



বাংলাদেশ ডেভেলপমেন্ট ব্যাংক পিএলসি.
BANGLADESH DEVELOPMENT BANK PLC.
(A State Owned Commercial Bank)

HUMAN RESOURCE MANAGEMENT DEPARTMENT

No. 06.1/1.2071/

March 10, 2026

Mohammad Manir Husain
Deputy General Manager
Bangladesh Development Bank PLC.
Zonal Office Chattagram
Chattagram.

Sub : Sanction of Earned Leave (Ex-Bangladesh).

Dear Sir,

With reference to your application dated 02/03/2026 on the above mentioned subject, we are pleased to inform you that the competent authority of the Bank has sanctioned 45 (Forty Five) days Earned Leave (Ex-Bangladesh) which will be effective from 23/04/2026 or the actual date of journey with permission to go Saudi Arabia for performing holy Hajj on the following terms and conditions:

- (a) Under any circumstances you shall not be allowed to extend the sanctioned leave without prior permission of the Bank ;
- (b) No financial assistance shall be allowed to you from the Bank either in the form of foreign or local currency covering your above mentioned visit; and
- (c) This letter shall remain valid only for 90 (ninety) days from the date of issue.

Thanking you,

Yours faithfully,
Sd/-
(Afsana Ferdousi)
Deputy General Manager
Phone: 02-41053145
E-mail:
hrm_head@bdbl.com.bd

Copy to :

✓ 1 Immigration officer, Hazrat Shahjalal International Airport, Dhaka.

Afsana
10.03.26
Deputy General Manager