

BIMAN BANGLADESH AIRLINES LTD.
PROCUREMENT & LOGISTIC SUPPORT DIRECTORATE
LOCAL PURCHASE SECTION
BIMAN ADMIN. BLDG. HAZRAT SHAHJALAL INTERNATIONAL AIRPORT, DHAKA
FAX: 880-2-8913028, PH: 8901325 & 8901500-19/EXT:4226 & 4220

TENDER NO: OTM- 115/2025-2026

DATE: 02/04/2026

DATE & TIME OF CLOSING: 27/04/2026 AT 1200 HRS (LT)

DATE & TIME OF OPENING: 27/04/2026 AT 1230 HRS (LT)

PRICE: BDT.1500.00 (one Thousand and five Hundred) only (Non-refundable).

M/S-----

CR.NO-----DATE-----

SIGNATURE-----STAFF/NO---

SUBJECT: TENDER SCHEDULE FOR PROCUREMENT OF FOLLOWING ITEM.

Tender in sealed envelope is hereby invited from interested Manufacturer/Manufacturer's authorized distributor only for supplying below mentioned item to Biman Bangladesh Airlines Ltd. Item's Details:

1.

(i) **Desktop Computer(Type-B) ,Qty:10 Ea**

Technical Specification

Particulars	Required Specification
Processor	Intel ^R Core TM i5 or Ultra 5 (24 MB cache, 14 cores, up to 5.1 GHz,) or Higher
Chipset	Intel ^R Q670 for Intel ⁻ Core ^Q i5 or Q870 for Ultra 5
RAM	16GB DDR5 5600 MT/s or higher
SSD	512 GB, M.2 2230, PCIe NVMe, SSD (min)
USB Port (Front &Rear)	04 (min), 1 USB 2.0 port (front), 1 USB 2.0 port with PowerShare (front), 1 USB 3.2 Gen 1 Type-A port (front), 1 USB 3.2 Gen 2 Type-C port (front), 4 USB 3.2 Gen, 1 Type-A ports (rear), 2 USB 2.0 ports with Smart Power On (rear).
Ports	1 RJ-45 port 10/100/1000 Mbps (rear), 1 Universal Audio Combo port (front), 1 Line-out re-tasking Line-in audio port (rear), 1 DisplayPort (rear), 1 HDMI 1.4b port (rear).
Graphics Chip	Integrated Graphics
OS	Microsoft Windows 11
Monitor	Color display, 22-inch Full HD LED (Min.)
LAN Chip	10/100/1000 Ethernet LAN
Keyboard	104 Keys Keyboard
Mouse	MS mouse or compatible
Sound Chip	Built-in
Brand	Hewlett Packard/ Dell /Fujitsu
Model	Please mention
Type	Business
Warranty	03 years (Min.) full warranty

(ii) Laptop(Type-A) ,Qty:18 Ea
Technical Specification

Particulars	Required Specification
Processor	Intel ^R Core TM 7 or Ultra 7 (12 MB L3 cache, 10 cores, 12 threads, up to 5.3 Ghz speed) or Higher
RAM	16 GB, DDR5 5600 MT/s or higher
SSD	512 GB, PCIe ^R NVMe TM SSD (min)
USB Port	2 x USB Type-A 5 Gbps (including 1 charging port) 2 x Thunderbolt TM 4 with USB Type-C ^R (40 Gbps, USB Power Delivery, DisplayPort TM 1.4)
Graphics Chip	Built-in Intel TM Graphics (Integrated)
OS	Windows 11
Monitor	14" Non-Touch (Min.)
Ports	2 x Thunderbolt TM 4 with USB Type-C ^R (USB Power Delivery, DisplayPort TM 1.4, Connect Docking station) 2 x USB Type-A 5 Gbps (1 charging, 1 power) 1 x HDMI 2.1 1 x stereo headphone/microphone combo jack 1 x RJ-45 (Gigabit Ethernet)
Touchpad	Multi-touch gesture-enabled precision touchpad with integrated scrolling
LAN Converter	USB 3.0 or USB-C to RJ45 Adapter (Must be same as given laptop brand)
Wireless:	Intel ^R Wi-Fi 6E AX211 (2x2) and Bluetooth ^R 5.3 wireless card
Sound Chip	Built-in
Docking Station	Interface: USB-C docking station with USB-C cable to host USB-C Power Delivery to host laptop: minimum 96 W, up to 100W At least 2 x DisplayPort 1.4 At least 1 x HDMI 2.0 or higher. Minimum 4 total USB data ports 1 x RJ-45 Ethernet port Must support Windows 10 and Windows 11 Brand: Must be same as given laptop brand
Brand	Hewlett Packard/ Dell /Fujitsu/Toshiba/Lenovo
Model	Please mention
Type	Business
Series:	HP-Elitebook /Dell-Pro /Fujitsu-Lifebook/ Toshiba-Tecra /Lenovo-ThinkPad
Backpack	Same brand
Warranty	03 years (Min.) full warranty

