

Digital Entrepreneurship and Innovation Eco-System Development Project
Bangladesh Hi-Tech Park Authority (BHTPA)
Information and Communication Technology Division
Copyright Bhaban (9th Floor), Agargaon, Sher-e-Bangla Nagar, Dhaka-120, Bangladesh
Website: www.bhtpa.gov.bd, e-mail: pd.deiedp@bhtpa.gov.bd

Memo no.56.02.0000.028.07.196.26-1080

Date: 17 August 2026

REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – FIRMS SELECTION)

Country: Bangladesh

Name of the Project: Digital Entrepreneurship and Innovation Eco-System Development Project, Component 4 of Private Investment and Digital Entrepreneurship (PRIDE) Project

Loan No. /Credit No. / Grant No.: 66760-BD

Assignment Title: Technical Training Management Firm.

Reference No. Package no: DEIEDP-BHTPA-S-36

The Bangladesh Hi-Tech Park Authority (BHTPA), financed by the World Bank under the PRIDE Project, intends to engage a consulting firm to provide Technical Training Management Services (the “Services”) under Component 4 of the Digital Entrepreneurship and Innovation Eco-System Development Project. The assignment will be for approximately 12 (twelve) months, commencing in December 2026. The Project (the “Client”) under the Bangladesh Hi-Tech Park Authority invites eligible consulting firms to express their interest by demonstrating the required qualifications and relevant experience. Shortlisting will be based on the following criteria:

- 1. General Experience:** The Consultant (firm) must have at least 5 (five) years of demonstrated experience in IT/ITES training management, technical skills development, or similar training and capacity-building assignments. The experience should be relevant to the scope and nature of the proposed Services.
- 2. Specific Experience:** The Consultant (firm) must have successfully completed at least two (2) IT/ITES-related training assignments during the last 5 (five) years, with each assignment having involved the training of at least 500 (five hundred) trainees.
- 3. Average Annual Turnover:** The Consultant (firm) must demonstrate an average annual turnover of at least BDT 1.20 crore during the last 3 (three) financial years. In case of a Joint Venture (JV), the requirement may be fulfilled by any one of the JV partners. As evidence, the Consultant shall submit audited financial statements/audit reports for the last 3 (three) financial years, duly certified by a recognized Chartered Accountant firm.
- 4. Management Capability:** The consulting firm should demonstrate an efficient and effective management capability through its website, social media presence, brochure, photographs of office, its management team/staff, its organogram, IT related facilities and equipment.
- 5. Human Resource Pool:** The consulting firm shall submit a list of its resource pool, including Key Experts, demonstrating relevant skills, knowledge, capabilities, and stakeholder outreach capacity. CVs/resumes are not required at the EOI stage and Key Experts will not be evaluated at shortlisting; detailed CVs and supporting certificates will be required at the RFP stage.
- 6. Joint Venture (JV):** In case of Joint Venture/Consortium/Association (JVCA), an agreement in Non-Judicial Stamp of Bangladesh valued BDT 300 is required. Maximum 4 (four) partners, including the lead partner, will be eligible. All the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.
- 7. Legal Documents:** Incorporation Certificate, Updated Trade License, VAT Registration Certificate, TIN Certificate, Updated Tax Return Certificate, litigation certificate (the firm may provide in its own letterhead pad).
- 8. The Consultant should have NSDA Certification for the training.**

A Consultant will be selected in accordance with the World Bank’s Procurement Regulations for IPF Borrowers, July 2016 (Revised September 2025 – Seventh Edition) using the Quality- and Cost-Based Selection (QCBS) method. Interested Consultants are advised to refer to Sections III, paragraphs 3.14, 3.16, and 3.17 of the Procurement Regulations regarding the World Bank’s policy on conflict of interest.

Further information can be obtained at the address below during office hours 9:00 to 16:00 hours.

Expressions of Interest (EOIs) must be submitted in writing to the address provided below in a sealed envelope, clearly marked “**Expression of Interest (EOI) for Technical Training Management Firm, Package No.: DEIED-BHTPA-S-36**”, either in person, by mail, or by email, no later than **06 September 2026 on or before 02:00 p.m.**

(Monjur Mohammad Shahin)
Project Director

Digital Entrepreneurship and Innovation Ecosystem Development (DEIED) Project

Phone: +8802223314941; E-mail: pd.deiedp@bhtpa.gov.bd