

Prescribed Format for Submission of Expression of Interest (EOI)

(In case of Joint Venture, this Form to be completed by each partner of the JV)

Package No.	:	SD45A								
Title of Service	:	Dolphin Conservation Program								
1. Letter of Submission [Addressing Project Director, SUFAL Project, BFD]										
2. Firm's legal title:										
3. Firm's registered and Head Office address:										
4. Firm's year of registration (years in business): (Year of Establishment/Years in business as per Trade License/Registration Certificate etc.) (Necessary Attachments: Copy of Company/Firm's Trade License, Registration Certificate, VAT registration Certificate, TIN Certificate, Tax Clearance Certificate etc.)										
5. Firm/Company Background (General Information including Core Business) (Necessary Attachments: Brochure, Annual Report etc.)										
6. Experience of the Firm in similar assignment successfully completed (List only those assignments for which the Firm was legally contracted by the Client/Procuring Entity as a firm or as one of the partners of joint venture.)										
	Name of the Assignment	Brief Description of the Assignment (main deliverables/ Outputs)	Role in the Assignment (Single Entity/ Lead partner in a JV/JV partner)	Name and address of the client. Contact information for references.	Service Duration (Start & End Dates)	Value of Service			Man-Month Input	
						Total Value	No. of Partners (if Any)	Value of Service Provided by the Firm	Firm's Input	Partners' Input
(Necessary Attachments: Details Description of the assignment supported by copy of Project Data Sheet (PDS), Contract Agreement etc.)										
7. List of Professional/Managerial staff of the Firm: (List Full time and Part time staff separately)										
	S/N	Name of Professionals	Position held in the Firm	Educational Qualification	Total Years of Experience	No. of Years as Firm's Employee				
8. Organizational & Financial Capability and capacity of the Firm:										
(i) Organizational Capacity, equipment and logistics of the Firm										
a) Office Space (Area, Floor No. etc.):										
b) No. of Support Staffs:										
c) Description of Important Office Equipment and other logistics:										
(ii) Financial capability of the firm (Turnover of last 3 years)										
a) 2022-23 (Up to present) :										
b) 2021-22 :										
c) 2020-21 :										