(iii) Heavy Duty Laser Printer Qty: 09 Ea

Technical Specification

Particulars	Required Specification
Print Resolution	Up to 600 by 600 dpi
Print Speed:	1-sided: Up to 43/43 ppm, 2-sided: Up to 36/36 ppm
Processor:	1.2GHz((Min)
Memory:	1.0 GB(Min)
Storage	2 GB (min)
Toner Yield	Up to 20,500 pages
Paper (Input)	Paper Cassette: 550 sheet (Min) Multi-purpose tray: 100 sheet
Paper (Output)	Standard: 150 sheets (Min)
Two-sided printing	Automatic
Paper Size	Standard size: A4, B5, A5, A5R, A6 Multi-purpose tray: Standard size: A4, B5, A5, A5R, A6
Connectivity:	
Network	Must support LAN Port (1000Base-T/100Base-TX/10Base-T) and Wireless
OTHERS	USB 2.0 (Host) x2, USB 2.0 (Device) x1
Operating System	Must be fully compatible with Windows 11
Brand	Canon/Epson/HP
Model	Please mention
Warranty	01 year full warranty (Min.)

(iv)Laser Printer (Type -A) Qty: 02 Ea

Technical Specification

Particulars	Required Specification
Printing Speed	Print speed upto 40 PPM (Black)(Min)
Resolution	1200 x 1200 dpi (Min)
Connectivity 1	Must support USB connectivity
Connectivity 2	Must support LAN connectivity
Duty Cycle	Upto 80,000 pages(Monthly,A4)
Auto Duplex Printing	Yes (Must support)
Input Paper Tray/Cassette	Upto 350 sheets(min)
Output capacity	Upto 150 sheets(min)
Print Capability	Must be able to print a page content (of an MS Word document) as per Page Setup in A4, Legal and Letter sized paper
Operating System	Must be fully compatible with Windows10 and Windows 11
Brand	Canon/Epson/Hewlett Packard
Model	Please mention
Full Warranty	01 years(Min.)

(v) Flatbed Scanner Qty: 02 Ea
Technical Specification

Particulars	Required Specification
Scan Speed	Minimum 25ppm Scan Speed
Scan Resolution	Up to 600dpi color and monochrome ADF, Up to 1200dpi color and monochrome flatbed
Scanner Type:	Flatbed Scanner
Hassle-free	Double Feed Detection
Connectivity	Hi-Speed USB 2.0 and USB 3.0
Brand	Hewlett Packard / Canon/Epson
Model	Please Mention
Operating System	Must be fully compatible with Windows 10 and Windows 11
Warranty	01 year (Min.)

vi) 1000VA Offline UPS,Qty:10 Ea
Technical Specification

Particulars	Required Specification
Load Range	1000VA(With AVR)
Backup Time	At least 10 minutes (at 100% load)
Brand	Bidder should be mentioned
Model	Bidder Should be mentioned
Full Warranty	01 year Minimum

Delivery Schedule: Within 28 (Twenty Eight) days after receiving of Purchase Order.

FOLLOWING ARE THE TERMS AND CONDITIONS:

Bidder shall submit the tender in one sealed envelope in their original company letter head pad.

02. OFFERED SEALED ENVELOPE SHALL CONTAIN THE FOLLOWING:

- (i) Photocopy of valid Manufacturer/ Manufacturer's authorized Distributorship Certificate (Where applicable) to be submitted.
 - (ii) Photocopy of valid Trade License of current year to be submitted.
 - (iii) Photocopy of up to date Tax Return Certificate to be submitted.
 - (iv) Photocopy of Up-to-date (i.e. having 11 digits) valid VAT Registration Certificate or BIN Certificate to submitted.
 - (v) Original letter naming the person authorized to sign on behalf of the Bidder to submitted
 - (vi) Copy of up-to Date Bank solvency certificate from any schedule Bank of Bangladesh to be submitted.
 - (vii) Value is to be quoted on the basis of supplying items at Local Receive Section, Procurement & Logistic Support Directorate, Admin. Building, Biman, Hazrat Shahjalal International Airport, Dhaka basis.
 - (viii) Payment will be made after delivery of goods/items through fund transfer
 - ix) Bidder Shall mention the brand, country of origin/made in and warranty of the item.
 - (x) Original Tender Schedule must be submitted with signature and seal of tenderer in every page along with original copy of schedule purchased money receipt (CR).
- 03. (i) Alternate price offer is not acceptable.**
(ii) Price or rate of each item must be quoted with total price both in word & figure in the offer.
(iii) Hand written price offer is not acceptable.
(iv) If any discount is offered must be shown in the original tender documents or must be supported with the offer.

