

BIMAN BANGLADESH AIRLINES LTD.
PROCUREMENT & LOGISTIC SUPPORT DIRECTORATE
LOCAL PURCHASE SECTION
BIMAN ADMIN. BLDG. HAZRAT SHAHJALAL INTERNATIONAL AIRPORT, DHAKA
FAX: 880-2-8913028, PH: 8901325 & 8901500-19/EXT:4226 & 4220

TENDER NO: OTM No: 013/2026-2027

DATE:01/09/2026

DATE & TIME OF CLOSING:24/09/2026 AT 1400 HRS (LT)

DATE & TIME OF OPENING: 24/09/2026 AT 1430 HRS (LT)

PRICE: BDT.1000.00 (One Thousand) only (Non-refundable).

M/S----- CR.NO-----DATE-----

----- SIGNATURE-----STAFF/NO

SUBJECT: TENDER SCHEDULE FOR PROCUREMENT OF FOLLOWING ITEM.

Tender in sealed envelope is hereby invited from interested Manufacturer/Manufacturer's authorized distributor/ MT Spare parts importer/ MT Spare parts importer authorized supplier only for supplying below mentioned Genuine Toyota Spare Parts to Biman Bangladesh Airlines Ltd.

Item's Details:

1.

SL. No.	Part No./ Form No.	NOMENCLATURE	Unit of Acct.	Qty
1	31210-26172	Cover Assy Clutch	EA	20
2	31250-26231	Disc Assy Clutch	EA	20
3	31230-35071	Bearing Clutch Release	EA	20
4	04465-26421	Pad Kit Front Brake	SET	20
5	04495-26240	Brake Shoe Rear	SET	10
6	48667-26010	Cushion (Start Bar)	EA	48
7	48511-80101	Shock Absorber Front RH/LH	EA	10
8	48531-80725	Shock Absorber Rear RH/LH	EA	10
9	45046-29456	Tie Rod End	SET	5
10	45503-29836	Rack End	SET	5
11	90919-01235	Spark Plug	EA	100
12	16400-75471	Radiator Assy	EA	3
13	90919-02260	Ignition Coil	EA	10
14	90915-20003	Oil Filter	EA	100
15	17801-75010	Air filter	EA	50
16	87139-26010	A/C Refresher	EA	25

Spare parts required for Toyota Hiace Microbus

Model No:TRH203R REMDK

Chassis: JTFJXO2P

Delivery Schedule: 28(Twenty Eight) days after receiving purchase order

FOLLOWING ARE THE TERMS AND CONDITIONS:

Bidder shall submit the tender in one sealed envelope in their original company letter head pad.

02 . OFFERED SEALED ENVELOPE SHALL CONTAIN THE FOLLOWING:

- Photocopy of valid Manufacturer/Manufacturer's authorized Distributorship/ MT spare parts Importer/ MT spare parts importer's authorized supplier Certificate to be submitted.
- Photocopy of valid Trade License of current year to be submitted.
- Photocopy of up to date Tax Return Certificate to be submitted.
- Photocopy of Up-to-date (i.e. having 11 digits) valid VAT Registration Certificate or BIN Certificate to be submitted.

