

ANNUAL PROCUREMENT PLAN
FY 2024-2025

Ministry/Division : Ministry of Food
 Implementing Agency : Bangladesh Food Safety Authority
 Procuring Entity Name & Code : Project Director
 Project/ Programme Name & Code : Strengthening the Inspection, Regulatory and Coordinating Function of the Bangladesh Food Safety Authority
 Budget: Development
 Project Code: 223043900

Package No.	Description of Procurement Package for purchasing product	Unit	Quantity	Procurement Method	Contract Approved Authority	Source of Funds	Est'd Cost (in Tk. lakh)	Time Code for Process	Not used in GOODS	Invite/ Advertise Tender/Call For EOI	Tender Opening	RFP Preparation/ receiving proposal/ Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
A. Recurrent Expenditure																	
01	Audio-video preparation	No.	01	OTM/QCBS	Chairman	GOB	12.00	Planned Dates		10-09-2024	15-10-2024	25-12-2024	02-01-2025	07-01-2025	08-01-2025	120 Days	
02	Printing and binding	LS	-	OTM/RFQ	PD	GOB	14.17	Planned Dates		17-10-2024	03-11-2024	06-11-2024	10-11-2024	12-11-2024	20-11-2024	35 Days	
03	Advertisement and publicity expenses	LS	-	OTM/RFQ	PD	GOB	120.57	Planned Dates		03-11-2024	17-11-2024	23-11-2024	27-11-2024	29-11-2024	08-12-2024	36 Days	
04	Consumable Items	No.	01	RFQ	PD	GOB	7.06	Planned Dates		05-10-2024	12-10-2024	12-10-2024	15-10-2024	18-10-2024	18-10-2024	14 Days	
05	Books & periodicals	LS	-	RFQ	PD	GOB	5.00	Planned Dates		04-11-2024	11-11-2024	11-11-2024	13-11-2024	14-11-2024	20-11-2024	17 Days	
06	Food Testing kits & chemicals	LS	-	OTM	PD	GOB	120.15	Planned Dates		10-10-2024	25-10-2024	31-10-2024	05-11-2024	07-11-2024	15-11-2024	37 Days	
07	Consultant	No.	1	QCBS/SSS	Chairman	GOB	29.02	Planned Dates		01-09-2024	10-10-2024	20-12-2024	25-12-2024	29-12-2024	31-12-2024	120 Days	
B. Capital Expenditure																	
07	Electrical equipment	No.	01	RFQ	PD	GOB	5.0	Planned Dates		05-11-2024	12-11-2024	12-11-2024	15-11-2024	18-11-2024	18-11-2024	14 Days	
08	Office equipment (Tommer (photocopy 1+ printer-4), Photocopier-1)	No.	02	RFQ	PD	GOB	2.12	Planned Dates		05-01-2025	12-01-2025	12-01-2025	15-01-2025	18-01-2025	18-01-2025	14 Days	
09	Furniture	LS	-	OTM/RFQ	PD	GOB	20.38	Planned Dates		10-12-2024	26-12-2024	30-12-2024	04-01-2025	05-01-2025	15-01-2025	37 Days	
Total							335.47										

(Signature)
 25/09/2024

(Signature)

Md. Akhtiar Mahmud
 Project Director
 Strengthening the Inspection, Regulatory and Coordinating Function of the Bangladesh Food Safety Authority (SIRFC) Project
 Bangladesh Food Safety Authority, Ministry of Food.

Zakaria
 Chairman
 Bangladesh Food Safety Authority