

ANNUAL PROCUREMENT PLAN -2022-23

Ministry/ Division: Ministry of Post, Telecommunications and information Technology

Financial Year: :2022-23

Agency : Office of the Postmaster General. Central Circle, Dhaka.

Procuring Entity name and code: Postmaster General. Central Circle, Dhaka Repair to Office & Residence Building of Central of Central Circle. Dhaka (3258106,3258107). and purchase of Computer (4112202). Stationary goods and office contingency (3255105) Maintenance of photo copy machine (3258104) vehicle Maintenance (3255105) repair of Furniture(3258101), Furniture purchase(4112314).

Package No	Description of Procurement package Works	Unit	Quantity	Procurement (method and Types)	Contract approving authority	Sources of fund	Est. cost Tk. (Lac)	Time code for process	Not used in goods/Adv ertise	Advertise tender	Tender opening	Tender evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	time for Completion of Contract		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18		
W-1.	a. Repair works at Nandail U.P.O./PM Quarter, Kishoregonj Division.	N0s	1	LTM/RFQ	PMG	GOV.	4.50	Planned dates	16-10-22	01-11-22	21-11-22	28-11-22	05-12-22	8-12-22	23-12-22	53	02 Months		
	b. Repair of office bhaban Kishoregonj Division office Front side and Quarters .	N0s	1	LTM/RFQ	PMG	GOV.	4.75	Planned days	--	0	21	7	7	3	15	53			
	c. Repair of office bhaban at Muktagacha U.P.O including Gate & Boundary Wall, Mymensingh	N/A	N/A	LTM/RFQ	PMG	GOV.	5.00	Do	16-10-22	01-11-22	21-11-22	28-11-22	05-12-22	8-12-22	23-12-22	53	02 Months		
	d. Repair of PM Qtr Mirzapur U.P.O. Tangail Division.	N0s	1	LTM/RFQ	PMG	GOV.	3.75												
	e. Repair of PM Qtr at Basail U.P.O Tangail Division.	N0s	1	LTM/RFQ	PMG	GOV.	3.50												
	f. Repair of office bhaban at Kandua U.P.O Boundary Wall Mymensingh Division.	N/A	N/A	LTM/RFQ	PMG	GOV.	5.90												
	g. Repair of office bhaban at Susong Durgapur U.P.O Boundary Wall Mymensingh Division.	N/A	N/A	LTM/RFQ	PMG	GOV.	5.10												
	h. Repair of Sylhet R.M.S. Office building	N/A	N/A	LTM/RFQ	PMG	GOV.	6.00												

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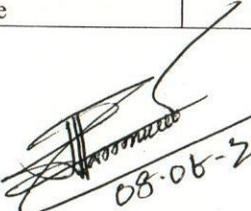
	i. Minor Repair at 7 nosUpazilaPostoffice, Sub- Post office and EDBO under Tangail Division .	N/A	N/A	LTM/RFQ	PMG	GOV.	5.70	Do	16-10-22	01-11-22	21-11-22	28-11-22	05-12-22	8-12-22	23-12-22	53	02 Months
	j. Minor Repair at 7 nosUpazila Post office, Sub- Post office and EDBO under Jamalpur Division .	N/A	N/A	LTM/RFQ	PMG	GOV.	5.80										
	k. Minor Repair at 8 nosUpazila Post office, Sub- Post office and EDBO under Dhakar Division .	N/A	N/A	LTM/RFQ	PMG	GOV.	6.00	Do	16-10-22	01-11-22	21-11-22	28-11-22	05-12-22	8-12-22	23-12-22	53	02 Months
	l. Minor Repair at 8 nosUpazila Post office, Sub- Postoffice and EDBO under Kishoregonj Division .	N/A	N/A	LTM/RFQ	PMG	GOV.	5.85	Planned dates	01-11-22	01-11-22	21-11-22	28-11-22	09-12-22	14-12-22	23-12-22	53	02 Months
	m. Minor Repair at 8 nosUpazila Post office, Sub- Postoffice and EDBO under Mymensingh Division .	N/A	N/A	LTM/RFQ	PMG	GOV.	6.00	Planned dates	01-11-22	01-11-22	21-11-22	28-11-22	09-12-22	14-12-22	23-12-22	53	02 Months
w- 2.	a. Repair of 3 NosResidencial Building. at Tangail Division .	N/A	N/A	LTM/RFQ	PMG	GOB	4.50	Planned dates	01-11-22	01-11-22	21-11-22	28-11-22	09-12-22	14-12-22	23-12-22	53	02 Months
	b. Repair of 3 NosResidencial Building. atJamalpur Division .	N/A	N/A	LTM/RFQ	PMG	GOB	4.60	Planned dates	01-11-22	01-11-22	21-11-22	28-11-22	09-12-22	14-12-22	23-12-22	53	02 Months
	c. Repair of 3 NosResidencial Building at Kishoregonj Division .	N/A	N/A	LTM/RFQ	PMG	GOV.	4.75	Planned dates	01-11-22	01-11-22	21-11-22	28-11-22	09-12-22	14-12-22	23-12-22	53	02 Months
	d. Repair of 3 Nos Residencial Building at Mymensingh Division .	N/A	N/A	LTM/RFQ	PMG	GOV.	6.00	Planned dates	01-11-22	01-11-22	21-11-22	28-11-22	09-12-22	14-12-22	23-12-22	53	02 Months
	e. Repair of 3 Residencial Buildings at Dhaka Division .	N/A	N/A	LTM/RFQ	PMG	GOV.	6.00	Planned dates	01-11-22	01-11-22	21-11-22	28-11-22	09-12-22	14-12-22	23-12-22	53	02 Month

