

দরপত্র বিজ্ঞপ্তি নং ১৭/২০২৬

০১	এজেন্সি	বিমান বাংলাদেশ এয়ারলাইন্স লিঃ।		
০২	কি জন্য আহ্বান	Laundry contractor (BFCC) নিয়োগের নিমিত্তে দরপত্র আহ্বান।		
০৩	দরপত্র আহ্বানের সূত্র	৩০.৩৪.০০০০.০০০.০৬৩.৩৮.০০০১.২০		তারিখ ০৬-০৫-২০২৫ খ্রিঃ।
০৪	দরপত্র দলিল বিক্রয়ের তারিখ	৩১-০৩-২০২৬ খ্রিঃ হতে ১৯-০৪-২০২৬ খ্রিঃ পর্যন্ত (অফিস চলাকালীন সময়)।		
০৫	দরপত্র গ্রহণের তারিখ ও সময়	২০-০৪-২০২৬ খ্রিঃ	সময় ১১.৩০ স্থানীয় সময়	কোনো কারণ দর্শানো ব্যতিরেকে যে কোনো/সকল দরপত্র বাতিল/গ্রহণ, দরপত্র খোলার তারিখ পরিবর্তন করার সর্বময় ক্ষমতা বিএফসিসি কর্তৃপক্ষ সংরক্ষণ করেন। যদি দরপত্র খোলার দিন ছুটি থাকে অথবা অনিবার্য কোনো কারণবশত: দরপত্র গ্রহণ/খোলা সম্ভব না হয় তাহলে পরবর্তী কার্যদিবস দরপত্র দাখিল ও খোলার বৈধ তারিখ হিসাবে গণ্য করা হবে।
০৬	দরপত্র খোলার তারিখ ও সময়	২০-০৪-২০২৬ খ্রিঃ	সময় ১২.০০ স্থানীয় সময়	
০৭	দরপত্র দলিল বিক্রয়কারী অফিস সমূহের নাম ও ঠিকানা	ক) ব্যবস্থাপক অর্থ, বিমান ফ্লাইট ক্যাটারিং সেন্টার, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। খ) ব্যবস্থাপক ক্যাশ এন্ড ব্যাংকিং, বলাকা ভবন, বিমান বাংলাদেশ এয়ারলাইন্স লিঃ ঢাকা।		
০৮	দরপত্র গ্রহণকারী অফিস সমূহের নাম ও ঠিকানা	ক) প্রধান গেইট, বিমান ফ্লাইট ক্যাটারিং সেন্টার, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। খ) বিমান বলাকা ভবন প্রধান গেইট (নীচতলা), হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা।		
০৯	দরপত্র দলিলের মূল্য	টাকা ২,০০০.০০ (দুই হাজার) মাত্র প্রতি সেট (অফেরতযোগ্য)।		
১০	০১) অবস্থান		০২) দরপত্রের জামানতের পরিমাণ (টাকা)।	
	বিএফসিসি, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা।		টাকা ৬৫,০০০.০০ (পঁয়ষট্টি হাজার) মাত্র ফেরতযোগ্য।	
০৩) চুক্তির মেয়াদ		০২ (দুই) বছর		
১১	দরপত্র সংগ্রহকারী সত্তার নাম ও তহবিল	মহাব্যবস্থাপক, বিএফসিসি, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা ও বিমানের নিজস্ব তহবিল।		
১২	অফিসিয়াল দরপত্র আহ্বানকারী	উপ-মহাব্যবস্থাপক, বিএফসিসি হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা ফোন: ৮৮০-২-৮৯০১৭৬০-৬৪ সম্প্র: ১৩, ফ্যাক্স: ৮৮০-২-৮৯০১৬৩৮।		
১৩	দরপত্র সিডিউলসহ অন্যান্য আনুষঙ্গিক সকল তথ্যাদি তাৎক্ষণিকভাবে বিমান ওয়েবসাইট: www.biman-airlines.com এ পাওয়া যাবে।			

উপ-মহাব্যবস্থাপক, বিএফসিসি।

Ref: 30.34.0000.000.063.36.38.0001.2026

Date: 29-03-2026

M/S. _____

Sub: TENDER SCHEDULE AND OTHER TERMS AND CONDITIONS FOR APPOINTMENT OF LAUNDRY CONTRACTOR (BFCC)

