

Ministry/Division
Agency
Procuring Entity & Code

: Ministry of Public Administration
: Bangladesh Civil Service Administration Academy
: Director (Administration)
BCS Administration Academy

Budget: Revenue

No	Package No. Budget: tk in Thousand	Description of Procurement Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approved Authority	Source of Funds	Estid Cost Tk In. Thousand	Time Code for Process	Not used in GOOD	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	Remark
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
04	GR4 Code: 3211128 Budget 2000	Procurement of Publications for BCSSA (Desk Calendar (Yearly), Bangladesh Journal of Administration and Management (Half-yearly), Annual Report (Yearly), Training Calendar (Yearly), Academy Barta July-September), (October-December), (January-March) (April- June)	No.	According to need assessment	OTM (National)	HOPE	GOB	2000	Planned Dates		15/08/202	01/09/2025	08/09/2025	15/09/2025	22/09/2025	29/09/2025		13/10/2025	Implemented through call of order
									Planned Days		0	16	07	07	07	44	44+15=59		
									Actual Days										
									Actual Days										
05	GR5 Code: 3252109 Budget 2000	Procurement of Medicines and Antidote in BCS Administration Academy	No	According to need assessment	OTM Frame work Contract	HOPE	GOB	1600	Planned Dates		15/08/2025	01/09/2025	08/09/2025	15/09/2025	22/09/2025	29/09/2025		13/10/2025	Implemented through call of order
									Plan days		0	16	07	07	07	44	44+15=59		
		Procurement of Medicines in BCS Administration Academy			DPM G to G (EDCL)			400	Planned Dates		15/08/2025	01/09/2025	08/09/2025	15/09/2025	22/09/2025	29/09/2025		13/10/2025	G to G
									Plan days		0	16	07	07	07	44	44+15=59		
06	GR6 Code: 3255101 Budget 600	Procurement of Computer Accessories in BCS Administration Academy (Various types of Color Toner, black & white tonner, Mouse, Key Board, Pen drive, Anti Virus etc.	No	According to need assessment	OTM (National)	HOPE	GOB	600	Planned Dates		01/01/2026	15/01/2026	21/01/2026	28/01/2026	04/02/2026	11/02/2026		26/02/2026	Implemented through call of order
									Plan Days		0	14	07	07	07	42	42+15=57		
									Actual Days										
07	GR7 Code: 3255105 Budget 6000	Procurement of other Goods in BCS Administration Academy (Scotch Tape, File Board, Clip Board, Folder, Note Pad, An Paper, Basket, Sharpener, Highlighter, White Board Marker, Gel Pen, Ball Pen, Printer etc)	No	According to need assessment	OTM (National) Frame work Contract	HOPE	GOB	1000	Planned Dates		01/02/2026	15/02/2026	22/02/2026	01/03/2026	08/03/2026	15/03/2026		30/03/2026	Implemented through call of order
									Plan Days		0	14	07	07	07	42	42+15=57		
									Actual Dates										
08	GR8 Code: 3256103 Budget	Procurement of Consumables in BCS Administration Academy (Bed Sheet with Pillow Cover, Curtain, Mosquito Net, Crockeries and Cutlery etc)	No	According to need assessment	OTM (National)	HOPE	GOB	3000	Planned Dates		01/02/2026	15/02/2026	22/02/2026	01/03/2026	08/03/2026	15/03/2026		30/03/2026	Implemented through call of order
									Plan Days		0	14	07	07	07	42	42+15=57		
									Actual Dates										
09	GR9 Code: 3256105 Budget 500	Procurement of Raw Materials and Spare Parts of Machinery in BCS Administration Academy (Trees, Plants Pot, Spray Machine, Various Insect Killer etc	No	According to need assessment	OTM (National)	HOPE	GOB	500	Planned Dates		15/08/2025	01/09/2025	08/09/2025	15/09/2025	22/09/2025	29/09/2025		13/10/2025	Implemented through call of order
									Plan Days		0	16	07	07	07	44	44+15=59		
									Actual Dates										

