

Government of the People's Republic of Bangladesh
Ministry of Agriculture
Bangladesh Institute of Research and Training on Applied Nutrition (BIRTAN)
Head Office
Araihazar, Narayanganj
www.birtan.gov.bd

No.12.09.0000.001.11.001.16-874

Date: 09-04-2026

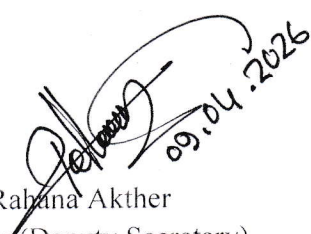
Office Order

The undersigned is directed to convey the sanction of the Government of the People of Bangladesh in accordance with the Honorable Prime Minister's Office letter No. 03.069.025.06.00.003.2011-144(500), dated 19 June 2011, for 60 days of earned leave (ex-Bangladesh) in favour of Mr. S Kresno Kumar Mondol (Passport No. A11790858), Assistant Scientific Officer, Bangladesh Institute of Research and Training on Applied Nutrition (BIRTAN), from 12.04.2026 to 10.06.2026 or from the commencement of leave. This leave is granted for the purpose of advanced treatment of his wife, Soma Mondal (Passport No. A18754412), at the Christian Medical College, Vellore (Ranipet Campus), Tamil Nadu, India under following terms and conditions:

Terms and Conditions:

- a. He will draw his pay and allowances in local currency; no part of it shall be drawn in foreign currency;
- b. All related expenses of the trip will be borne by him, the Government of Bangladesh will bear no expenditure;
- c. He would not stay abroad more than the approved period;
- d. As per provision of Clause 34 of Appendix VIII of Rule 234 of BSR (part-1) this approval will be valid for 35 days from 09 April 2026.

02. This order is issued with the approval of the competent authority.


Rabana Akther
Director (Deputy Secretary)
Administration and Finance
Email:director@birtan.gov.bd

No.12.09.0000.001.11.001.16-874

Date: 09-04-2026

Copy for kind information/necessary action to (not according to seniority):

1. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
4. Director General (Consular & Welfare Wing), Ministry of Foreign Affairs, Segunbagicha, Dhaka.

5. Executive Director, Hazrat Shahjalal (R) International Airport, Dhaka.
6. P.S. to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
7. Principal Scientific Officer, Field Research Division, BIRTAN Head Office, Araihasar, Narayanganj.
8. Assistant Programmer, ICT Section, BIRTAN Head Office, Araihasar, Narayanganj.
9. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka / Benapole Port, Jessore / Hili Port, Dinajpur / Burimari Port, Lalmonirhat.
10. Staff Officer to Executive Director, BIRTAN Head Office, Araihasar, Narayanganj.
11. Mr S Kresno Kumar Mondol, Assistant Scientific Officer, Medicinal Plant Section, BIRTAN Head Office, Araihasar, Narayanganj.
12. Office Copy/Personal File.



89.04.2026

Rabana Akther
Director (Deputy Secretary)
Administration and Finance
Email:director@birtan.gov.bd