

Bangladesh House Building Finance Corporation
Zonal Office , Sylhet
ANNUAL PROCUREMENT PLAN
Capital Expenditure
Sub: Office Equipment

Budget : 100000/-
Fiscal Year : 2022-2023

Ministry/Division: Finance/Bank & Financial Institution
Agency: Bangladesh House Building Finance Corporation
Procuring Entity Name & Code: Zonal Manager, Zonal Office, Sylhet
Project/Programme Name & Code:

Package No	Description of Procurement Package works	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in LacTk.	Time Code for Process	Advertisement for Pre qualification	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contact
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
G-001	Supply and Installation Electric Fan ; Ceiling fan, Stand Fan for Zonal and Branch Office	Nos	05 (Five)	D.P	A.O	BHBFC's Own Funds	0.20	Planned Dates	NA	NA	NA	NA	NA	NA	NA		29.09.22
								Planned Days	NA	NA	NA	NA	NA	NA	NA		15 days
G-002	Purchase Telephone set for Zonal and Branch Office	Nos	02 (Two)	D.P	A.O	BHBFC's Own Funds	0.06	Planned Dates	NA	NA	NA	NA	NA	NA	NA		20.10.22
								Planned Days	NA	NA	NA	NA	NA	NA	NA		15 days
G-003	Purchase Conference Web-Camera	Nos	01 (one)	D.P	A.O	BHBFC's Own Funds	0.15	Planned Dates	NA	NA	NA	NA	NA	NA	NA		29.11.22
								Planned Days	NA	NA	NA	NA	NA	NA	NA		25 days
G-004	Emergency Requirement for purchasing Office equipment	Nos	N/A	D.P	A.O	BHBFC's Own Funds	0.09	Planned Dates	NA	NA	NA	NA	NA	NA	NA		July/22 to June/23
								Planned Days	NA	NA	NA	NA	NA	NA	NA		365 days

D.P: Direct Procurment
A.O: Authorised officer (Zonal Manager)

- বিশেষ দৃষ্টব্যঃ জরুরি প্রয়োজনে কর্তৃপক্ষের সিদ্ধান্ত মোতাবেক Procurement Time, Method & Type পরিবর্তন হতে পারে।

Bangladesh House Building Finance Corporation
Zonal Office , Sylhet
ANNUAL PROCUREMENT PLAN

Budget : 250000/-
Fiscal Year : 2022-2023

Capital Expenditure
Sub: Furniture

Ministry/Division: Finance/Bank & Financial Institution
Agency: Bangladesh House Building Finance Corporation
Procuring Entity Name & Code: Zonal Manager, Zonal Office, Sylhet
Project/Programme Name & Code:

Package No	Description of Procurement Package works	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in LacTk.	Time Code for Process	Advertisement for Pre qualification	Invite/Advise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
G-001	Purchase Executive Table for Zonal Office	Nos	01 (One)	D.P	A.O	BHBFC's Own Funds	0.25	Planned Dates	NA	NA	NA	NA	NA	NA	NA		07.12.22
								Planned Days	NA	NA	NA	NA	NA	NA	NA		10 days
G-002	Purchase Executive Table for Branch Office	Nos	02 (Two)	D.P	A.O	BHBFC's Own Funds	0.50	Planned Dates	NA	NA	NA	NA	NA	NA	NA		11.01.23
								Planned Days	NA	NA	NA	NA	NA	NA	NA		25 days

D.P: Direct Procurment

A.O: Authorised Officer (Zonal Manager)

- বিশেষ দৃষ্টব্যঃ জরুরি প্রয়োজনে কর্তৃপক্ষের সিদ্ধান্ত মোতাবেক **Procurement Time, Method & Type** পরিবর্তন হতে পারে।
- গণপ্রজাতন্ত্রী বাংলাদেশ সরকার, অর্থ মন্ত্রণালয়, অর্থ বিভাগের বাজেট অনুবিভাগ-১, অধিশাখা-১ হতে বিগত ০৩.০৭.২০২২ খ্রি. তারিখের ০৭.১০১.০২০.০০.০০.০০১.২০০৯.০১ নম্বর প্রজ্ঞাপন মোতাবেক বর্তমান বৈশ্বিক অর্থনৈতিক অবস্থার প্রেক্ষাপটে সরকারি ব্যয় কৃষ্ণ সাধনের লক্ষ্যে ২০২২-২০২৩ অর্থবছরে সকল সরকারি, আধা-সরকারি, স্বায়ত্তশাসিত, রাষ্টায়ত্ত, সংবিধিবদ্ধ, রাষ্ট্রীয় মালিকানাধীন কোম্পানী ও আর্থিক প্রতিষ্ঠানের পরিচালন ও উন্নয়ন বাজেটে শুধুমাত্র জরুরি ও অপরিহার্য ক্ষেত্র বিবেচনায় আসবাবপত্র খাতে বরাদ্দকৃত অর্থের সর্বোচ্চ ৫০ % ব্যয় করা যাবে।

