



Government of the People's Republic of Bangladesh
Ministry of Science and Technology
Bangladesh Council of Scientific and Industrial Research
Establishment-03
Dr. Qudrat-I-Khuda Road, Dhanmondi, Dhaka-1205.
www.bcsir.gov.bd



“জীবনের জন্য বিজ্ঞান”

Memo No: 39.02.0000.009.08.378.23/ 1348

Date: 12/03/2026

Subject: Permission to enjoy Ex-Bangladesh Leave.

Reference: Mahmudul Hasan Riad's Application, Date: 26 February, 2025.

The undersigned is directed to convey the Government's approval to enjoy Ex-Bangladesh Leave in favour of Mahmudul Hasan Riad, Office Assistant Cum Computer Typist, PP&PDC, Bangladesh Council of Scientific and Industrial Research (BCSIR), Dhaka for the purpose of his own medical treatment in India from 29/03/2026 to 23/04/2026 or 26 (Twenty Six) Days from the date of handing over the duties under the following terms and conditions mentioned in paragraph 2:

2. Terms and Conditions:

- The commencement of the leave will be counted from the date of his departure. The leave will have to be adjusted with his earned leave on average pay;
 - He will not extend the leave and join the workplace in due time.
 - Prior to leaving Bangladesh, attested copies of Visa and passport, foreign address, E-mail and letter of Departure should be submitted to competent authority;
 - There will be no financial involvement of BCSIR/GoB in this travel;
 - According to Section-34 of Appendix-8 (Rule-234, Note-2) of BSR Part-1 the leave will have to be commenced within 35 days; otherwise the leave will be void.
3. To be noted that, Mahmudul Hasan Riad's Brother Nur Nabi will accompany him during this travel.
4. This order is issued with approval of the competent authority.

[Signature]
12.03.2026

Mohammad Shohedul Hoque Patwary
Secretary
Phone-58610717
e-mail: secretarybcsir@gmail.com

Copy forwarded for kind information: (Not accordance with the seniority)

- Director General, Department of Immigration and Passport, Sher-E-Bangla Nagar, Agargaon, Dhaka.
- Director General, Foreign Exchange Department, Bangladesh Bank, Dhaka.
- Immigration Officer, Hazrat Shah Jalal (R.) International Airport, Dhaka.
- Immigration Officer, Benapole Land Port, Jessore.
- Director, PP & PDC, BCSIR, Dhaka.
- Director (Finance and Accounts), BCSIR, Dhaka.
- Member-Secretary of ICT Committee, BCSIR, Dhaka (with request to upload the G.O. to BCSIR Website).
- Assistant Director, Establishment-2, BCSIR, Secretariat Bhaban, Dhaka.
- P.S to Chairman, BCSIR, Dhaka (For kind Information of the Chairman).
- P.A. to Member (Development/ Finance/Admin/Science & Technology), BCSIR, Dhaka (For kind information of the Members).
- Mahmudul Hasan Riad, Office Assistant Cum Computer Typist, PP&PDC, BCSIR, Dhaka.
- Office Copy.