2000 0	e-GP (LTM)	Director General	OWN	25.00	Planned Dates	01-4-2026	15-4-2026	29-4-2026	06-5-2026	13-5-2026	28-5-2026	56	15-6-2026
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
3256105	GD 72	Raw Materials & Spare (MS/PS/CS/ SB /SS/Al/ Brass /copper Shaft/ Sheet/Pipe)	kg/ft	2000	e-GP (LTM)	Director General	GOB	5.00	Planned Dates	01-4-2026	15-4-2026	29-4-2026	06-5-2026	13-5-2026	28-5-2026	56	15-6-2026
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
3256105	GD 73	Raw Materials & Spare (MS/PS/CS/ SB /SS/Al/ Brass /copper Shaft/ Sheet/Pipe)	kg/ft	2000	e-GP (LTM)	Director General	OWN	5.00	Planned Dates	01-4-2026	15-4-2026	29-4-2026	06-5-2026	13-5-2026	28-5-2026	56	15-6-2026
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
3257105	GD 74	Innovation Material	LS	LS	RFQ	Additional Director	OWN	2.00	Planned Dates	01-4-2026	15-4-2026	29-4-2026	06-5-2026	13-5-2026	28-5-2026	56	15-6-2026
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
3258103	GD 75	Machinery Maintenances	LS	LS	DPM	Additional Director	GOB	10.00	Planned Dates	01-4-2026	15-4-2026	29-4-2026	06-5-2026	13-5-2026	28-5-2026	56	15-6-2026
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
412314	GD-76	Furniture & Others	Nos	30	RFQ	Additional Director	GOB	2.00	Planned Dates	01-4-2026	15-4-2026	29-4-2026	06-5-2026	13-5-2026	28-5-2026	56	15-6-2026
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
412314	GD-77	Staff Bus Hiring	Nos	5	e-GP (OTM)	Director General	GOB	70.00	Planned Dates	1-11-2025	15-11-2025	29-11-2025	06-12-2025	13-12-2025	27-11-2025	56	27-12-2025
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
<b>Sub Total:</b>								<b>903.62</b>									

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**Civil work**

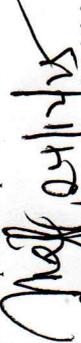
3258108	WR 1	Poly Ur thin Flooring (PU Flooring)	SFT	8500	e-GP/OTM	Director General	OWN	30.00	Planned Dates	10-7-2026	25-7-2026	10-8-2026	17-8-2026	24-8-2026	08-09-2026	56	26-11-2026
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
3258108	WR 2	Repair and Maintenance of barbed wire fencing, window grill & Shutter Replacement & other Maintenance at difference area at Bitac, Dhaka	LS	As per Prepared estimate	e-GP (LTM)	Director General	GOB	9.00	Planned Dates	10-7-2026	25-7-2026	10-8-2026	17-8-2026	24-8-2026	08-9-2026	56	26-10-2026
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
3258108	WR 3	Repair and Maintenance of barbed wire fencing, window grill & Shutter Replacement & other Maintenance at difference area at Bitac, Dhaka	LS	As per Prepared estimate	e-GP (LTM)	Director General	OWN	8.00	Planned Dates	01-8-2025	15-8-2025	21-8-2025	28-8-2025	04-9-2025	18-09-2025	56	20-10-2025
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
3258108	WR 4	Repair and Maintenance of barbed wire fencing, window grill & Shutter Replacement & other Maintenance at difference area at Bitac, Dhaka	LS	As per Prepared estimate	e-GP (RFQ)	Director General	OWN	3.00	Planned Dates	01-8-2025	15-8-2025	21-8-2025	28-8-2025	04-9-2025	18-09-2025	56	20-10-2025
									Planned Days	0	14	14	7	7	14		
									Actual Dates								
							<b>Sub Total (Others Building &amp; Structure):</b>	<b>50.00</b>									
							<b>Total:</b>	<b>953.62</b>	<b>In Word: Taka Nine Crore Fifty-Three Lakh Sixty two Thousand Only.</b>								

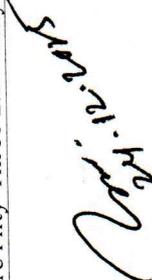
**GD= Goods, WR= Works, MS= Mild Steel, PS= Propeller shaft, CS=Carbon Steel, SB=Stud Bolt, SS= Stainless Steel.**

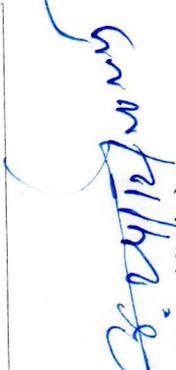
**N.B: 1. For emergency purchase (cash purchase) it may need Tk. 20,00,000.00(Twenty lac) for whole year.**

**2. Raw-materials procurement amount and time will depend on parties' work order.**

  
 (Md. Toyyab Hossain Khan)  
 Purchase Officer  
 BITAC, Dhaka.

  
 (Dr. Md. Mazharul Habib)  
 Director  
 BITAC, Dhaka (Center Head)

  
 (Md. Fazlul Karim)  
 Director (Engineering & Production)  
 BITAC Head Quarter.

  
 (Parimal Singha)  
 Director General  
 BITAC