04. Earnest money (Refundable) TK.70,000.00/- (TK. Seventy Thousand) only in the shape of PO/DD/BG in favour of Biman Bangladesh Airlines Ltd.' must be submitted along with the offer from any schedule bank of Bangladesh. Earnest Money shall be refunded to the unsuccessful bidder as convenience of Biman.

05. Any Overwriting/erasing in the tender shall not be accepted unless properly countersigned by the Authorized person of the bidder.

06. Tender in sealed covers shall be received in Biman Admin. Building, 1st floor, Procurement & Logistic Support Directorate, Biman, Hazrat Shahjalal International Airport, Dhaka latest by 1200 Hrs (BST) on 27/04/2026. Offer shall be opened on the same day in the Tender Room-207, Biman Admin. Building, 1st floor, Procurement & Logistic Support Directorate, Biman, Hazrat Shahjalal International Airport, Dhaka in presence of the representative(s)/Tenderer's (if any) at 1230 Hrs (BST).

07. Any Tender received after aforesaid specified date and time shall not be entertained. Biman will not bear any responsibility for late receipt of Tender

08. Offer shall remain valid for 120 (One hundred twenty) days from the date of tender opening.

09. All submitted documents must be numerically serial showing total number of sheets and each sheet must be sealed and signed.

10. **Performance Guarantee @10% on total value (Refundable) in the shape of PO/DD/Bank Guarantee to be submitted by the successful bidder within 07 days from the date of receipt of the notice for award of the contract/purchase order, in favor of Biman Bangladesh Airlines Ltd from any schedule bank of Bangladesh for a period of minimum 03 (Three) year for the items.** For Bank Guarantee it must have validity from the date of issuance of the guarantee till the required period. Earnest Money may be refunded upon receipt of Performance Guarantee. The purchaser reserves the right to encash/forfeits the Performance Guarantee in the event of failure of the supplier to deliver the item or for shipment of improper specification. **If the successful bidder fails to submit Performance Guarantee within the stipulated time, his Earnest Money will be forfeited.**

11. Only unconditional offer will be accepted.

12. **TENDER SHALL BE REJECTED IF ANY OF THE ABOVE TERMS AND CONDITIONS ARE NOT FULFILLED.**

13. Supplied items/goods must be accompanied by 03 copies of supplier's challan showing items/goods' description, quantity, packing list etc. addressing to: Deputy General Manager (Commercial Store), P & L S Directorate, Biman, HSIA, Dhaka. The inspection and tests shall be conducted at the Local Receive Section, Admin Building, Hazrat Shahjalal Int'l Airport, Dhaka. If items are rejected by the Inspection Committee, rejected items must be replaced within 01 (one) week (L/D charge shall be applicable if delivery schedule exceed) at suppliers risk and expenses.

14. The liquidated damages (L/D charge) will be paid by the supplier at the rate of 02% of the contract value per month or part of a month.

15. Representative of procurement division may be contacted for any clarification during office hours on all working days.

16. **Supply of duplicate/fake/copied item is strictly prohibited.**

If any item is found fake/duplicate/copied at the time of inspection or installation, then the security money of the supplier will be forfeited. Beside this, Biman may take any other decision against the bidder.

17. Biman Bangladesh Airlines Ltd reserves the right either to increase or decrease the quantities mentioned in the Tender Schedule and to accept or reject any or all Tenders without assigning any reason thereof.

Sakil

Manager Commercial Purchase

Procurement & Logistic Support

Biman Bangladesh Airlines

Admin Building, Kurmitola, Dhaka

Phone: 4215

I/We.....M/s.....

owner/ representative hereby declare that I/We have accepted all Terms and Conditions of Tender papers and submitted quotation accordingly.

Signature: ----- Date: -----

Seal: ----- Address: -----

Phone/Mobile:----- Fax: ----- Email: -----

