

Government of the People's Republic of Bangladesh  
Directorate of Post  
Dak Bhaban, Dhaka  
www.bdpost.gov.bd.

Memo No-E/5-5/11.163

Date: 03/04/2019.

**Circular**

Under Provision of Specified Leave Rules 1959, Ex-Bangladesh Leave (earned) has been granted to Farzana Yasmin, Assistant, Directorate of Posts, Dak Bhaban, Dhaka-1000 to visit natural beauties of Malaysia and Singapore with her two daughters from 12/04/2019 to 26/04/2019 or 15(Fifteen) days from the date of enjoying the leave under the terms & conditions mentioned below:-

- a) This approval is applicable for Malaysia & Singapore visit only;
- b) The expenditure relevant to this visit will be borne by her and the Government of Bangladesh will not bear any cost in local or foreign currency.
- c) Under no condition leave will be extended. If the leave extension is necessary, the application will have to be forwarded through the concerned Bangladesh High Commission Office.
- d) She will draw his usual pay and allowances from Bangladesh in local currency.
- e) She must return to the country within the stipulated time limit & join this office.
- f) This order is issued with the approval of competent authority.

Sd/-

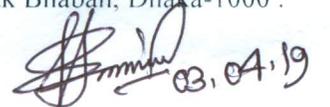
(S.M Shahab Uddin)  
Director (Staff & Establishment)  
Ph-02-9558040.

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Date: 03/04/2019.

Copy for kind information & necessary action (not according to seniority):

1. H.E. High Commissioner, High Commission of Malaysia in Dhaka, Bangladesh/High Commission of Singapore in Bangladesh.
2. Director General, Department of Immigration & Passports, Agargaon, Dhaka .
3. Controller of Foreign Currency, Bangladesh Bank, Head Office, Dhaka.
4. Programmer, Central ICT Shell, Directorate of Post, Dak Bhaban, Dhaka.(With the request to show in the website).
5. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chittagong/ Osmany International Airport, Sylhet.
6. Administrative Officer. Directorate of Post, Dak Bhaban, Dhaka, Letter no-Admin/m-358(48)-560. Dated: 02/04/2019.
7. Accounts Officer, Directorate of Post, Dak Bhaban, Dhaka.
8. Farzana Yasmin, Assistant, Philately section, Directorate of Posts, Dak Bhaban, Dhaka-1000 .
9. Office Copy.



(Md. Abdul Hamid )  
Section Officer (Establishment)  
Ph-02-9568415.