



Government of the People's Republic of Bangladesh
Directorate of Posts, Dak Bhaban
Sher-e- Bangla Nagar, Agargaon, Dhaka-1210
Establishment Section
www.bdpst.gov.bd



Record Number: 14.31.0000.000.029.08.0008.26.299

Date: 09 Aug 2026

Office Order

Under Provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (Earned leave) has been granted to Shahzadi Farjana, PLI Accountant, RM Office, Dhaka (Passport no- A00436288) for higher treatment in India accompanied by her husband Mohammad Hasanul Kabir and two daughters 1) Zafrin Kabir Anbar 2) Juairia Kabir Zarin from 18/08/2026 or 30 (Thirty) days from the date of enjoying the leave under the terms & conditions mentioned below:-

1. This approval is applicable for a single visit to India only;
2. The expenditure relevant to this visit will be borne by her and the Government of Bangladesh will not bear any cost in local or foreign currency.
3. Under no condition leave will be extended. If the leave extension is urgent, the application will have to be forwarded subject to leave deposit through the concerned Bangladesh High Commission Office.
4. She will draw her usual pay and allowances from Bangladesh in local currency.
5. She must return to Bangladesh within the stipulated time limit & join her office.
6. This order is issued with the approval of competent authority.
7. Total 17(Seventeen) days (Full pay) earned leave and 26(Twenty six) days (Half pay) earned leave is granted in favor of applicant on medical reasons.

09-08-2026

ABDUL MALEK

Director (Staff and Establishment)
(Current duty)

Phone : 02-58160706

E-mail : dirtsne@bdpost.gov.bd

Record Number: 14.31.0000.000.029.08.0008.26.299/1 (9)

Date: 09 Aug 2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. H.E. High Commissioner, High Commission of India in Bangladesh. Plot No:1-3Park Road, Baridhara, Dhaka-1212.
2. Director General, Department of Immigration & Passports, Agargaon, Dhaka.
3. General Manager, General Manager Office, Postal Life Insurance, East Dhaka (Vide his Letter no-14.31.0000.000.606.08.0001.25.63. Dated: 23/07/2026)..
4. General Manager (G), Foreign Exchange Policy Department, Bangladesh Bank, Dhaka..
5. Programmer, Central ICT Cell, Directorate of Post(With a request to publish the notification in Website)..

6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/ Osmani International Airport, Sylhet..
7. Immigration Officer, Land Port, Benapol, Jessore/ Burimari, Lalmonirhat/ Hili, Dinajpur/Tamabil, Sylhet / Sonamosjid, Chapainawabgonj/ Bhomra,Satkhira/ Darshana, Chuadanga/ Banglabandha, Panchagarh/ Akhaura, Brahmanbaria..
8. Shahzadi Farjana, PLI Accountant, RM Office, Dhaka.
9. Office copy.



A handwritten signature in black ink, located to the right of the QR code.

09-08-2026
NAIMUR RAHMAN
Section Officer (Establishment)