Banglaldesh Embassy
Beirut, Lebanon

Date: 30 January 2024

Notice

Irregular Expatriate Workers of Bangladesh residing in Lebanon are hereby being notified that an irregular worker and his/her new sponsor/employer must appear in person at the Bangladesh Embassy, Beirut to participate in the regularization (settlement) process of the Government of Lebanon and fill-in Settlement Application form issued by the Office of the General Security of Lebanon. The Embassy will assist in filling-in the form. Applications for regularization (settlement) will be received on Tuesday and Thursday of the 1st and 3rd week of every month from 11.00 am to 03.00 pm. The following attachments must be submitted along with the application form:

1. **If the Occupation of the Applicant who wishes to be regular is Domestic Worker/Housemaid –**

Essential Documents:

(a) Recent passport size color photograph – 4 copies
(b) Clear photocopy of worker's latest passport-2 sets
(c) Clear photocopy of new Kafil/employer's ID – 2 sets
(d) Salary/Income Certificate of Kafil/Employer – 2 sets

Required Documents:

(e) Clear photocopy of Worker's Visa (if any) - 2 sets
(f) Clear photocopy of latest Akama (if any) – 2 sets

2. **If the applicant wants to be regular under any company -**

Essential Documents:

(a) Recent passport size color photograph – 4 copies
(b) Clear photocopy of worker's latest passport-2 sets
(c) Clear photocopy of new file/employer ID – 2 sets
(d) Clear photocopy of commercial license of the company – 2 sets

Required Documents:

(e) Clear photocopy of Worker's Visa (if any) - 2 sets
(f) Clear photocopy of latest Akama (if any) – 2 sets

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3. If the occupation of the applicant who wishes to be regular as Farmer-

Essential Documents:

(a) Recent passport size color photograph – 4 copies
(b) Clear photocopy of applicant worker's latest passport-2 sets
(c) Clear photocopy of new file/employer ID – 2 sets
(d) Photocopy copy of Land Ownership Certificate of Kafil/Employer – 2 sets.

Required Documents:

(e) Clear photocopy of Worker's Visa (if any) - 2 sets
(f) Clear photocopy of latest Akama (if any) – 2 sets

4. If the occupation of the applicant intending to be regular is Concierge/Natur-

Essential Documents:

(a) Recent passport size color photograph – 4 copies
(b) Clear photocopy of worker's latest passport-2 sets
(c) Clear photocopy of new Kafil/employer's ID – 2 sets
(d) Clear photocopy of Land/Building Ownership Certificate/Notarized Agreement of Building Committee – 2 sets

Required Documents:

(e) Clear photocopy of Worker's Visa (if any) - 2 sets
(f) Clear photocopy of latest Akama (if any) – 2 sets

NB.- Applications without **Essential Documents** will not be received.

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Embassy Authority