



Government of the People's Republic of Bangladesh  
Directorate of Posts, Dak Bhaban  
Sher-e- Bangla Nagar, Agargaon, Dhaka-1207  
Establishment Branch  
[www.bdpost.gov.bd](http://www.bdpost.gov.bd)

“ডাক সেবার আধুনিকায়ন গ্রাম-শহরের  
সম্মিলন”

**Record Number:** 14.31.0000.029.08.013.23.1079

**Date:** 17 Apr 2024

### Office Order

Under Provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (Earned) has been granted to Tanvir Ahmad Khan, Assistant, Planning-2 Section, Directorate of Posts, Dak Bhaban, Dhaka for the purpose of higher treatment in India accompanied by his wife Mst Kabita Khatun and Nephew Md Asif Ud Doula from 19/04/2024 to 18/05/2024 or 30(Thirty) days from the date of enjoying the leave under the terms & conditions mentioned below:-

1. This approval is applicable for a single visit to India only;
2. The expenditure relevant to this visit will be borne by him and the Government of Bangladesh will not bear any cost in local or foreign currency.
3. Under no condition leave will be extended. If the leave extension is urgent, the application will have to be forwarded subject to leave deposit through the concerned Bangladesh High Commission Office.
4. He will draw his usual pay and allowances from Bangladesh in local currency.
5. He must return to the country within the stipulated time limit & join this office.
6. This order is issued with the approval of competent authority.

17-04-2024

Md. Altafur Rahman

Director (Staff and Establishment)

02-58160706

[altafur.rahman@bdpost.gov.bd](mailto:altafur.rahman@bdpost.gov.bd)

**Record Number:** 14.31.0000.029.08.013.23.1079/1 (12)

**Date:** 17 Apr 2024

### (Not in the order of

### Copy for Kind Information and Necessary Actions seniority)

:

1. H.E. High Commissioner, High Commission of India in Bangladesh. Plot No:1-3 Park Road, Baridhara, Dhaka-1212, ;
2. Director General, Department of Immigration & Passports, Agargaon, Dhaka;
3. Director (Planing), Director (Planning), Directorate of Post;
4. General Manager (G), Foreign Exchange Policy Department, Bangladesh Bank, Dhaka., Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.;
5. Section Officer (Planning-2), Directorate of Posts, Dak Bhaban, Dhaka;
6. Administrative Officer, Directorate of Post, Dak Bhaban, Dhaka, Vide his Letter no - 14.31.0000.031.08.021.22.207 Dated: 16/04/2024;

7. Programmer, Central ICT Cell, Directorate of Post(With a request to publish the notification in Website).;
8. Accounts Officer, Directorate of Post, Dak Bhaban, Dhaka;
9. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/ Osmani International Airport, Sylhet.;
10. Immigration Officer, Land Port, Benapol, Jessore/ Burimari, Lalmonirhat/ Hili, Dinajpur/Tamabil, Sylhet/ Sonamosjid, Chapainobabgonj/ Bhomra,Satkhira/ Darshana, Chuadanga/ Banglabandha, Panchagar/ Akhaura, Brahmonbaria.;
11. Tanvir Ahmad Khan, Assistant, Planning-2 Section, Directorate of Posts, Dak Bhaban, Dhaka and
12. Office copy.



A handwritten signature in black ink, located above the date and name.

17-04-2024

MITHUN CHANDRA DAS  
Section Officer (Establishment)