Bangladesh Institute of Management

Globally and BNQF Accredited Six Month

Professional Graduate Diploma in Project Management (DPM), BNQF, Level-06; Batch#1

Subject: Invitation to Join Six Month Professional Graduate Diploma in Project Management Batch #01 (BNQF Level-06)

Dear Sir/Madam,

The Bangladesh Institute of Management (BIM) is pleased to invite you to apply for the Globally and BNQF Accredited Six-Month Professional Graduate Diploma in Project Management (DPM), BNQF Level-06, Batch #01, commencing from 06 November, 2026

This program is designed to develop strong professional competencies in project planning, implementation, monitoring, MS Project, Primavera, procurement integration, and contract management. It aims to enhance practical project management skills for effective delivery of organizational and development outcomes.

We cordially invite you to join this program and strengthen your expertise in modern project management for ensuring efficiency, effectiveness, and value creation.

For further information, please contact:
Dr. Engr. Md. Mamunur Rashid
Program Director, DPM & Director, IQAC, BIM

Best regards,
Bangladesh Institute of Management (BIM)

To.

Rationale
The Bangladesh Institute of Management (BIM) introduces the BNQF Level-06 Diploma in Project Management (DPM) to develop competent professionals in planning, execution, monitoring, and control of projects across public and private sectors. The program addresses gaps in project governance, coordination, and delivery by integrating technical, managerial, financial, and digital project management tools such as MS Project and Primavera. It aims to enhance efficiency, accountability, and value creation in project implementation.

Course Description

The Bangladesh Institute of Management (BIM) offers the BNQF Level-06 Diploma in Project Management (DPM) to build practical and professional competencies in modern project management. The course covers project planning, scheduling, budgeting, MS Project, Primavera, procurement integration, risk management, monitoring, evaluation, and contract administration.

Designed for professionals from diverse sectors, the program combines theory with hands-on exercises, case studies, simulations, and applied project work. Participants will develop skills in delivering projects effectively while ensuring quality, time, cost control, transparency, and value for money in line with national and international best practices.

🎯 **Course Objectives**
The Globally and BNQF Accredited Six-Month Professional Graduate Diploma in Project Management (DPM) aims to:
Develop a strong understanding of project management principles, frameworks, and methodologies
Enhance skills in project planning, scheduling, execution, monitoring, and control
Build competency in using MS Project and Primavera for project scheduling and tracking
Strengthen ability in project budgeting, cost control, and resource management
Improve risk identification, analysis, and mitigation skills
Promote effective procurement integration in project implementation
Ensure transparency, accountability, and good governance in project delivery
Develop skills in performance monitoring, evaluation, and reporting
Prepare professionals for successful management of complex projects in diverse sectors

📘 Course Outline
Part I
This course covers key areas of modern project management.

Module 1: Foundations of Project Management and Governance
Concept and scope of project management
Project life cycle and stakeholder roles
Project planning and needs assessment
Value for money and efficiency principles
Ethics, accountability, and governance
Practical: Project planning exercise

Module 2: Project Framework and Regulatory Environment
Project governance structure
Institutional and regulatory requirements
Compliance and audit considerations
Risk and legal issues in projects
Monitoring and reporting mechanisms
Practical: Case analysis of project governance issues

Module 3: Project Planning and Documentation
Project design and strategy development
Work breakdown structure (WBS)
Cost estimation and budgeting
Scheduling techniques
Project documentation standards
Practical: Project planning document preparation

Module 4: MS Project and Primavera Applications
Introduction to digital project tools
Project scheduling using MS Project
Primavera project planning and control
Resource allocation and tracking
Progress monitoring and reporting dashboards
Practical: Software-based project simulation

Module 5: Project Execution and Monitoring

Implementation strategies
Resource management and coordination
Risk identification and mitigation
Quality assurance and control
Performance monitoring systems
Practical: Project execution simulation

Module 6: Stakeholder and Procurement Integration
Stakeholder management strategies
Procurement planning in projects
Tendering and contract coordination
Communication and coordination mechanisms
Practical: Stakeholder engagement exercise

Module 7: Contract Administration and Performance Management
Contract execution and control
Monitoring deliverables and milestones
Variations, claims, and adjustments
Dispute resolution mechanisms
Project closure and evaluation
Practical: Project performance dashboard development

Part II: Project Internship, Field Attachment and Applied Project Work

🎓 Training Methodology
The DPM program follows a blended, competency-based learning approach:
Interactive lectures and guided discussions
Real-life case studies and project scenarios
Hands-on training with MS Project and Primavera
Group work, presentations, and peer learning
Project planning and simulation exercises
Field attachment / internship / applied project work
Expert sessions from industry practitioners
Continuous assessment through assignments and practical tasks

👥 Who Should Attend?
Government, semi-government, and autonomous organization officials involved in project implementation
Project managers, engineers, planners, and development professionals
Procurement, finance, audit, and contract management professionals
Private sector executives and consultants involved in project delivery
NGO and development partner professionals engaged in projects
Academics and trainers in project management and related fields
Graduates and early-career professionals aspiring to build careers in project management

💰 Course Fee & Admission Information
- Course Fee: Tk. 50,500/- (to be paid in favor of Director General, BIM)
- Admission Deadline: 31 October 2026

📌 Admission Requirements
- Duly filled-in application form
- Payment of course fee
- Three (3) passport-size photographs
- Relevant academic and professional documents

⏳ Duration & Schedule
- Duration: 6 Months
- Class Schedule: November 06, 2026
  - Fridays: 6:30 PM – 9:45PM
  - Tuesday: 6:30 PM – 9:45 PM (online)

📍 Venue
Bangladesh Institute of Management (BIM), Dhaka Campus
4, Sobhanbag, Mirpur Road
Dhaka-1207, Bangladesh

For further information, contact
Dr. Engr. Md. Mamunur Rashid, Program Director (01712-700412; mamun87245@gmail.com, mamunur.rashid@bim.gov.bd) or Course Secretary 01996092871, BIM, 4 Sobhanbag, Mirpur Road, Dhaka-1207. Phone: 58155034, 58155077, 58155116, 41025563-5; dpqm@bim.gov.bd; www.bim.gov.bd.

Application Instructions:
Applicants interested in the Globally and BNQF Accredited Six-Month Professional Graduate Diploma in Project Management (DPM), BNQF Level-06, Batch #01 under the Bangladesh Institute of Management (BIM) are requested to submit their application along with required documents and payment of Tk. 50,500 in favor of the Director General, BIM.
The application should include personal information (name, date of birth, NID/passport), contact details, academic qualifications, professional experience, three passport-size photographs, and supporting documents.
Applicants must also include a brief cover letter stating their interest in the program, current professional role, and motivation for joining.
The completed application should be submitted before 31 October, 2026 to the BIM office or through the designated email.