



Government of the People's Republic of Bangladesh
Directorate of Posts, Dak Bhaban
Sher-e- Bangla Nagar, Agargaon, Dhaka-1207
Establishment Section
www.bdpost.gov.bd

"ডাক সেবার আধুনিকায়ন গ্রাম-শহরের
সম্মিলন"

Record Number: 14.31.0000.029.08.002.23.1136

Date: 12 May 2024

Office Order

Under Provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (earned) has been granted to Md. Moniruzzaman, Assistant Postmaster, Dhaka GPO, Dhaka to participate in the conference titled "UPU Innovation Challenge" to be held in Bern, Switzerland from 26/05/2024 to 04/06/2024 or 10(Ten) days from the date of enjoying the leave under the terms & conditions mentioned below:-

1. This approval is applicable for a single visit to Switzerland only;
2. The expenditure relevant to this visit will be borne by him and the Government of Bangladesh will not bear any cost in local or foreign currency.
3. Under no condition leave will be extended. If the leave extension is urgent, the application will have to be forwarded subject to leave deposit through the concerned Bangladesh High Commission Office.
4. He will draw him usual pay and allowances from Bangladesh in local currency.
5. He must return to the country within the stipulated time limit & join this office.
6. This order is issued with the approval of competent authority.

12-05-2024

Md. Altafur Rahman
Director (Staff and Establishment)
02-58160706
altafur.rahman@bdpost.gov.bd

Record Number:

Date: 12 May 2024

(Not in the order of

Copy for Kind Information and Necessary Actionseniority)

1. H.E. Ambassador, Embassy of Switzerland in Bangladesh, Dhaka, Address- Bay's Edgewater, 8th Floor, Plot 12, Dhaka;
2. Director General, Department of Immigration and Passport, Agargaon, Dhaka-1207;
3. Postmaster General, Office of the Postmaster General, Metropolitan Circle, Dhaka (Vide his Letter no- 14.31.0000.111.08.030.22.130 Date: 06/05/2024);
4. General Manager (G), Foreign Exchange Policy Department, Bangladesh Bank, Dhaka., Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.;
- ✓ 5. Programmer, Central ICT Cell, Directorate of Post(With a request to publish the notification in Website).;
6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport,

Chattogram/ Osmani International Airport, Sylhet.;
7. Md. Moniruzzaman, Assistant Postmaster, Dhaka GPO, Dhaka and
8. Office copy.



A handwritten signature in black ink, appearing to read 'Hamid', located above the typed name.

12-05-2024
Md. Abdul Hamid
Section Officer (Staff-1)