- Ref:
- a) Tender Notice No. **17/2026** dated: **29-03-2026**
 - b) Cost of schedule Tk. **2,000.00** (Two thousand) only per set (Non-refundable).
 - c) Earnest money Tk. **65,000.00** (Sixty five thousand) only (Refundable)
 - d) Cash receipt No. _____ dated _____ 2026.
 - e) Date & time of dropping the Tender: On **20-04-2026** up-to 1130 hrs.
 - f) Date & time of opening the Tender: On **20-04-2026** at 1200 hours

Dear Tenderer,

Enclosed herewith please find the Tender schedule alongwith terms & conditions for appointment laundry contractor for BFCC.

You may please participate in the Tender if the terms & conditions are acceptable to you.

For- Biman Flight Catering Centre

A.Z.M Arif
Dy. General Manager, BFCC

Enclo: As stated

BIMAN FLIGHT CATERING CENTRE
H.S INTERNATIONAL AIRPORT, DHAKA

Tender No OTM. 17/2026

Date/Time Dropping : 20-04-2026 up-to 1130 hrs (LT)
Date/Time Opening : 20-04-2026 at 1200 hrs (LT)

Cost of Schedule : Tk. 2,000.00 (Two thousand) only per set (Non Refundable)
Earnest Money : Tk. 65,000.00 (Sixty five thousand) only (Refundable).

C.R. No. Date2026

Signature Satff No

This refers to 30.34.0000.000.063.38.0001.20 dated 29-05-2025

Sealed Tender is hereby invited from renowned laundry firms/contractors for washing/laundrying of the following items for a period of 02 (Two) years.

M/S.....
.....
.....
.....
.....

SUB: TENDER SCHEDULE AND OTHER TERMS AND CONDITIONS FOR APPOINTMENT OF LAUNDRY CONTRACTOR FOR WASHING OF BFCC LINEN WEARES.

a) WASHING/LAUNDERING OF 10 (TEN) LINE BFCC LINEN WARES.

Detail description, unit, monthly quantity (approx), total quantity, duration, price schedule etc is attached in page no.- 06.

DELIVERY/COLLECTION:

The launderer shall collect dirty linen wears every day/time to time in between 1400 LT to 1600 LT. and deliver same after laundering the following day in between 1400 Lt to 1600 LT.

Contd.....P/02

The terms & conditions are follows:

01. Tender shall be submitted in one sealed envelope.
02. Offer of envelope shall contain the following documents (Where applicable):
 - i) Photocopy of valid Trade license of current year. (Nature of business in Trade Licence should be Laundry business).
 - ii) Photocopy of current income tax certificate with TIN no/Photocopy of certificate from the competent authority stating that current income tax return has been submitted quoting GIR or TIN no.
 - iii) Photocopy of valid VAT registration certificate.
 - iv) Original copy of C.R. (Cash Money Receipt of Tender schedule purchase)
 - v) Rates must be quoted for item specified in the schedule only and no amendments/alterations will be accepted.
 - vi) Earnest money of BDT **65,000.00** (Sixty five thousand) only (Refundable) in the shape of PO/DD/BG in favor of Biman Flight Catering Centre (BFCC) must be submitted from a schedule Bank of Bangladesh. The validity of earnest money must be 180 days from the date of opening of the tender.
 - vii) Experience certificate on supplying/washing items to be submitted. Experience certificate from Biman/CAAB/renowned Hotel on their respective letter head pad with “satisfactory work” has to be written clearly.
 - viii) Tenderer must have laundry factory at their own/hire basis and necessary machine/site facilities like (a) Washing Extractor (b) Hydro (c) Dryer (d) Iron/Iron Tables (e) Hot water/Boiler facilities (f) Water (WASA/own source) (g) Telephone (h) Fire extinguishing arrangement (i) Insurance coverage etc. and photograph of same to be submitted with Tender. In case of hire, copy of deed of agreement also to be submitted.
 - ix) Tenderer must have covered delivery van for laundry services (for collection and delivery of laundry items) and necessary documents in supporting the vehicle like up-to-date blue book, tax token, route permit, insurance, fitness etc. to be submitted with the Tender. In case of hire, necessary deed of agreement to be submitted.
 - x) Bidder should have sufficient cash flow to washing our laundry items throughout the tender period smoothly. As proof of solvency, the bidders shall submit the copy of recent Bank Statement/certificate (Min. previous 12 month and not older than 15 days from the date of tender opening) showing the minimum liquid assets or credit facilities not less than 10% of the total quoted price (In case of supplier/agent).
 - xi) Bidder must provide the list of chemical items, work flow chart and the list of machines used for each laundry items, attached in Page-06 of the schedule.
03. Overwriting/Erasing may render the Tender to be rejected unless properly countersigned by the authorized person of the bidder.
04. Rate must be quoted for all items. For quoting any abnormal/unworkable price, which does not match with the prevailing market price/official estimate price the Tender may be treated as cancelled. Work order will be given on group lowest basis.
05. Conditional offer will not be accepted. Rate once finalized can not be changed under any circumstances during the contract period.
06. Tender must be submitted with forwarding of official letter head pad.
07. All submitted document except Pay order/Bank Draft must be counter signed with Seal by the Tenderer.