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
10	GR10 Code: 3256106 Budget: 500	Procurement of Liveries (dress) (full safari, half safari, shirt, pant, sandal, Shoes, ID Card, Umbrella, etc) for the drivers and others staff of 17-20 Grade and Outsourcing Staff's of BCSAA	No	According to need assessment	OTM (National)	HOPE	GOB	500	Planned Days		01/02/2026	15/02/2026	22/02/2026	01/03/2026	08/03/2026	15/03/2026		30/03/2026		
									Plan Days		0	14	07	07	07	07	42	42-15-07		
									Actual Days											
11	GR11 Code: 3257301 Budget: 35700	(1) Procurement of different items for the Closing Ceremony of 138, 139, 140 th Law and Administration Courses in BCSAA	No	According to need assessment	OTM (National)	HOPE	GOB	10000	Planned Dates		15/07/2025	25/07/2025	15/08/2025	22/08/2025	29/08/2025	26/08/2025		11/09/2025		
									Planned Days		0	14	07	07	07	07	42	42-15-07		
									Actual Days											
		(2) Procurement of different items for the Opening Ceremony and Closing Ceremony of 141, 142, 143 and 144 th Law and Administration Courses in BCSAA	No	According to need assessment	OTM (National)	HOPE	GOB	10000	Planned Dates		01/02/2026	15/02/2026	22/02/2026	01/03/2026	08/03/2026	15/03/2026		30/03/2026		
									Planned Days		0	14	07	07	07	07	42	42-15-07		
									Actual Days											
		(3) Procurement of Various items for different Nationally Observed days in BCS Administration Academy July Start Day 16 July 2025	No	According to need assessment	RFQ (National)	HOPE	GOB	100	Planned Dates		01/07/2025	01/07/2025	08/07/2025	09/07/2025	10/07/2025	13/07/2025	14/07/2025		14-12-06	
									Planned Days		0	07	01	01	01	03	01			
									Actual Days											
		(4) Procurement of Various items for different Nationally Observed days in BCS Administration Academy July Uprising Day 05 August 2025	No	According to need assessment	RFQ (National)	HOPE	GOB	300	Planned Dates		15/07/2025	29/07/2025	15/08/2025	22/08/2025	29/08/2025	26/08/2025		11/09/2025		
									Planned Days		0	14	07	07	07	07	42	42-15-07		
									Actual Days											
		(5) Procurement of Various items for different Nationally Observed days in BCS Administration Academy 16 December 2025	No	According to need assessment	OTM (National)	HOPE	GOB	500	Planned Dates		15/08/2025	01/09/2025	08/09/2025	15/09/2025	22/09/2025	29/09/2025		13/10/2025		
									Planned Days		0	16	07	07	07	07	42	42-15-09		
									Actual Days											

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
		(6) Procurement of Various Items for different Nationally Observed days in BCS Administration Academy 21 February 2026	No	According to need assessment	OTM (National)	HOPE	GOB	300	Planned Dates		15/08/2025	01/09/2025	08/09/2025	15/09/2025	22/09/2025	29/09/2025		13/10/2025		
									Planned Days		0	16	07	07	07	44	44+15=59			
									Actual Days											
		(7) Procurement of Various Items for different Nationally Observed days in BCS Administration Academy 26 March 2026	No	According to need assessment	OTM (National)	HOPE	GOB	500		Planned Dates		15/08/2025	01/09/2025	08/09/2025	15/09/2025	22/09/2025	29/09/2025		13/10/2025	
										Planned Days		0	16	07	07	07	44	44+15=59		
										Actual Days										
		(8) Procurement of Various Items for different Nationally Observed days in BCS Administration Academy Pohela Boishak 1433	No	According to need assessment	OTM (National)	HOPE	GOB	300		Planned Dates		15/08/2025	01/09/2025	08/09/2025	15/09/2025	22/09/2025	29/09/2025		13/10/2025	
										Planned Days		0	16	07	07	07	44	44+15=59		
										Actual Days										
		(9) Procurement of Various Items for Ifar Program in BCS Administration Academy	No	According to need assessment	OTM (National)	HOPE	GOB	400		Planned Dates		15/08/2025	01/09/2025	08/09/2025	15/09/2025	22/09/2025	29/09/2025		13/10/2025	
										Planned Days		0	16	07	07	07	44	44+15=59		
										Actual Days										
(10) Procurement of Various Items for different Nationally Observed days in BCS Administration Academy Nazrul Jayanti and Rabindra Jayanti	No	According to need assessment	OTM (National)	HOPE	GOB	400		Planned Dates		15/08/2025	01/09/2025	08/09/2025	15/09/2025	22/09/2025	29/09/2025		13/10/2025			
								Planned Days		0	16	07	07	07	44	44+15=59				
								Actual Days												
12	GR12 Code: 3258101 Budget 2000	Procurement of Repairing Vehicles in BCS Administration Academy	No	According to need assessment	OTM/DPM/ RFQ (National) By frame work contract	HOPE	GOB	10000	Planned Dates		01/02/2026	15/02/2026	22/02/2026	01/03/2026	08/03/2026	15/03/2026		30/03/2026		
									Plan Days		0	14	07	07	07	42	42+15=57			
									Actual Days											
13	GR 13 Code : 3258102 Budget 500	Procurement of Repairing Furniture in BCS Administration Academy (Sofa Cover Change, Door Polish, VVIP Table, Chair Polish, Seat Cover change of gallery Chair etc.)	NO	According to need assessment	OTM (National)	HOPE	GOB	500	Planned Dates		01/02/2026	15/02/2026	22/02/2026	01/03/2026	08/03/2026	15/03/2026		30/03/2026		
									Plan Days		0	14	07	07	07	42	42+15=57			
									Actual Days											

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No	Package No. Budget: B. in Thousand	Description of Procurement Package GOCHA	Unit	Quantity	Procurement Method & Type	Contract Approved Authority	Source of Funds	Fund Cost Tk. in Thousand	Time Code for Process	Not used in GOCD	Invited/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract	Remark
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
14	GR 14 Code 3258101 Budget 400	Procurement of Repairing Computer in BCS Administration Academy (Existing all computer and related hardware's health check, Desktop, Laptop, Scanner etc.)	NO	According to need assessment	OTM (National)	HOPE	GOB	400	Planned Dates Plan Days Actual Dates		01/03/2026	13/03/2026 14 07	22/03/2026 07 07	01/03/2026 07 07	04/03/2026 07 07	15/03/2026 07 07	12 12	12 12-15-17	
15	GR 15 Code 3258104 Budget 700	Procurement of Repairing office equipments in BCS Administration Academy (CCTV Camera, Fridge, Oven, Television, sports items etc.)	NO	According to need assessment	OTM (National)	HOPE	GOB	500	Planned Dates Plan Days Actual Dates		01/03/2026	15/03/2026 14 07	22/03/2026 07 07	01/03/2026 07 07	04/03/2026 07 07	15/03/2026 07 07	12 12	12 12-15-17	
		Procurement of Maintenance of Enterprise Resource Planning (ERP) Software in BCS Administration Academy	NO	According to need assessment	LPM (National)	HOPE	GOB	200	Planned Dates Plan Days Actual Dates	---	---	---	---	---	---	---	---	---	
16	GR 16 Code 3258115 Budget 1100	Procurement of Water Purifier Machine & Water Purifier Accessories in BCS Administration Academy (Water purifier machine, membrane, Box carbon, etc.)	NO	According to need assessment	OTM (National)	HOPE	GOB	1100	Planned Dates Plan Days Actual Dates		01/02/2026	15/02/2026 14 07	22/02/2026 07 07	01/03/2026 07 07	04/03/2026 07 07	15/03/2026 07 07	12 12	12 12-15-17	
17	GR 17 Code 3258117 3258119 Budget 3450	Procurement of Electrical and Electronics Item for BCS Administration Academy (LED Light, Two Gang Switch, Three Gang Switch, Telephone Cable, Fan, AC, Sensor light etc.)	NO NO	According to need assessment According to need assessment	OTM (National)	HOPE	GOB	850	Actual Dates Planned Dates Plan Days Actual Dates		01/02/2026	15/02/2026 14 07	22/02/2026 07 07	01/03/2026 07 07	04/03/2026 07 07	15/03/2026 07 07	12 12	12 12-15-17	
18	GR 18 4112201 Budget 8000	(1) Procurement of KOHIA Software Upgrade for Library Management in BCS Administration Academy	NO	According to need assessment	EJQ (National)	HOPE	GOB	70	Planned Dates Plan Days Actual Dates		15/07/2025	24/07/2025 10 01	24/07/2025 01 01	24/07/2025 01 01	24/07/2025 01 01	24/07/2025 01 01	07 07	16 16-07-21	
		(2) Supplying, Fitting, Fixing and Installation of Internet Network accessories in BCS Administration Academy	NO	According to need assessment	EJQ (National)	HOPE	GOB	4400	Planned Dates		15/04/2025	01/09/2025	04/09/2025	15/09/2025	23/09/2025	24/09/2025		11/10/2025	
		(3) Procurement of Conversion into e-book for BCSAA 2025-2026	NO	According to need assessment	OTM (National)	HOPE	GOB	630	Planned Dates Actual Dates		01/02/2026	15/02/2026 14 07	22/02/2026 07 07	01/03/2026 07 07	04/03/2026 07 07	15/03/2026 07 07	12 12	12 12-15-17	

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
		Procurement of Software in BCS Administration Academy	NO	According to need assessment	OTM (National)	HOPE	GOB	500	Planned Dates		01/02/2026	15/02/2026	22/02/2026	01/03/2026	08/03/2026	15/03/2026		30/03/2026	
									Actual Days		0	14	07	07	07	07	42	42+15=57	
19	GR 19 4112202 Budget 2000	Procurement of Computer and Computer Accessories for BCS Administration Academy	NO	According to need assessment	OTM (National)	HOPE	GOB	2000	Planned Dates		01/02/2025	15/02/2025	22/02/2025	01/03/2025	08/03/2025	15/03/2025		30/03/2025	
									Plan Days		0	14	07	07	07	07	42	42+15=57	
									Actual Days										
20	GR 20 Code: 4112204 Budget 300	(1)Procurement of Mobile Phone/Tab for Rector of BCSAA	NO	According to need assessment	RFQ (National)	HOPE	GOB	75	Planned Dates		17/12/2025	28/12/2025	28/12/2025	28/12/2025	28/12/2025	28/12/2025		01/01/2026	As per Government Rules
									Plan Days		0	11	01	01	01	01	15	15+04=19	
									Actual Days										
		(2)Procurement of Steno PA Sets, telephone sets, intercom sets for BCSAA	NO	According to need assessment	G to G Tasis	HOPE	GOB	225	Planned Dates		-	-	-	-	-	-	-	-	As per Government Rules
									Plan Days		-	-	-	-	-	-	-	-	
									Actual Dates		-	-	-	-	-	-	-	-	
21	GR 21 Code: 4112310 Budget 2000	Procurement of Office Equipment's for BCS Administration Academy (CCTV setup, Head Phone, Various Toys for Kids Corner and other Office equipment's)	NO	According to need assessment	OTM (National)	HOPE	GOB	2000	Planned Dates		01/02/2026	15/02/2026	22/02/2026	01/03/2026	08/03/2026	15/03/2026		30/03/2026	
									Plan Days		0	14	07	07	07	07	42	42+15=57	
									Actual Dates										
22	GR 22 Code: 4112314 Budget 4000	Procurement of Furniture for BCS Administration Academy	NO	According to need assessment	OTM/RFQ/ G to G (National)	HOPE	GOB	4000	Planned Dates		01/02/2026	15/02/2026	22/02/2026	01/03/2026	08/03/2026	15/03/2026		30/03/2026	
									Plan Days		0	14	07	07	07	07	42	42+15=57	
									Actual Dates										
23	GR 23 Code: 4112316 Budget 2900	Procurement of other required machineries for BCSAA	NO	According to need assessment	OTM (National)	HOPE	GOB	2900	Planned Dates		01/02/2026	15/02/2026	22/02/2026	01/03/2026	08/03/2026	15/03/2026		30/03/2026	
									Plan Days		0	14	07	07	07	07	42	42+15=57	
									Actual Days										

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Residential Sector (1070201100721-3258106)

No	Work description	Budget: Tk in Thousand
01	(a) Procurement & fitting, fixing of floor Tiles in the quarters of BCS Administration Academy (b) Procurement of Water tank in the quarters of BCS Administration Academy	7000

**Nonresidential Sector (1070201100721-3258107) and Electrical Installation
(1070201100721-3258119)**

No	Work description	Budget: Tk in Thousand
01	(a) Construction of Mosque at BCS Administration Academy with electrical works (b) Work Station setup in BCS Administration Academy (c) Renovation of Washroom of 6 th floor of BCS Administration Academy (d) Setting up a Record Room in BCS Administration Academy	12600

(Fitting and Fixture), (1070201100721-3258127)

No	Work description	Budget: Tk in Thousand
01	(a) Procurement of Separate water line installation (5, 6 and 7 th floor) in BCS Administration Academy (b) Procurement of Washing sink (Main Dinning) in BCS Administration Academy (c) Procurement of Filtration Unit Setup at Rooftop in BCS Administration Academy	10000

Interior Decoration (1070201100721-4111325)

No	Work description	Budget: Tk in Thousand
01	(a) Supplying, Fitting, Fixing and Installation of Fountain in BCS Administration Academy (b) Beautification works with Terracotta in front of porch in BCS Administration Academy (c) Installation of Umbrella in the play ground of BCS Administration Academy (d) Beautification works with Paintings/ Terracotta in reception area of BCS Administration Academy (e) Construction of Gallery Classroom at Level 13 th in BCS Administration Academy (f) Procurement, Fitting and fixing of Neon- Sign in BCS Administration Academy (g) Renovation of Classroom at first floor of Old Building in BCS Administration Academy (h) Supplying, Fitting and fixing of floor carpet of the 13 th floor Auditorium of BCS Administration Academy in 2025-2026 (i) Supplying, Fitting and fixing of Wash block renovation 2 nd , 3 rd and 12 th floor of BCS Administration Academy in 2025-2026	15000

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১০/১০/২১
মোঃ শাহ জামম মিল্লা
টপ পরিচালক (সেবা)

১০/১০/২১
বেকুল মুন্সি
পরিচালক (প্রশাসন)

০৬/১০/২১
ড. মোস্তাফিজ হুসেন
এক্সিকিউসিভ প্রকাসন ও স্তম্ভ প্রযুক্তি

১০/১০/২১
ড. মোস্তাফিজ হুসেন
প্রকাসন (সিনিয়র)
ড. মোস্তাফিজ হুসেন
সিনিয়র প্রকাসন
সিনিয়র প্রকাসন
সিনিয়র প্রকাসন
সিনিয়র প্রকাসন