



Government of the People's Republic of
Bangladesh
Directorate of Posts, Dak Bhaban
Sher-e- Bangla Nagar, Agargaon, Dhaka-1207
Establishment Section
www.bdpost.gov.bd

Record Number: 14.31.0000.029.08.002.23.1418

Date: 12 Dec 2024

Office Order

Under Provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (earned) has been granted to Mst Karima Khatun, Postal Operator, Narayanganj Head Post Office, Narayanganj for the purpose of performing Umrah in Saudi Arabia accompanied by her son Md Fayed Al Kawsar and sons wife Khadiza Akter Eme from 22/12/2024 to 11/01/2025 or 21(Twenty One) days from the date of enjoying the leave under the terms & conditions mentioned below:-

1. This approval is applicable for a single visit to Saudi Arabia only;
2. The expenditure relevant to this visit will be borne by her and the Government of Bangladesh will not bear any cost in local or foreign currency.
3. Under no condition leave will be extended. If the leave extension is urgent, the application will have to be forwarded subject to leave deposit through the concerned Bangladesh High Commission Office.
4. She will draw her usual pay and allowances from Bangladesh in local currency.
5. She must return to Bangladesh within the stipulated time limit & join her office.
6. This order is issued with the approval of competent authority.

12-12-2024

AL MAHBUB

Director (Staff and Establishment)
(Additional charge)
al.mahbub@bdpost.gov.bd

Record Number: 14.31.0000.029.08.002.23.1418/1 (8)

Date: 12 Dec 2024

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. H.E. Ambassador, Saudi Arabia Embassy in Dhaka, Bangladesh, House 5 (NE) L,Road 83,Gulshan-2,Dhaka-1212;
2. Director General, Department of Immigration and Passport, Agargaon, Dhaka-1207;
3. Postmaster General, Postmaster General Office, Metropolitan Circle, Dhaka (Vide his Letter no-14.31.0000.111.08.030.22.423 Date: 04/12/2024);
4. General Manager (G), Foreign Exchange Policy Department, Bangladesh Bank, Dhaka., Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.;
5. Programmer, Central ICT Cell, Directorate of Post(With a request to publish the notification in Website).;
6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/ Osmani International Airport, Sylhet.;

7. Mst Karima Khatun, Postal Operator, Narayanganj Head Post Office, Narayanganj and
8. Office copy.



A handwritten signature in black ink, appearing to read 'Mithun Chandra Das', written over a rectangular stamp area.

12-12-2024

MITHUN CHANDRA DAS
Section Officer (Establishment)