08. Rate must be quoted individually for all items, otherwise Tender will be rejected. However, lowest bidder will be selected on package basis.
09. All submitted documents must be numerically serialled showing total number of sheets. Each sheet must be signed & sealed by the Tenderer.
10. Legal Tenderer or their authorized representative is only permitted to attend in the tender opening meeting.
11. BFCC inspection team may visit the facilities of the Tenderer before taking final decision.
12. TENDER SHALL BE REJECTED IF ANY OF THE ABOVE TERMS AND CONDITIONS ARE NOT FULFILLED.
13. Tender in sealed cover will be received in (a) BFCC Main Security Gate, HSIA, Dhaka (b) Biman Balaka Bhaban, Security Counter (Ground Floor), HSIA, Dhaka latest by 1200 hrs (LT) on **20-04-2026**. Offer will be opened on the same day in the Conference room of BFCC, HSIA, Dhaka, In presence of the representative(s) Tenderers if any at 1430 hrs (LT)
14. Offer should remain valid for 120 (One hundred twenty) days from the date of Tender opening.
15. BFCC Management reserves the right to reject any/all Tender and extend the date of opening of Tender without assigning any reason whatsoever.

A.Z.M Arif
Dy. General Manager, BFCC
Telephone: 880-2-8901760-64 Ex-13

DECLARATION

I/We.....M/sowner
representative hereby declared that we have accepted all terms & conditions of Tender papers and submitted quotation accordingly.

Tenderer's Sign & Seal.

