



Government of the People's Republic of
Bangladesh
Directorate of Posts, Dak Bhaban
Sher-e- Bangla Nagar, Agargaon, Dhaka-1210
Establishment Section
www.bdpost.gov.bd

Record Number: 14.31.0000.029.08.002.23.26

Date: 16 Jan 2025

Office Order

Under Provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (earned) has been granted to Md Moniruzzaman, Assistant Postmaster (LSG), Dhaka GPO, Dhaka for the purpose of performing Umrah in Saudi Arabia from 23/02/2025 to 14/03/2025 or 20(Twenty) days from the date of enjoying the leave under the terms & conditions mentioned below:-

1. This approval is applicable for a single visit to Saudi Arabia only;
2. The expenditure relevant to this visit will be borne by him and the Government of Bangladesh will not bear any cost in local or foreign currency.
3. Under no condition leave will be extended. If the leave extension is urgent, the application will have to be forwarded subject to leave deposit through the concerned Bangladesh High Commission Office.
4. He will draw his usual pay and allowances from Bangladesh in local currency.
5. He must return to Bangladesh within the stipulated time limit & join his office.
6. This order is issued with the approval of competent authority.

16-01-2025
Md. Abu Taleb
Director (Staff and Establishment)
02-58160706
abu.taleb@bdpost.gov.bd

Record Number: 14.31.0000.029.08.002.23.26/1 (8)

Date: 16 Jan 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. H.E. Ambassador, Saudi Arabia Embassy in Dhaka, Bangladesh, House 5 (NE) L,Road 83,Gulshan-2,Dhaka-1212;
2. Director General, Department of Immigration and Passport, Agargaon, Dhaka-1207;
3. Postmaster General, Postmaster General Office, Metropolitan Circle, Dhaka (Vide his Letter no-14.31.0000.111.08.030.22.34 Date: 15/01/2025);
4. General Manager (G), Foreign Exchange Policy Department, Bangladesh Bank, Dhaka., Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.;
5. Programmer, Central ICT Cell, Directorate of Post(With a request to publish the notification in Website).;
6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/ Osmani International Airport, Sylhet.;
7. Md Moniruzzaman, Assistant Postmaster (LSG), Dhaka GPO, Dhaka and
8. Office copy.



A handwritten signature in black ink, appearing to be 'Md. Abu Taleb', written over a faint circular official stamp.

16-01-2025

Md. Abu Taleb

Director (Staff and Establishment)