Bangladesh House Building Finance Corporation
Zonal Office , Sylhet
ANNUAL PROCUREMENT PLAN

Budget : 250000/-
Fiscal Year : 2022-2023

Capital Expenditure
Sub: Furniture

Ministry/Division: Finance/Bank & Financial Institution
Agency: Bangladesh House Building Finance Corporation
Procuring Entity Name & Code: Zonal Manager, Zonal Office, Sylhet
Project/Programme Name & Code:

Package No	Description of Procurement Package works	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in LacTk.	Time Code for Process	Advertisement for Pre qualification	Invite/Advise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
G-001	Purchase Visitor Chair for Zonal Office	Nos	03 (Three)	D.P	A.O	BHBFC's Own Funds	0.25	Planned Dates	NA	NA	NA	NA	NA	NA	NA		18.01.23
								Planned Days	NA	NA	NA	NA	NA	NA	NA		10 days
G-002	Purchase Visitor Chair for Branch Office	Nos	03 (Three)	D.P	A.O	BHBFC's Own Funds	0.25	Planned Dates	NA	NA	NA	NA	NA	NA	NA		11.01.23
								Planned Days	NA	NA	NA	NA	NA	NA	NA		25 days

D.P: Direct Procurment

A.O: Authorised Officer (Zonal Manager)

- বিশেষ দৃষ্টব্যঃ জরুরি প্রয়োজনে কর্তৃপক্ষের সিদ্ধান্ত মোতাবেক **Procurement Time, Method & Type** পরিবর্তন হতে পারে।
- গণপ্রজাতন্ত্রী বাংলাদেশ সরকার, অর্থ মন্ত্রণালয়, অর্থ বিভাগের বাজেট অনুবিভাগ-১, অধিশাখা-১ হতে বিগত ০৩.০৭.২০২২ খ্রি. তারিখের ০৭.১০১.০২০.০০.০০.০০১.২০০৯.০১ নম্বর প্রজ্ঞাপন মোতাবেক বর্তমান বৈশ্বিক অর্থনৈতিক অবস্থার প্রেক্ষাপটে সরকারি ব্যয় কৃষ্ণ সাধনের লক্ষ্যে ২০২২-২০২৩ অর্থবছরে সকল সরকারি, আধা-সরকারি, স্বায়ত্তশাসিত, রাষ্টায়ত্ত, সংবিধিবদ্ধ, রাষ্ট্রীয় মালিকানাধীন কোম্পানী ও আর্থিক প্রতিষ্ঠানের পরিচালন ও উন্নয়ন বাজেটে শুধুমাত্র জরুরি ও অপরিহার্য ক্ষেত্র বিবেচনায় আসবাবপত্র খাতে বরাদ্দকৃত অর্থের সর্বোচ্চ ৫০ % ব্যয় করা যাবে।

Bangladesh House Building Finance Corporation
 Zonal Office , Sylhet
ANNUAL PROCUREMENT PLAN
Capital Expenditure
Sub: Crockeries

Budget : 25000/-
 Fiscal Year : 2022-2023

Ministry/Division: Finance/Bank & Financial Institution
 Agency: Bangladesh House Building Finance Corporation
 Procuring Entity Name & Code: Zonal Manager, Zonal Office, Sylhet
 Project/Programme Name & Code:

Package No	Description of Procurement Package works	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in LacTk.	Time Code for Process	Advertisement for Pre qualification	Invite/Advise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
G-001	Purchase Cup-Pirich for Zonal and Branch Office	Nos	01 (one) set	D.P	A.O	BHBFC's Own Funds	0.03	Planned Dates	NA	NA	NA	NA	NA	NA	NA		24.10.22
								Planned Days	NA	NA	NA	NA	NA	NA	NA		15 days
G-002	Purchase Dinner Plate and Glass	Nos	02 (Two) set	D.P	A.O	BHBFC's Own Funds	0.05	Planned Dates	NA	NA	NA	NA	NA	NA	NA		14.12.22
								Planned Days	NA	NA	NA	NA	NA	NA	NA		15 days
G-003	Purchase Electric Kettle and Hotpot for Zonal and Branch Office	Nos	02 (Two) each	D.P	A.O	BHBFC's Own Funds	0.045	Planned Dates	NA	NA	NA	NA	NA	NA	NA		13.02.23
								Planned Days	NA	NA	NA	NA	NA	NA	NA		12 days

D.P: Direct Procurment
 A.O: Authorised Officer (Zonal Manger)

- বিশেষ দৃষ্টব্যঃ জরুরি প্রয়োজনে কর্তৃপক্ষের সিদ্ধান্ত মোতাবেক Procurement Time, Method & Type পরিবর্তন হতে পারে।

Bangladesh House Building Finance Corporation
Zonal Office , Sylhet
ANNUAL PROCUREMENT PLAN
Capital Expenditure
Sub: Library

Budget : 6000/-
Fiscal Year : 2022-2023

Ministry/Division: Finance/Bank & Financial Institution
Agency: Bangladesh House Building Finance Corporation
Procuring Entity Name & Code: Zonal Manager, Zonal Office, Sylhet
Project/Programme Name & Code:

Package No	Description of Procurement Package works	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in LacTk.	Time Code for Process	Advertisement for Pre qualification	Invite/Advise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contact
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
G-001	Purchase Law, Building Code and Computer related books	Nos	NA	D.P	A.O	BHBFC's Own Funds	0.06	Planned Dates	NA	NA	NA	NA	NA	NA	NA		25.09.23
								Planned Days	NA	NA	NA	NA	NA	NA	NA		15 days

D.P: Direct Procurment
A.O: Authorised Officer (Zonal Manger)

- বিশেষ দৃষ্টব্যঃ জরুরি প্রয়োজনে কর্তৃপক্ষের সিদ্ধান্ত মোতাবেক **Procurement Time, Method & Type** পরিবর্তন হতে পারে।

Bangladesh House Building Finance Corporation
 Zonal Office , Sylhet
ANNUAL PROCUREMENT PLAN
 Revenue Expenditure
Sub: Stationery

Budget : 50000/-
 Fiscal Year : 2022-2023

Ministry/Division: Finance/Bank & Financial Institution
 Agency: Bangladesh House Building Finance Corporation
 Procuring Entity Name & Code: Zonal Manager, Zonal Office, Sylhet
 Project/Programme Name & Code:

Package No	Description of Procurement Package works	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in LacTk.	Time Code for Process	Advertisement for Pre qualification	Invite/Advetise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
G-001	Purchase Stationery products as per requirements throughout the fiscal year	Nos	NA	D.P	A.O	BHBFC's Own Funds	0.50	Planned Dates	NA	NA	NA	NA	NA	NA	NA		July/22 to June/23
								Planned Days	NA	NA	NA	NA	NA	NA	NA		365 days

D.P: Direct Procurment
 A.O: Authorised Officer (Zonal Manager)

- বিশেষ দ্রষ্টব্যঃ জরুরি প্রয়োজনে কর্তৃপক্ষের সিদ্ধান্ত মোতাবেক Procurement Time, Method & Type পরিবর্তন হতে পারে।

Bangladesh House Building Finance Corporation
Zonal Office , Sylhet
ANNUAL PROCUREMENT PLAN
Revenue Expenditure
Sub: Stationery

Budget : 70000/-
Fiscal Year : 2022-2023

Ministry/Division: Finance/Bank & Financial Institution
Agency: Bangladesh House Building Finance Corporation
Procuring Entity Name & Code: Zonal Manager, Zonal Office, Sylhet
Project/Programme Name & Code:

Package No	Description of Procurement Package works	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in LacTk.	Time Code for Process	Advertisement for Pre qualification	Invite/Advise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contact
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
G-001	Purchase Stationery products as per requirements throughout the fiscal year	Nos	NA	D.P	A.O	BHBFC's Own Funds	0.70	Planned Dates	NA	NA	NA	NA	NA	NA	NA		July/22 to June/23
								Planned Days	NA	NA	NA	NA	NA	NA	NA		365 days