16. ADDITIONAL TERMS & CONDITIONS APPLICABLE FOR SUCCESSFUL BIDDER

- i) Successful Tenderer will have to enter into an agreement with BFCC in proper treasury stamps (to be procured by the bidder) for a period of 02 (Two) years which may be extended up to maximum 50% of total work on mutual consent of both the parties.
- ii) In case of Successful Tenderer’s refusal or failure to accept/comply with the BFCC’s offer or purchase/work order BFCC will have the authority to declare the tender as disqualified and forfeit a part or whole of earnest money/security money submitted by the Tenderer and contract will be terminated automatically. Performance security money would be 5% of the total contracted value.
- iii) The contractor should have the ability to delivery the washed linen items within 24 hours of collecting soiled linen from BFCC.
- iv) The laundry contractor shall collect soiled linen items from BFCC and deliver the washed linen items to BFCC at their own cost.
- v) Washed linen wears/items must be delivered by the launderer between 1400 hrs. to 1600 hrs. at their own risk & expenses to BFCC, HS International Airport, Kurmitola, Dhaka as per BFCC’s requirement. In this regard, detailed delivery schedule may be formulated & notified as per BFCC's requirement.
- vi) BFCC management may hold pre tender meeting with potential Tenderers where deemed appropriate in order to provide clarifications on the stipulation of Tender documents.
- vii) In case of any corrupt, fraudulent, collusive or coercive practices or frequent non wash/ delivery and sub-standard wash/delivery of linen wear made by the tender or Tenderers. BFCC may hold the tenders liable to be disqualified from participating in any subsequent tender proceedings.
- viii) BFCC may terminate this agreement by serving 30 (Thirty) days prior written notice to the "Supplier". However in the case of gross violation on Material breach if any substantial terms of any agreements. BFCC can terminate this agreement with immediate effect.
- ix) The contractor will submit bills twice in a month to the HR department of BFCC. After certification of the bill from HR department, Manager Finance, BFCC will make payment by account payee cheque after verification within 15 (fifteen) days of the receipt of the bill at BFCC finance department.
- x) A penalty of 20% of contract/ordered value may be imposed against the supplier for poor performance, like frequent failure to supply, late delivery and resorting to unfair means.
- xi) Income tax or any other Tax, VAT, duty etc. which comes within the term “deduction at source” will be deducted from the supplier’s bill as per statutory rules/laws for depositing to the Government fund. A certificate in that respect will be given to the party concerned on demand.
- xii) In case of any corrupt, fraudulent, collusive or coercive practices made by the Tenderer, BFCC may hold the Tenderer liable to be disqualified from participating in any subsequent tender proceedings.
- xiii) The Contractor/lauderer will not transfer or assign directly or indirectly whatsoever to other party any portion of the work without written consent of BFCC
- xiv) BFCC Management reserves the right to reject any/all tender and extend the date of opening of Tender without assigning any reason whatsoever.
- xv) Linen item will be delivered by the supplier at their own risk & expenses to BFCC, HS International Airport, Kurmitola, Dhaka.
- xvi) BFCC reserves the right either to increase or decrease the quantities mentioned in the Tender schedule and to accept or reject any or all Tender without assigning any reason thereof.
- xvii). All rates once finalized will not be negotiated during the contract period under any circumstances.

A.Z.M Arif
 Dy. General Manager, BFCC
Telephone: 880-2-8901760-64 Ex-13

I/We.....M/sowner
 Representative hereby declared that we have accepted all terms and conditions of Tender papers and submitted quotation accordingly.

Tenderer's Sign & Seal

Price Schedule for Goods
(Laundry items)

Invitation for Tender No. 17/2026

Dated: 29-03-2026

PRICE OF LAUNDRY ITEMS AND DELIVERY SCHEDULE

01	02	03	04	05	06 (TO BE FILLED BY BIDDER)		07	08	09
Sl No	Description of items	Unit	AMU	Total 02 years requirements	Quoted price per unit		Total price (Tk)	VAT and other taxes payable if contract is awarded	Point of delivery and delivery period offered
					In fig.	In word			
01	Cook's Jacket	Nos	1,500	36,000					
02	Overalls	Nos	500	12,000					
03	Laboratory/Visitor Coat	Nos	100	2,400					
04	Trousers	Nos	800	19,200					
05	Apron	Nos	400	9,600					
06	Table Cloth	Nos	10	240					
07	Screen	Nos	08	192					
08	Car Seat Cover	Nos	02	48					
09	Cloth of Mosque (Size-40'x3')	Nos	03	72					
10	Luminus Jacket	Nos	30	720					
						Total			

N. B. AMU may be increased/decreased on the basis of Operational/Hajj requirements.

Name of tenderer-----Signature of Tenderer-----Date-----

Contd.....P/06

Biman Flight Catering Centre
H.S International Airport, Dhaka.

Invitation for Tender No. 17/2026

Dated: 29-03-2026

SPECIFICATION OF LAUNDRY ITEMS

(Papers may include as Annexure for provide information)

1	2	3	4	5	6	7
Sl No	Name of items	Unit	AMU	List of chemical items	List of machineries	Work Flow Chart
01.	Cook's Jacket	Nos	1,500			
02.	Overalls	Nos	500			
03.	Laboratory/Visitor Coat	Nos	100			
04.	Trousers	Nos	800			
05.	Apron	Nos	400			
06.	Table Cloth	Nos	10			
07.	Screen	Nos	08			
08.	Car Seat Cover	Nos	2			
09.	Cloth of Mosque (Size-40'x3')	Nos	3			
10.	Luminus Jacket	Nos	30			

Name of tenderer-----Signature of Tenderer-----Date-----