



Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate
Change
Bangladesh Forest Industries Development
Corporation
Administration Section
Banashilpa Bhaban, 73, Motijheel C/A, Dhaka-
1000
www.bfidc.gov.bd



Rubber wood is strong, durable
and of high quality. You also
use rubber wood furniture.

Record Number: 22.03.0000.000.106.57.0001.22.390

Date: 28 Sep 2026

Office Order

Under the authority of the circular issued by the Honorable Prime Minister's Office vide Memo No. 03.069.025.06.00.003.2011-144(500), dated 19/06/2011, Mr. Palash Chandra Sutradhor, Lower Divisional Assistant (Admin) cum Computer Typist (Passport No: A09826823), BFIDC Headquarter, Dhaka has been granted Ex-Bangladesh (earned) leave for the purpose of his medical treatment in india from 30-09-2026 to 09-10-2026 or 10 (ten) days from the date of actual commencement of leave.

2. This Ex-Bangladesh leave is granted under the following terms and conditions:

- He will draw his usual pay and allowances in local currency from Bangladesh. No part thereof shall be drawn in foreign currency;
- All expenses related to this travel will be borne by himself;
- He shall not stay abroad beyond the sanctioned period; and
- He must join his post immediately after the end of the leave.

3. He will be accompanied by his wife, Poli Rani Vodra (Passport No: A09857873)

28-09-2026

Nahida Barik
Secretary

Phone : 02223382119

E-mail : secretary@bfidc.gov.bd

Record Number: 22.03.0000.000.106.57.0001.22.390/1
(14)

Date: 28 Sep 2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

- Foreign Secretary, Office of the Foreign Secretary, Ministry of Foreign Affairs.
- H. E. High Commissioner, High Commission of Bangladesh in India.
- H. E. High Commissioner, High Commission of India in Bangladesh, Dhaka.
- Director General, Director General, DIP.
- Director (Finance), Office of the Director (Finance), Bangladesh Forest Industries Development Corporation.
- Officer in Charge, Hazrat Shahajalal International Airport, Dhaka.

7. PS to Honorable Minister, Office of the Minister, Ministry of Environment, Forest and Climate Change.
8. PS to Secretary, Secretary Office, Ministry of Environment, Forest and Climate Change.
9. PS to Chairman, Office of the Chairman, Bangladesh Forest Industries Development Corporation.
10. Immigration Officer, Hazrat Shahajalal International Airport, Dhaka.
11. Director (Traffic) (Additional Charge), Office of the Director, Land Port Regional Office, Benapal.
12. Assistant Programmer (Additional Responsibility), ICT Section, Bangladesh Forest Industries Development Corporation (For Website Upload).
13. Mr. Palash Chandra Sutradhor, Lower Divisional Assistant (Admin) cum Computer Typist, BFIDC, Headquarter, Dhaka.
14. Personal file, Office copy.



A handwritten signature in dark ink, appearing to read 'Nahida', located on the right side of the page.

28-09-2026
Nahida Barik
Secretary