



Bangladesh Hi-Tech Park Authority

Application for Registration of Industrial Investment Project

To submit Online Registration System just log on to: www.bhtpa.gov.bd

For Office use

Registration #

Date:

Please Tick (√): Joint Venture Foreign Local

Please Tick (√): Proposed Existing

Requisition for: LAND: SPACE: Unit

Name of The Park to Invest:

>>If Required Use Separate Sheet.

1.	Name of Organisation :		
2.	Project Name :		
3.	Name of Owner and NID No.:		
4.	Head Office Full Address :		
	House/Plot/Holding Number :	Flat/Apartment/Floor Number :	Road Name/Road Number :
	Post Office (PO)/ Post code/ZIP Code:	Thana/Upazilla :	City/District :
	Country:	Telephone #	Fax :
	Cell No.:	Email:	Website:
	Factory Address		
	Mouja :	House/Plot/Holding/Village :	Flat/Apartment/Floor/Dag :
	Post Office (PO)/ Post code/ZIP Code:	Thana/Upazilla :	City/District :
	Country:	Telephone #	Fax #
5.	Name, Designation and NID of Principal Promoter :		
6.	Address principal Promoter :		
	House/Plot/Holding Number :	Flat/Apartment/Floor Number :	Road Name/Road Number :
	Post Office (PO)/ Post	Thana/Upazilla (Town/City) :	City/District/State:

	code/ZIP Code:		
	Country :	Telephone :	Fax :
	Cell No.:	Email :	
7.	Type of Industry (following International Standard of Industrial Classification) :		
8.	Nature of Proposed Business:		
9.	Annual Production Capacity (name maximum 5 products) :		
10.	Service/Products:		
11.	a) Name/Description of the	b) Usage of the Product(s):	c) Manufacturing Process:
12.	Product(s):		
	d) Cost of Project(in USD)	e) Annual Turnover (in BDT)	f) Liquid Asset (in BDT)
13	Target Commercial Operation Date :		
	Sales (%) :	Local :.....%	Foreign :%
	Employees	Local :.....%	Foreign :%
14	Investment :		
	Items	Local (Million Taka/Million US \$)	Foreign (Million Taka/Million US \$)
			Total (Million Taka/Million US \$)
	(a) Fixed Investment :		
	Land		
	Building		
	Machinery & Equipment		
15.	Other		
	(b) Working Capital (3 months) :		
	Total Investment (a+b) :		Million Taka
	Total Investment (a+b) :		Million US \$
16.	Source of Finance :		
	Local Equity (Taka Million)	Local Equity%
	Foreign Equity (Taka Million)	Foreign Equity%

	(a)Total Equity		Million Taka
	Total Equity		Million US \$
	Local Loan (Taka Million)		(b)Total Loan (Taka Million)
	Foreign Loan (Taka Million)		
	Total Financing (a+b)		Million Taka
	Total Financing (a+b)		Million US \$
17.	Investing Country (ies)		
	Country Name		Equity Percentage
18.	Public Utility Service Required :	Gas:	Water: Electricity:
19.	Tax Identification Number		
20.	VAT Registration Number.		
21.	Trade Body Membership		No.
			No.
22.	Registration Fee :		
	Paid Amount :	Payment Method :	Issue Date:
	Bank Draft Number :	Bank Name :	Branch:

I hereby declare that the information provided in this application and supporting documents submitted with it are true and correct.

Signature :

Name :

Designation : (Chairman/Managing Director)

18. Other Document to be submitted :

i.	Application in prescribed form duly filled in (2 copies)
ii.	Certificate of incorporation along with Memorandum & Articles of Association in case of public/Private Limited Company, joint venture agreement duly signed by the parties in case of joint venture project (2 copies)
iii.	List of Shareholder/Directors
iv.	Copy of Trade License
v.	Copy of NID or Passport

vi.	Copy of TIN Certificate
vii.	Copy of VAT Certificate
viii.	Trade Body Membership
ix.	Copy of Audit Report (up to date) (if any)
x.	Copy of Bank Statement (last year)/ Bank Solvency Certificate
xi.	List of Machineries (Local & Imported)
xii.	Copies of Deeds/Documents in support of project land 2 copies purchase deed in case of own land, Deed of Agreement in case of lease/rental premises.
xiii.	Employee Name List
xiv.	Summary of next 5 Year Plan.
xv.	Pay order/Bank draft in favour of Managing Director Bangladesh Hi-Tech Park Authority.

Investment Fee :

Less than 10 Core or 1.25million USD	200 USD or equivalent in Tk.
10 Core Tk.-25 Core or 1.25 million USD- 3.125million USD	300 USD or equivalent in Tk.
25 Core Tk.-50 Core or 3.125million - 6.25million USD	4 00 USD or equivalent in Tk.
Greater than 50 Core or 6.25million USD	5 00 USD or equivalent in Tk.