

Annual Procurement Plan for 2024-2025
(For Goods, Works and Services (Revenue Budget))

Procuring Entity: Principal, BIRTAN
Source of Fund: GOB

Ministry: Ministry of Agriculture
Government of the people's Republic of Bangladesh
Bangladesh Institute of Research and Training on Applied Nutrition (BIRTAN)
Araihazar, Narayanganj,

No: 12.09.0000.002.20.001.24-328

Ministry/Division : Ministry of Agriculture

Agency : Bangladesh Institute of Research and Training on Applied Nutrition (BIRTAN)

Head of procuring Entity : Executive Director, BIRTAN

Package No	Description of procurement package	Unit	Quantity	Procurement Method & Type	Package Type	Contract Approving Authority	Source of Funds	Estid. Cost in Lakh (TK.)	Time Code for process	Advertise (If applicable)	Initiate/ advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing Contract	Total time to contract signature	Time for Completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	GOODS PROCUREMENT																	
GR-01	Office Furniture	Package		OTM	e GP	ED	GoB	150.00	Planned Dates	N/A	01-Aug-24	15-Aug-24	29-Aug-24	05 Sep--24	12 Sep--24	10-Oct-24	70 Days	60 Days
									Planned Days			14 Days	14 Days	7 Days	7 Days	28 Days	70 Days	60 Days
									Actual Date									
GR-02	Electric Equipment (IPS)	Package		OTM	e GP	ED	GoB	20.00	Planned Dates	N/A	13-Aug-24	27-Aug-24	10-Sep-24	17-Sep-24	24-Sep-24	22-Oct-24	70 Days	60 Days
									Planned Days			14 Days	14 Days	7 Days	7 Days	28 Days	70 Days	60 Days
									Actual Date									
GR-03	ICT Equipment (Flat Panel Monitor and	No.	4	OTM	e GP	ED	GoB	54.00	Planned Dates	N/A	13-Aug-24	27-Aug-24	10-Sep-24	17-Sep-24	24-Sep-24	22-Oct-24	70 Days	60 Days
									Planned Days			14 Days	14 Days	7 Days	7 Days	28 Days	70 Days	60 Days
									Actual Date									

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package No	Description of procurement package	Unit	Quantity	Procurement Method & Type	Package Type	Contract Approving Authority	Source of Funds	Estd. cost in Lakh (TK.)	Time Code for process	Advertise prequel (if applicable)	Initiate/ advertise Tender	Tender Opening	Tender Evaluation	Approval Award	Notification of Award	Signing Contract	Total time to contract signature	Time for Completion of contract
GR-04	Line and Wire	Lum-sum		DPM	Manual	ED	GoB	20.00	Planned Dates	N/A	14-Aug-24	21-Aug-24	21-Aug-24	28-Aug-24	04-Sep-24	11-Sep-24		
									Planned Days			7 Days	0 Days	7 Days	7 Days	7 Days	28 Days	10 Days
									Actual Date									
GR-05	Computer Materials/Supplies	Package		RFQ	Manual	ED	GoB	3.00	Planned Dates	N/A	14-Aug-24	21-Aug-24	21-Aug-24	28-Aug-24	04-Sep-24	11-Sep-24		
									Planned Days			7 Days	0 Days	7 Days	7 Days	7 Days	28 Days	10 Days
									Actual Date									
GR-6	Pusti Plate	No.	2000	RFQ	Manual	ED	GoB	3.00	Planned Dates	N/A	14-Aug-24	21-Aug-24	21-Aug-24	28-Aug-24	04-Sep-24	11-Sep-24		
									Planned Days			7 Days	0 Days	7 Days	7 Days	7 Days	28 Days	10 Days
									Actual Date									
GR-7	Nutrition related message sharing (Bulk SMS, ads)	No.	30 lac	DPM	Manual	ED	GoB	10.00	Planned Dates	N/A	14-Aug-24	21-Aug-24	21-Aug-24	28-Aug-24	04-Sep-24	11-Sep-24		
									Planned Days			7 Days	0 Days	7 Days	7 Days	7 Days	28 Days	10 Days
									Actual Date									
GR-8	Electrical Installation	Lum-sum	1	DPM	Manual	ED	GoB	100.00	Planned Dates	N/A	14-Aug-24	21-Aug-24	21-Aug-24	28-Aug-24	04-Sep-24	11-Sep-24		
									Planned Days			7 Days	0 Days	7 Days	7 Days	7 Days	28 Days	20 Days
									Actual Date									
GR-9	Fire Extinguisher	Package		DPM	Manual	ED	GoB	2.00	Planned Dates	N/A	14-Aug-24	21-Aug-24	21-Aug-24	28-Aug-24	04-Sep-24	11-Sep-24		
									Planned Days			7 Days	0 Days	7 Days	7 Days	7 Days	28 Days	10 Days
									Actual Date									
GR-10	Other Machinery and Equipment	Package		OTM (NCT)	e GP	ED	GoB	10.00	Planned Dates	N/A	15-Aug-24	29-Aug-24	12-Sep-24	19-Sep-24	26-Sep-24	24-Oct-24		
									Planned Days			14 Days	14 Days	7 Days	7 Days	28 Days	70 Days	60 Days
									Actual Date									
GR-11	Training Bags	No.	8000	OTM	e GP	ED	GoB	64.00	Planned Dates	N/A	15-Aug-24	29-Aug-24	12-Sep-24	19-Sep-24	26-Sep-24	24-Oct-24		
									Planned Days			14 Days	14 Days	7 Days	7 Days	28 Days	70 Days	60 Days
									Actual Date									