D.P: Direct Procurment
A.O: Authorised Officer (Main Branch Manager)

- বিশেষ দ্রষ্টব্যঃ জরুরি প্রয়োজনে কর্তৃপক্ষের সিদ্ধান্ত মোতাবেক **Procurement Time, Method & Type** পরিবর্তন হতে পারে।

Bangladesh House Building Finance Corporation
 Zonal Office , Sylhet
ANNUAL PROCUREMENT PLAN
Revenue Expenditure
Sub: Repair and Maintenance (Vehicle)

Budget : 1500000/-
 Fiscal Year : 2022-2023

Ministry/Division: Finance/Bank & Financial Institution
 Agency: Bangladesh House Building Finance Corporation
 Procuring Entity Name & Code: Zonal Manager, Zonal Office, Sylhet
 Project/Programme Name & Code:

Package No	Description of Procurement Package works	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in LacTk.	Time Code for Process	Advertisement for Pre qualification	Invite/Advise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contact
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
G-001	Repair Car as per requirements throughout the fiscal year	Nos	NA	D.P	A.O	BHBFC's Own Funds	1.50	Planned Dates	NA	NA	NA	NA	NA	NA	NA		July/22 to June/23
								Planned Days	NA	NA	NA	NA	NA	NA	NA		365 days

D.P: Direct Procurment
 A.O: Authorised Officer (Zonal Manager)

- বিশেষ দ্রষ্টব্যঃ জরুরি প্রয়োজনে কর্তৃপক্ষের সিদ্ধান্ত মোতাবেক Procurement Time, Method & Type পরিবর্তন হতে পারে।

Bangladesh House Building Finance Corporation
Zonal Office , Sylhet
ANNUAL PROCUREMENT PLAN

Budget : 40000/-
Fiscal Year : 2022-2023

Revenue Expenditure

Sub: Repair and Maintenance (Office Equipment and Furniture)

Ministry/Division: Finance/Bank & Financial Institution

Agency: Bangladesh House Building Finance Corporation

Procuring Entity Name & Code: Zonal Manager, Zonal Office, Sylhet

Project/Programme Name & Code:

Package No	Description of Procurement Package works	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in LacTk.	Time Code for Process	Advertisement for Pre qualification	Invite/Advise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contact
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
G-001	Repair and maintenance of Office equipment and Furniture as per requirement throughout the fiscal year	Nos	NA	D.P	A.O	BHBFC's Own Funds	0.40	Planned Dates	NA	NA	NA	NA	NA	NA	NA		July/22 to June/23
								Planned Days	NA	NA	NA	NA	NA	NA	NA		365 days

D.P: Direct Procurment

A.O: Authorised Officer (Zonal Manager)

- বিশেষ দ্রষ্টব্যঃ জরুরি প্রয়োজনে কর্তৃপক্ষের সিদ্ধান্ত মোতাবেক **Procurement Time, Method & Type** পরিবর্তন হতে পারে।

Bangladesh House Building Finance Corporation
Zonal Office , Sylhet
ANNUAL PROCUREMENT PLAN

Budget : 60000/-
Fiscal Year : 2022-2023

Revenue Expenditure
Sub: Repair and Maintenance (Computer Hardware)

Ministry/Division: Finance/Bank & Financial Institution

Agency: Bangladesh House Building Finance Corporation

Procuring Entity Name & Code: Zonal Manager, Zonal Office, Sylhet

Project/Programme Name & Code:

Package No	Description of Procurement Package works	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in LacTk.	Time Code for Process	Advertisement for Pre qualification	Invite/Adv ertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contact
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
G-001	Repair and maintenance of Computer hardware as per requirements throughout the fiscal year	Nos	NA	D.P	A.O	BHBFC's Own Funds	0.60	Planned Dates	NA	NA	NA	NA	NA	NA	NA		July/22 to June/23
								Planned Days	NA	NA	NA	NA	NA	NA	NA		365 days

D.P: Direct Procurment

A.O: Authorised Officer (Zonal Manager)

- বিশেষ দৃষ্টব্যঃ জরুরি প্রয়োজনে কর্তৃপক্ষের সিদ্ধান্ত মোতাবেক **Procurement Time, Method & Type** পরিবর্তন হতে পারে।