- v. Warranty certificate should be submitted.
 - vi. Original letter naming the person authorized to sign on behalf of the Bidder to be submitted.
 - vii. Copy of up-to Date Bank solvency certificate from any schedule Bank of Bangladesh to be submitted.
 - viii. **Bidder must submit 01 piece sample for each items with tender which is refundable/adjustable(Where applicable)**
 - ix. Value is to be quoted on the basis of supplying items at Local Receive Section, Procurement & Logistic Support Directorate, Admin. Building, Biman, Hazrat Shahjalal International Airport, Dhaka basis.
 - x. Payment will be made after delivery of goods/items through fund transfer
 - xi. Bidder Shall mention the brand, country of origin & made in and warranty of the item.
 - xii. Part number should be written in the spare parts.
 - xiii. Supply Experience: Tenderers must have experience for supplying MT Spare Parts for the value of TK.5,00,000/-or above in a single work order in last 03(Three) years in the Government/Semi-Government/Autonomous organization.
 - xiv. **Genuine Toyota Spare parts will be confirmed by the inspection committee through proper checking and inspection. If the committee found the spare parts duplicate or copied, the contract will be cancelled and tender security money will be forfeited.**
 - xv. Original Tender Schedule must be submitted with signature and seal of tenderer in every page along with original copy of schedule purchased money receipt (CR).
- 03.
- i. Alternate price offer is not acceptable.
 - ii. Price or rate of each item must be quoted with total price both in word & figure in the offer.
 - iii. If any discount is offered must be shown in the original tender documents or must be supported with the offer.
04. Earnest money (Refundable) Tk. 30,000/- (Tk. Thirty Thousand) only in the shape of PO/DD/BG in favour of Biman Bangladesh Airlines Ltd.' must be submitted along with the offer from any schedule bank of Bangladesh. Earnest Money shall be refunded to the unsuccessful bidder as convenience of Biman.
05. Any Overwriting/erasing in the tender shall not be accepted unless properly countersigned by the Authorized person of the bidder.
06. Tender in sealed covers shall be received in Biman Admin. Building, 1st floor, Procurement & Logistic Support Directorate, Biman, Hazrat Shahjalal International Airport, Dhaka latest by 1400 Hrs (BST) on 24/09/2026. Offer shall be opened on the same day in the Tender Room-207, Biman Admin. Building, 1st floor, Procurement & Logistic Support Directorate, Biman, Hazrat Shahjalal International Airport, Dhaka in presence of the representative(s)/Tenderer's (if any) at 1430 Hrs (BST).
07. Any Tender received after aforesaid specified date and time shall not be entertained. Biman will not bear any responsibility for late receipt of Tender
08. Offer shall remain valid for 120 (One hundred twenty) days from the date of tender opening.
09. All submitted documents must be numerically serial showing total number of sheets and each sheet must be sealed and signed.
10. Performance Guarantee @10% on total value (Refundable) in the shape of PO/DD/Bank Guarantee to be submitted by the successful bidder within 07 days from the date of receipt of the notice for award of the contract/purchase order, in favor of Biman Bangladesh Airlines Ltd from any schedule bank of Bangladesh for a period of minimum 01(One) year for the items. For Bank Guarantee it must have validity from the date of issuance of the guarantee till the required period. Earnest Money may be refunded upon receipt of Performance Guarantee. The purchaser reserves the right to encash/forfeits the Performance Guarantee in the event of failure of the supplier to deliver the item or for shipment of improper specification. If the successful bidder fails to submit Performance Guarantee within the stipulated time, his Earnest Money will be forfeited.
11. Only unconditional offer will be accepted.
12. **TENDER SHALL BE REJECTED IF ANY OF THE ABOVE TERMS AND CONDITIONS ARE NOT FULFILLED.**
13. Supplied items/goods must be accompanied by 03 copies of supplier's challan showing items/goods' description, quantity, packing list etc. addressing to: Manager (Commercial Store), P & L S Directorate, Biman, HSIA, Dhaka. The inspection and tests shall be conducted at the Local Receive Section, Admin Building, Hazrat Shahjalal Int'l Airport, Dhaka. If items are rejected by the Inspection Committee, rejected items must be replaced within 01 (one) week (L/D charge shall be applicable if delivery schedule exceed) at suppliers risk and expenses.
14. The liquidated damages (L/D charge) will be paid by the supplier at the rate of 02% of the contract value per month or part of a month.
15. Representative of procurement division may be contacted for any clarification during office hours on all working days.
16. **Supply of duplicate/fake/copied item is strictly prohibited.**

If any item is found fake/duplicate/copied at the time of inspection or installation, then the security money of the supplier will be forfeited. Beside this, Biman may take any other decision against the bidder.

17. Biman Bangladesh Airlines Ltd reserves the right either to increase or decrease the quantities mentioned in the Tender Schedule and to accept or reject any or all Tenders without assigning any reason thereof.

Sakil

Manager (Commercial Purchase)

I/We.....M/s.....

owner/ representative hereby declare that I/We have accepted all Terms and Conditions of Tender papers and submitted quotation accordingly.

Signature: -----

Date: -----

Seal: -----

Address: -----

Phone/Mobile:-----

Fax: -----Email: -----