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package No	Description of procurement package	Unit	Quantity	Procurement Method & Type	Package Type	Contract Approving Authority	Source of Funds	Estd. cost in Lakh (TK.)	Time Code for process	Advertise prequel (if applicable)	Initiate/ advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing Contract	Total time to contract signature	Time for Completion of contract
GR-12	Computer and Accessories	Package		OTM (NCT)	e GP	ED	GoB	100.00	Planned Dates Planned Days Actual Date	N/A	15-Aug-24	29-Aug-24 14 Days	12-Sep-24 14 Days	19-Sep-24 7 Days	26-Sep-24 7 Days	24-Oct-24 28 Days	70 Days	60 Days
GR-13	Usable Goods	Package		RFQ	Manual	ED	GoB	3.00	Planned Dates Planned Days Actual Date	N/A	12-Sep-24	26-Sep-24 14 Days	10-Oct-24 14 Days	17-Oct-24 7 Days	24-Oct-24 7 Days	22-Nov-24 28 Days	70 Days	60 Days
GR-14	Seminar Materials (Customised folder & note pad)	Package		OTM	e GP	ED	GoB	3.00	Planned Dates Planned Days Actual Date	N/A	26-Sep-24	10-Oct-24 14 Days	24-Oct-24 14 Days	31-Oct-24 7 Days	07-Nov-24 7 Days	05-Dec-24 28 Days	70 Days	60 Days
GR-15	Water Purifier	Lum-sum		RFQ	Manual	ED	GoB	2.00	Planned Dates Planned Days Actual Date	N/A	10-Oct-24	17-Oct-24 7 Days	17-Oct-24 0 Days	24-Oct-24 7 Days	31-Oct-24 7 Days	07-Nov-24 7 Days	28 Days	10 Days
GR-16	Raw Material and Supplies	Package		OTM	e GP	ED	GoB	15.00	Planned Dates Planned Days Actual Date	N/A	24-Oct-24	07-Nov-24 14 Days	21-Nov-24 14 Days	28-Nov-24 7 Days	05-Dec-24 7 Days	02-Jan-25 28 Days	70 Days	60 Days
GR-17	Digital Display Board	Package		OTM	e GP	ED	GoB	10.00	Planned Dates Planned Days Actual Date	N/A	07-Nov-24	21-Nov-24 14 Days	05-Dec-24 14 Days	12-Dec-24 7 Days	19-Dec-25 7 Days	16-Jan-24 28 Days	70 Days	60 Days
GR-18	Bedding	Package		OTM	e GP	ED	GoB	10.00	Planned Dates Planned Days Actual Date	N/A	07-Nov-24	21-Nov-24 14 Days	05-Dec-24 14 Days	12-Dec-24 7 Days	19-Dec-25 7 Days	16-Jan-24 28 Days	70 Days	60 Days
GR-19	Cleaning materials & supplies	Package		RFQ	Manual	ED	GoB	3.00	Planned Dates Planned Days Actual Date	N/A	05-Dec-24	12-Dec-24 7 Days	12-Dec-24 0 Days	19-Dec-25 7 Days	26-Dec-24 7 Days	02-Jan-25 7 Days	28 Days	10 Days






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WORKS PROCUREMENT																				
WR-01	Irrigation and Drainage	Package		DPM	Manual	ED	GoB	100.00	Planned Dates	N/A	14-Aug-24	21-Aug-24	21-Aug-24	28-Aug-24	04-Sep-24	11-Sep-24				
									Planned Days		7 Days	7 Days	0 Days	7 Days	7 Days	7 Days	28 Days	20 Days		
									Actual Date											
WR-02	Other Building and infrastructure	Lum-sum		RFQ	Manual	ED	GoB	6.00	Planned Dates	N/A	10-Oct-24	17-Oct-24	17-Oct-24	24-Oct-24	31-Oct-24	07-Nov-24				
									Planned Days		7 Days	7 Days	0 Days	7 Days	7 Days	7 Days	28 Days	10 Days		
									Actual Date											
WR-03	Installation Of Iron Grill in Mosque	Package		RFQ	Manual	ED	GoB	6.00	Planned Dates	N/A	05-Dec-24	12-Dec-24	12-Dec-24	19-Dec-25	26-Dec-24	02-Jan-25				
									Planned Days		7 Days	7 Days	0 Days	7 Days	7 Days	7 Days	28 Days	10 Days		
									Actual Date											

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SERVICE PROCUREMENT																				
SR-01	Preparation Of Financial Statemen	Package		RFQ	Manual	ED	GoB	3.00	Planned Dates	N/A	14-Aug-24	21-Aug-24	21-Aug-24	28-Aug-24	04-Sep-24	11-Sep-24				
									Planned Days		7 Days	7 Days	0 Days	7 Days	7 Days	7 Days	28 Days	20 Days		
									Actual Date											

০৪/০৭/২৪
মোঃ মনির হোসেন
সহকারী পরিচালক

বাংলাদেশ ফলিত পুষ্টি গবেষণা ও প্রশিক্ষণ ইনস্টিটিউট (বারটান)
বিশালনদী আড়াইহাজার, নারায়ণগঞ্জ।

০৪/০৭/২৪
মোঃ আল হোসেন
অধ্যক্ষ

বাংলাদেশ ফলিত পুষ্টি গবেষণা ও প্রশিক্ষণ ইনস্টিটিউট (বারটান)
প্রধান কার্যালয়, আড়াইহাজার, নারায়ণগঞ্জ।

মোঃ খোরশেদ আলম এনডিসি
নিব্বি পরিচালক (অতিরিক্ত সচিব)
বাংলাদেশ ফলিত পুষ্টি গবেষণা ও প্রশিক্ষণ ইনস্টিটিউট (বারটান)
প্রধান কার্যালয়, আড়াইহাজার, নারায়ণগঞ্জ।