



Government of the People's Republic of Bangladesh  
Directorate of Posts, Dak Bhaban  
Sher-e- Bangla Nagar, Agargaon, Dhaka-1207  
Establishment Section  
www.bdpost.gov.bd

Record Number: 14.31.0000.029.08.002.23.987

Date: 23 Feb 2024

### Office Order

Under Provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (earned) has been granted to Mohammad Hasan, Supervisor (LSG), Sorting and Air Division, Dhaka for the purpose of performing Umrah in Saudi Arabia accompanied by his son from 07/03/2024 or 30(Thirty) days from the date of enjoying the leave under the terms & conditions mentioned below:-

1. This approval is applicable for a single visit to Saudi Arabia only;
2. The expenditure relevant to this visit will be borne by him and the Government of Bangladesh will not bear any cost in local or foreign currency.
3. Under no condition leave will be extended. If the leave extension is urgent, the application will have to be forwarded subject to leave deposit through the concerned Bangladesh High Commission Office.
4. He will draw him usual pay and allowances from Bangladesh in local currency.
5. He must return to the country within the stipulated time limit & join this office.
6. This order is issued with the approval of competent authority.

23-02-2024

Md. Altafur Rahman  
Director (Staff and Establishment)  
02-58160706  
altafur.rahman@bdpost.gov.bd

Record Number:

Date: 23 Feb 2024

(Not in the order of

Copy for Kind Information and Necessary Actions seniority)

1. H.E. Ambassador, Saudi Arabia Embassy in Dhaka, Bangladesh, House 5 (NE) L, Road 83, Gulshan-2, Dhaka-1212;
2. Director General, Department of Immigration and Passport, Agargaon, Dhaka-1207;
3. Postmaster General, Office of the Postmaster General, Metropolitan Circle, Dhaka (Vide his Letter no-14.31.0000.111.08.029.21.53 Date: 16/02/2024);
4. General Manager (G), Foreign Exchange Policy Department, Bangladesh Bank, Dhaka., Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.;
5. Programmer, Central ICT Cell, Directorate of Post (With a request to publish the notification in Website).;
6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/ Osmani International Airport, Sylhet.;
7. Mohammad Hasan, Supervisor (LSG), Sorting and Air Division, Dhaka and

8. Office copy.



  
25-02-2024  
MITHUN CHANDRA DAS  
Section Officer (Establishment)



Government of the People's Republic of Bangladesh  
Office of the Postmaster General  
Metropolitan Circle, Dhaka-1000.  
[pmgmetro.bdpost.gov.bd](http://pmgmetro.bdpost.gov.bd)



Memo No- 14.31.0000.111.08.033.23

Date: 28/02/2024

Copy for Kind information and Necessary Action:

1. Senior Postmaster, Dhaka GPO, Dhaka.
2. Deputy Postmaster General, Sorting and Air Division, Dhaka.
3. Assistant Postmaster General (Staff & Establishment), Metropolitan Circle, Dhaka.  
(With a request to publish the notification in Website of Metropolitan Circle)
4. Mohammad Hasan, Supervisor (LSG), Sorting and Air Division, Dhaka.
5. Office Copy.

  
(Naimur Rahman) 28.02.24  
Asstt. Postmaster General (Staff & Establishment)  
Metropolitan Circle, Dhaka-1000  
Ph: 02-223350768

