



Government of the People's Republic of Bangladesh
Directorate of Posts, Dak Bhaban
Sher-e- Bangla Nagar, Agargaon, Dhaka-1210
Establishment Section
www.bdpost.gov.bd

Record Number: 14.31.0000.000.029.08.0007.25.13

Date: 08 Jan 2026

Office Order

Under Provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (earned) has been granted to Md Shahjahan Motayed Farid, Assistant Inspector, Brahmanbaria Sub-Division Attach Sarail Upazila Post Office for performing Holy Umrah in Saudi Arabia accompanied by his wife, One Son and One daughter-in-law from 11/01/2026 to 25/01/2026 or 15(Fifteen) days from the date of enjoying the leave under the terms & conditions mentioned below:-

1. This approval is applicable for a single visit to Saudi Arabia only;
2. The expenditure relevant to this visit will be borne by him and the Government of Bangladesh will not bear any cost in local or foreign currency.
3. Under no condition leave will be extended. If the leave extension is urgent, the application will have to be forwarded subject to leave deposit through the concerned Bangladesh High Commission Office.
4. He will draw his usual pay and allowances from Bangladesh in local currency.
5. He must return to the Bangladesh within the stipulated time limit & join his office.
6. This order is issued with the approval of competent authority.

08-01-2026
Md. Abu Taleb
Director (Staff and Establishment)
02-58160706
abu.taleb@bdpost.gov.bd

Record Number: 14.31.0000.000.029.08.0007.25.13/1 (8)

Date: 08 Jan 2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. H.E. Ambassador, Saudi Arabia Embassy in Dhaka, Bangladesh, House 5 (NE) L, Road 83, Gulshan-2, Dhaka-1212;
2. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
3. Postmaster General (Additional charges), Postmaster General Office, Eastern circle, Chattogram (Vide his Letter no- 14.31.1528.000.520.08.0006.25.1 Date: 07/01/2026);
4. General Manager (G) Foreign Exchange Policy Department, Bangladesh Bank, Dhaka, ;
5. Programmer, Central ICT Cell, Directorate of Post (With a request to publish the notification in Website);
6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, /Shah Amanat International Airport, Chattogram/ Osmani International Airport, Sylhet.;;
7. Md Shahjahan Motayed Farid, Assistant Inspector, Brahmanbaria Sub-Division, Attach Sarail Upazila Post Office and
8. Office copy, .



Sudip Chakma

08-01-2026

SUDIP CHAKMA

Section Officer (Establishment)