



Government of the People's Republic of Bangladesh
Ministry of Science and Technology
ST-1 Section (BCSIR)
Bangladesh Secretariat, Dhaka
www.most.gov.bd

Record Number: 39.00.0000.000.005.08.0004.25.57

Date: 15/03/2026

Government Order

The undersigned is directed to convey the sanction of Ex-Bangladesh earned leave in favor of Hossen Mohammad Masud (Passport No-A09333308), Senior Industrial Liaison Officer, Industrial Research Division, BCSIR Sectarariat, Bangladesh Council of Scientific and Industrial Research (BCSIR) for performing the Holy Omra Hajj in Saudi Arabia from 11.03.2026 to 25.03.2026 or 15 (Fifteen) days from the commencement of leave under the following terms and conditions:

- (a) He will bear all expenses of this trip himself, there will be no financial involvement of BCSIR/Government, and this expenditure must be declared in his income tax return;
- (b) He will receive salary and allowances in local currency during his leave;
- (c) He will not extend the leave and join the workplace in due time;
- (d) The leave will have to be adjusted with his Earned Leave on average pay;
- (e) The provision of Clause-34 of Appendix-viii of Rule-234 of BSR (Part-1) is applicable for this approval;
- (f) This leave will be counted from the date of going on leave or transfer of charge
- (g) In order to perform the sacred Hajj, the relevant rules and regulations of the Ministry of Religious Affairs must be followed.

2. This order is issued with the approval of the competent authority.

15-03-2026

Muhammed Sajedul Islam

Deputy Secretary

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E-mail : st1@most.gov.bd

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Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka, [Atten: Director General (Consular & Wel fare), with a request to issue note verbal];
2. Chairman, Bangladesh Council of Scientific and Industrial Research (BCSIR), Dhanmondi, Dhaka;
3. Director General, Department of Immigration & Passport (DIP), Agargoan, Dhaka;
4. Director, Hazrat Shahjalal International Airport, Dhaka;
5. Chief Accounts Officer, Ministry of Science and Technology, CGA Bhaban, Segunbagicha, Dhaka;

6. Personal Secretary to Secretary (Additional Responsibility), Office of Secretary, Ministry of Science and Technology;
7. Programmer, Ministry of Science and Technology(with a request to publish the order on the website of the ministry);
8. Hossen Mohammed Masud, Senior Industrial Liaison Officer, BCSIR Secretariat, BCSIR, Dhaka and
9. Personal Officer to Additional Secretary (ST), Ministry of Science and Technology.



Handwritten signature in black ink.

15-03-2026

Muhammed Sajedul Islam
Deputy Secretary