

To  
The Assistant High Commissioner  
Bangladesh Assistant High Commission  
Birmingham, UK.

**Subject: Authorization letter for receiving Police Clearance Certificate.**

Dear Sir,

I would like to state that I am a Bangladeshi citizen and currently residing in the United Kingdom. This is to inform that I am not able to collect my police clearance certificate in person. Therefore, I would like to authorize my .....to collect the Police Clearance Certificate on my behalf. According to Bangladesh passport, my particulars are given below:

Name : .....  
Passport No. : .....  
Date of issue : .....  
Date of Expiry : .....  
Present address in UK: .....  
.....  
.....  
Permanent address : .....  
.....  
.....

The particulars of authorized person are below:

Name : .....  
Bangladesh NID No. : .....  
Date of Birth : .....  
Contact Number : .....

I, therefore, pray and hope that you would be kind enough for attestation of my authorization letter, as applied for.

Yours sincerely,

Signature:

Date:

Name:

Phone:

Email: