



Government of the People's Republic of Bangladesh
Ministry of Science and Technology
ST-1 Section (BCSIR)
Bangladesh Secretariat, Dhaka
www.most.gov.bd



Record Number: 39.00.0000.000.005.08.0004.25.19

Date: 25/01/2026

Government Order

The undersigned is directed to convey the sanction of Ex-Bangladesh earned leave in favor of Shirin Akter Jahan (Passport No: A16929276), Principal Scientific Officer, Institute of Glass and Ceramic Research and Testing (IGCRT), Bangladesh Council of Scientific and Industrial Research (BCSIR) to travel India for medical treatment of her husband from 02.02.2026 to 18.02.2026 or for 17 (Seventeen) days from the commencement of leave under the following terms and conditions:

- All related expenses will be borne by herself. There will be no financial involvement of the BCSIR/Government in this travel and expenses will be shown in her income tax return;
- She will draw her pay and allowances in local currency;
- She will not extend the leave and join the workplace in due time;
- The leave will have to be adjusted with her Earned Leave on average pay;
- The provision of Clause-34 of Appendix-viii of Rule-234 of BSR (Part-1) will be applicable for this approval;
- The leave will be counted from the date of departure or transfer of charges.

2. It is to be noted that Shirin Akter Jahan's husband Syed Rezaul Haider (Passport No:A16932659) and her son Rhydhon Haider (Passport No:A09304012) will accompany her during this travel.

3. This order is issued with the approval of the competent authority.

25-01-2026

Muhammed Sajedul Islam

Deputy Secretary

Phone : 02223351142

E-mail : st1@most.gov.bd

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Date: 25/01/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

- Foreign Secretary, Ministry of Foreign Affairs, Dhaka, Bangladesh {Atten: Director (Consular), with a request to issue note verbal};
- Chairman, Bangladesh Council of Scientific and Industrial Research (BCSIR);
- Director General, Director General, DIP;
- Director, Hazrat Shahjalal International Airport, Dhaka,
;
- Chief Accounts Officer, Ministry of Science and Technology, Bangladesh Secretariat, Dhaka,
;

6. Personal Secretary to Secretary (Additional Responsibility), Office of Secretary, Ministry of Science and Technology;
7. Shirin Akter Jahan, Principal Scientific Officer, IGCRT, BCSIR, Dhanmondi, Dhaka,
;
8. Programmer, Ministry of Science and Technology(with a request to publish the order on the website of the ministry) and
9. PO to Additional Secretary (ST), Ministry of Science and Technology.



A handwritten signature in black ink, appearing to be 'M. Sajedul Islam'.

25-01-2026

Muhammed Sajedul Islam
Deputy Secretary