

Government of the People's Republic of Bangladesh  
Training and NPO Section, Ministry of Industries  
91, Motijheel C/A, Dhaka.  
[www.moind.gov.bd](http://www.moind.gov.bd)

No. 36.00.0000.052.25.002.20-

Dated: 03 November, 2021

To : Director General  
Bangladesh Institute of Management, Dhaka.

**Subject: Permission to participate in the training programme, "Training Needs Assessment & Content Development" to be held in AIT, Thailand from 21 November to 03 December, 2021 or nearest suitable time.**

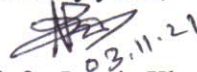
The undersigned is directed to inform that the Government of the People's Republic of Bangladesh is pleased to allow the following officials to participate in the training programme, "Training Needs Assessment & Content Development" to be held in AIT, Thailand from 21 November to 03 December, 2021 (excluding transit and travel time) or nearest suitable time:

1. Mr. Md. Jashim Uddin Badal, Deputy Secretary, Ministry of Industries and Director in-charge, Bangladesh Institute of Management ( BIM), Dhaka
2. Mr. Md. Mukhlesur Rahman Akand, Deputy Secretary, Ministry of Industries
3. Nilufar Jesmin Khan, Deputy Secretary, Ministry of Industries
4. Mr. Md. Mehboob Hasan Kallol, Senior Management Counsellor, BIM, Dhaka
5. Mr. Md. Aminul Islam, Senior Management Counsellor, BIM, Dhaka
6. Farkhunda Dorin, Senior Management Counsellor, BIM, Dhaka
7. Mr. Tanvir Hossain, Senior Management Counsellor, BIM, Dhaka
8. Ms. Lamia Farha, Senior Management Counsellor, BIM, Dhaka
9. Mr. Amenoor, Senior Management Counsellor, BIM, Dhaka
10. Mr. Mohammad Sayeedur Rahman, Management Counsellor, BIM, Dhaka
11. Nirjhar Mazumder, Management Counsellor, BIM, Dhaka
12. Mr. Shaikh Sajibur Rahman, Management Counsellor, BIM, Dhaka
13. Mr. Mamun Muztaba, Management Counsellor, BIM, Dhaka
14. Mr. Md. Rabiul Islam Khan, Management Counsellor, BIM, Dhaka
15. Mr. Mohammad Humayun Kabir, Senior Accounts & Budget Officer, BIM, Dhaka
16. Mr. Md. Atiqur Rahman, Assistant Coordination Officer, BIM, Dhaka

**2. The Terms & conditions are as follows:**

- a. In this connection all expenses will be borne by Bangladesh Institute of Management(BIM) as per existing Govt. rules/regulations.
  - b. They will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
  - c. They will not be allowed to draw their pay and allowances in foreign currency.
  - d. They will not be allowed to extend their stay abroad beyond the permitted time.
  - e. They will have to submit a concise report (1-2 pages) in English after returning from abroad to the Secretary, Ministry of Industries within **seven days** in this regard.
3. This order is issued with the approval of the competent authority.

Sincerely yours,

  
(Nilufar Jesmin Khan)  
Deputy Secretary  
Phone: 2223389153  
e-mail: dsfortr@moind.gov.bd


No. 36.00.0000.052.25.002.20-173

Dated: 03 November, 2021

**Copy for kind information & necessary action :**

1. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with the request to take necessary action).
4. Embassy/High Commission of Bangladesh in Thailand (by diplomatic bag).

5. Embassy/High Commission of Thailand in Bangladesh (by diplomatic bag).
6. Director General, Department of Immigration & Passport, Dhaka.
7. Director, Hazrat Shahjalal International Airport, Dhaka
8. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
9. Mr. Md. Jashim Uddin Badal, Deputy Secretary and Director in-charge, Bangladesh Institute of Management ( BIM), Dhaka Ministry of Industries
10. Mr. Md. Mukhlesur Rahman Akand, Deputy Secretary, Ministry of Industries
11. P.S. to Hon'ble state Minister, Ministry of Industries, Dhaka.
12. System Analyst, Ministry of Industries, Dhaka (To upload in the website of Ministry of Industries).
13. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
14. Nilufar Jesmin Khan, Deputy Secretary, Ministry of Industries
15. P.S. to Secretary, Ministry of Industries, Dhaka.
16. Mr. Md. Mehboob Hasan Kallol, Senior Management Counsellor, BIM, Dhaka
17. Mr. Md. Aminul Islam, Senior Management Counsellor, BIM, Dhaka
18. Farkhunda Dorin, Senior Management Counsellor, BIM, Dhaka
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27. Mr. Mohammad Humayun Kabir, Senior Accounts & Budget Officer, BIM, Dhaka
28. Mr. Md. Atiqur Rahman, Assistant Coordination Officer, BIM, Dhaka
29. Office Copy

  
03.11.21.  
(Nilufar Jesmin Khan)  
Deputy Secretary