



Government of the People's Republic of Bangladesh
Directorate of Posts, Dak Bhaban
Sher-e- Bangla Nagar, Agargaon, Dhaka-1210
Establishment Section
www.bdpost.gov.bd

Record Number: 14.31.0000.000.029.08.0006.26.173

Date: 11 May 2026

Office Order

Under Provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (recreation) has been granted to Tanjima Akter, Assistant, Directorate of Post, Dak Bhaban, Agargaon, Dhaka (Passport No-A08835762) for the purpose of visiting various historical sites in China and Malaysia accompanied by her husband Moktar Ahmmed Dulal and One daughter Sinthia Ahmmed Jannat from 29/05/2026 or 15(Fifteen) days (recreation Leave) from the date of enjoying the leave under the terms & conditions mentioned below:-

1. This approval is applicable for a single visit to China and Malaysia only;
2. The expenditure relevant to this visit will be borne by him and the Government of Bangladesh will not bear any cost in local or foreign currency.
3. Under no condition leave will be extended. If the leave extension is urgent, the application will have to be forwarded subject to leave deposit through the concerned Bangladesh High Commission Office.
4. She will draw her usual pay and allowances from Bangladesh in local currency.
5. She must return to the country within the stipulated time limit & join her office.
6. This order is issued with the approval of competent authority.
7. The applicant was granted a total of 15 days Ex-Bangladesh recreation Leave.

11-05-2026
ABDUL MALEK
Director (Staff and Establishment)
(Current duty)
Phone : 02-58160706

Record Number: 14.31.0000.000.029.08.0006.26.173/1
(10)

Date: 11 May 2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. He High Commissioner, High Commission of Malaysia in Dhaka, Bangladesh, Address: House No. 19, Road No. 6, Baridhara Diplomatic Enclave, Dhaka 1212, Bangladesh..
2. He Ambassador, Chinese Embassy in Bangladesh, Address: PLOT 2 & 4, EMBASSY ROAD, BARID HARA, DHAKA , BANGLADESH.
3. Director General, Department of Immigration and Passport, Agargaon, Dhaka-1207.
4. General Manager (G), Foreign Exchange Policy Department, Bangladesh Bank, Motijheel, Dhaka..

5. Administrative Officer (Additional Charge), Admin Section, Directorate of Post, Dak Bhaban, Dhaka (Vide his letter no:- 14.31.0000.000.031.08.0021.22.230 ; Date: 07/05/2026).
6. Programmer, Central ICT Cell, Directorate of Post(With a request to publish the notification in Website)..
7. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/ Osmani International Airport, Sylhet..
8. Accounts Officer, Directorate of Post, Dak Bhaban, Dhaka.
9. Tanjima Akter, Assistant, Admin Section, Directorate of Post, Dak Bhaban, Dhaka.
10. Office copy.



A handwritten signature in black ink, appearing to read 'Sudip Chakma', located on the right side of the page.

11-05-2026
SUDIP CHAKMA
Section Officer (Establishment)