



**Bangladesh Hi-Tech Park Authority**  
Information and Communication Technology Division  
Ministry of Posts, Telecommunications and Information Technology  
ICT Tower, Plot # E-14/X, Agargaon, Dhaka-1207, Bangladesh  
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**Invitation for Tender (NCT)**

|                          |                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                             |                        |
|--------------------------|---------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------------------------|------------------------|
| 1                        | Ministry/Division                                                                                 | Information and Communication Technology Division                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |                             |                        |
| 2                        | Agency                                                                                            | Bangladesh Hi-Tech Park Authority                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |                             |                        |
| 3                        | Procuring Entity Name                                                                             | Director (A&F), Bangladesh Hi-Tech Park Authority                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |                             |                        |
| 4                        | Procuring Entity District                                                                         | Dhaka                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |          |                             |                        |
| 5                        | Invitation for                                                                                    | “Hiring a Management Firm (Cleaning and Security) for Software Technology Park, Jashore”                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          |                             |                        |
| 6                        | Invitation Ref No                                                                                 | 56.02.0000.006.07.616.25-376                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |          |                             |                        |
| 7                        | Date                                                                                              | 17/07/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |          |                             |                        |
| KEY INFORMATION          |                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                             |                        |
| 8                        | Procurement Method                                                                                | Open Tender Method (OTM)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          |                             |                        |
| FUNDING INFORMATION      |                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                             |                        |
| 09                       | Budget and Source of Funds                                                                        | GOB/Own fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |          |                             |                        |
| PARTICULAR INFORMATION   |                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                             |                        |
| 10                       | Project Name                                                                                      | Software Technology Park, Jashore.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          |                             |                        |
| 11                       | Tender Package No.                                                                                | BHTPA-RS6                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |                             |                        |
| 12                       | Tender Package Name                                                                               | “Hiring a Management Firm (Cleaning and Security) for Software Technology Park, Jashore”                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          |                             |                        |
| 13                       | Tender Publication Date                                                                           | 17/07/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |          |                             |                        |
| 14                       | Tender Last Selling Date                                                                          | 13/08/2025, Time: 4:00 pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |                             |                        |
| 15                       | Tender Closing Date and Time                                                                      | 14/08/2025; Time: 3:00 pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |                             |                        |
| 16                       | Tender Opening Date and Time                                                                      | 14/08/2025; Time: 3:30 pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |                             |                        |
| 17                       | Name & Address of the office(s)                                                                   | Director (A&F), Bangladesh Hi-Tech Park Authority ICT Tower, 9th Floor, Plot E-14IX, Agargaon, Shere-e-Bangla Nagar, Dhaka                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |          |                             |                        |
| 18                       | Selling Tender Document (Principal)                                                               | BHTPA office, Room-1007, 9 th floor ,ICT Tower, Agargaon                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          |                             |                        |
| INFORMATION FOR TENDERER |                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                             |                        |
| 20                       | Eligibility of Tenderer                                                                           | <ul style="list-style-type: none"><li>Tenderers shall have the legal capacity to enter into the Contract under the Applicable Law. (Relevant Trade license, BIN,TIN &amp; Tax clearance certificate up to date 2024-2025 )</li><li>Tenderers shall be enrolled in the relevant professional or trade organisations registered or relevant certification in Bangladesh.</li><li>Tenderers shall have valid bank account and 50 lac taka liquid asset.</li><li>Tenderers should have at least 05 (Five) years general experience Cleaning/Security services area (Government, MNCs, Multinational NGOs &amp; autonomous organization).</li><li>Must have successfully completed at least 01 (one) Crore taka in a single contract with a government/autonomous organization/ government project/ MNCs, or multinational NGOs within the last 03 (three) years, specifically in the area of Cleaning/Security services.</li><li>Minimum 05 (five) Years working experiences Cleaning/Security services area</li></ul> |          |                             |                        |
| 21                       | Brief Description of Services                                                                     | Cleaning and Security services (details in ToR)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                             |                        |
| 22                       | Price of Tender Document (Tk)                                                                     | 2000 (Two Thousand ) Taka (Non-Refundable)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |          |                             |                        |
| 23                       | Package No                                                                                        | Identification of Package                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Location | Tender Security Amount (Tk) | Completion Time in     |
|                          | BHTPA-RS6                                                                                         | 56.02.0000.006.07.616.25-376                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Dhaka    | 2,00,000 tk<br>Two lac taka | 24 Months (Extendable) |
| 24                       | Name of Official Inviting Tender                                                                  | S M Farid Udden                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                             |                        |
| 25                       | Designation of Official Inviting Tender                                                           | Director (A&F), Bangladesh Hi-Tech Park Authority                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |                             |                        |
| 26                       | Address of Official Inviting Tender                                                               | 9th floor, ICT Tower, Plot E-14IX, Agargaon, Shere-e-Bangla Nagar, Dhaka                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          |                             |                        |
| 27                       | Contact details of Official Inviting Tender                                                       | Phone: +88-02-8181736, Fax: +88-02-8181694                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |          |                             |                        |
| 28                       | The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |                             |                        |

S M Farid Udden  
Director (A&F)