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G-1	Purchase of computer (4112202)	04		RFQ	PMG	GOV.	3.00	Planned dates	NA	1/11/22	9/11/22	9/11/22	13/11/22	14/11/22	-	-	15 days
G2.	Purchase of Furniture. (4112314)	LS		RFQ/DPM	PMG	GOV.	2.00	Planned date	NA	4/12/22	12/12/22	12/12/22	14/12/22	18/12/22	-	-	20 days
G3	Procurement of Essential Post Office. Items (Gala, BS Ink etc.)	LS	LS	RFQ/DPM	PMG	GOV.	3.00	Planned date	NA	1/11/22	11/11/22	11/11/22	14/11/22	15/11/22	-	-	20 days
G4.	Purchase of necessary office equipment (4112310)	LS	LS	RFQ/DPM	PMG	GOV.	2.00	Planned date	NA	4/12/22	12/12/22	12/12/22	14/12/22	18/12/22	-	-	20 days
G5	Maintenance/Repair of Computer Printer. accessories (3258104)	Nos	20	RFQ/DPM	PMG	GOV.	2.00	Planned dates	NA	11/12/22	19/12/22	19/12/22	22/12/22	26/12/22	-	-	15 days
G6.	Maintenance/Repair of office equipment (3258105)	Nos	10	RFQ	PMG	GOV.	2.00	Planned dates	NA	11/12/22	19/12/22	19/12/22	22/12/22	26/12/22	-	-	15 days
G7	Repair of Furniture (3258102)			RFFQ/DPM	PMG	GOV.	1.00	Planned date	NA	4/12/22	12/12/22	12/12/22	14/12/22	18/12/22	-	-	20 days (for RFQ)
G8	Procurement of uniforms (Shoe) for employees. (3256106)	Pairs	997+997	OTM	PMG	GOV.	36.00	Planned date	NA	02/10/22	23/10/22	31/10/22	07/11/22	14/12/22	30/12/22	90	02 Month
G9	Procurement of uniforms (Socks) for employees. (3256106)	Pairs	(997+7)2	OTM (or RFQ)	PMG	GOV.	3.00	Planned date	NA	02/10/22	23/10/22	31/10/22	07/11/22	14/12/22	30/12/22	90	02 Month
G10	Procurement of Uniform (Clothes) for employees. (3256106)	Meters	2742	OTM	PMG	GOV.	17.00	Planned date	NA	02/10/22	23/10/22	31/10/22	07/11/22	14/12/22	30/12/22	90	02 Month
G11	Procurement of Uniform (Umbrella) for employees. (3256106)	Nos.	4396	OTM	PMG	GOV.	13.20	Planned date	NA	02/10/22	23/10/22	31/10/22	07/11/22	14/12/22	30/12/22	90	02 Month
G12	Procurement of Uniforms (White Full Shirt) for employees. (3256106)	Nos.	1004	OTM	PMG	GOV.	6.00	Planned date	NA	02/10/22	23/10/22	31/10/22	07/11/22	14/12/22	30/12/22	90	02 Month
G13	Procurement of uniforms (V-neck Full Sweater) for employees. (3256106)	Nos.	1004	OTM	PMG	GOV.	10.10	Planned date	NA	02/10/22	23/10/22	31/10/22	07/11/22	14/12/22	30/12/22	90	02 Month
G14	Special Dress (Gents) (3256106)	Nos.	07	RFQ	PMG	GOV.	00.75	Planned date	NA	1/11/22	11/11/22	11/11/22	14/11/22	17/11/22	21/11/22	21	15 days
G15	Procurement of uniforms - Special Dress (Ladies) and Umbrella (3256106)	Nos	19 & 209	RFQ	PMG	GOV.	2.20	Planned date		1/11/22	11/11/22	11/11/22	14/11/22	17/11/22	21/11/22	21	15days
G16	Procurement of uniforms - Full Safety Making and supply (3256106)	997 Set	997	OTM	PMG	GOV.	8.00 (GT)	Planned date		1/3/23	9/3/23	9/3/23	19/3/23	-	-	19	01 month

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G17	Procurement of uniform items (Name plate) (3256106)	Nos.	1023	RFQ	PMG	GOV.	1.05	Planned date		1/11/22	11/11/22	11/11/22	14/11/22	17/11/22	21/11/22	21	15 days	
G18	Procurement of Essentials stationary Items for Office (3255105)	Nos.	1	RFQ/DPM	PMG	GOV.	2.00	Planned date		1/11/22	11/11/22	11/11/22	14/11/22	15/11/22	16/11/22	-	15 days	
G19	Vehicle Maintenance and Purchase Motor Parts .	Nos.	1	DPM/RFQ	PMG	GOV.	0.75	Planned date		As and when needed					-	-	20 days	
G20	Maint. of Engine overhauling of Vehicle no Dhaka metro 3315 (Dent- paint if needed)	Nos.	1	RFQ/DPM	PMG	GOV.	0.75	Planned date		16/8/22	25/8/22	25/8/22	30/8/22	31/8/22			15 days	
G21	Vehicle (Dhaka metro no-5292) maintenance	Nos.	1	DPM/RFQ	PMG	GOV.	0.75	Planned date		As and when needed							15 days	
G22	Vehicle (Dhaka metro no-5819) maintenance	Nos.	1	DPM/RFQ	PMG	GOV.	0.75	Planned date		As and when needed							15 days	
G- 23	Testing of uniforms Items prior to DPM Recive	nos.	1	DPM	PMG	GOV	3.00	January/2023----- April/2023										


 08-06-22
 Postmaster General,
 Central Circle, Dhaka-1000.

Head of the Procuring entity