



বাংলাদেশ ডেভেলপমেন্ট ব্যাংক পিএলসি.
BANGLADESH DEVELOPMENT BANK PLC.
(A State Owned Commercial Bank)



HUMAN RESOURCE MANAGEMENT DEPARTMENT

No. 06.1/1.2340/

Date : August 12, 2026

Harashit Kumar Mondal
Assistant General Manager
Bangladesh Development Bank PLC.
Ashulia Branch
Dhaka.

Sub : Sanction of Earned Leave (Ex-Bangladesh).

Dear Sir,

With reference to your application dated 10/08/2026 on the above mentioned subject, we are pleased to inform you that the competent authority of the Bank has sanctioned 15 (Fifteen) days Earned Leave (Ex-Bangladesh) which will be effective from 17/08/2026 to 31/08/2026 or from the actual date of departure with permission to go to India for treatment purpose of your son on the following terms and conditions:

- (a) Under any circumstances you shall not be allowed to extend the sanctioned leave without prior permission of the Bank ;
- (b) No financial assistance shall be provided to you by the Bank either in the form of foreign or local currency, for your above mentioned visit; and
- (c) This letter shall remain valid only for 90 (Ninety) days from the date of issue.

Thanking you,

Yours faithfully,
Sd/-
(Afsana Ferdousi)
Deputy General Manager
Phone: 02-41053145
E-mail:
hrm_head@bdbbl.com.bd

Copy to :

1. Immigration officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
2. Immigration officer, Benapole Land Port, Jashore, Bangladesh.

3779

Afsana
12.08.26
Deputy General Manager



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[Signature]
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Deputy General Manager