

Substituted for the same memo number and date
Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Climate Change-5 Section
www.moef.gov.bd

Record No. 22.00.0000.087.24.002.25-171

Dated: 29.09.2025

To : Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change, Dhaka, Bangladesh.

Sub: Government Order of Bangladesh Delegation for participation in the Conference of the Parties (COP-30) to be held in Belem, Brazil

Sir,

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following persons for participating in the Conference of the Parties (COP-30) to the United Nations Framework Convention on Climate Change (UNFCCC) to be held in Belem, Brazil. Duration of stay and the funding body have been mentioned beside their names:

Sl. No	Name and designation	Position & duration	Funding Body
1.	Syeda Rizwana Hasan Honorable Advisor Ministry of Environment, Forest and Climate Change (Passport No. D00017713)	Head of Delegation, (10-21 November, 2025)	Bangladesh Climate Change Trust (BCCT)
2.	Dr. Farhina Ahmed Secretary Ministry of Environment, Forest and Climate Change (Passport No. D00010906)	Alternative Head of Delegation (10-21 November, 2025)	BCCT
3.	Mohammad Navid Safiullah Additional Secretary (Climate Change Wing) Ministry of Environment, Forest and Climate Change (Passport No. E00152305)	Member (10-21 November, 2025)	BCCT
4.	Gazi Md. Wali-Ul-Hoque Managing Director Bangladesh Climate Change Trust (Passport No. F00019341)	Member (10-21 November, 2025)	BCCT
5.	Md. Saidur Rahman Joint Secretary (Climate Change-1) Ministry of Environment, Forest and Climate Change (Passport No. E00008994)	Member (10-21 November, 2025)	International Centre for Climate Change and Development (ICCCAD)/Development partner
6.	Dharitri Kumar Sarkar Joint Secretary (Climate Change-3) Ministry of Environment, Forest and Climate Change (Passport No. E00011832)	Member (04-21 November, 2025) (will also participate in Preparatory meetings)	UNFCCC
7.	Abu Nayeem Mohammed Maruf Khan Private Secretary to the Honorable Advisor Ministry of Environment, Forest and Climate Change (Passport No. E00153441)	Member (10-21 November, 2025)	WaterAid/Development partner
8.	Mohammad Razib Siddique Deputy Secretary (Climate Change-2) Ministry of Environment, Forest and Climate Change (Passport No. E00120196)	Member (10-21 November, 2025)	UNDP/Development partner

Sl.No	Name and designation	Position & duration	Funding Body
9.	Md. Ziaul Haque Director Department of Environment (Passport No. E00011822)	Member (10-21 November, 2025)	LoGIC Project, UNDP/Development partner
10.	Mirza Shawkat Ali Director (Climate Change and International Convention) Department of Environment (Passport No. E00009717)	Member (04-21 November, 2025) (will also participate in Preparatory meetings)	UNFCCC
11.	Roslina Parven Senior Assistant Secretary Ministry of Environment, Forest and Climate Change (Passport No. E00125149)	Member (04-21 November, 2025) (will also participate in Preparatory meetings)	UNFCCC
12.	Md. Shahadat Hossain Private Secretary to the Secretary Ministry of Environment, Forest and Climate Change (Passport No. E00121119)	Member (10-21 November, 2025)	UNICEF/Development partner
13.	Md. Mahmud Hossain Deputy Director (Climate Change) Department of Environment (Passport No. E00178098)	Member (10-21 November, 2025)	World Bank/Development partner
14.	Md. Harun Or Rashid Deputy Director (International Convention) Department of Environment (Passport No. E00144804)	Member (10-21 November, 2025)	International Centre for Integrated Mountain Development (ICIMOD)
15.	Md. Sazib Hosen Programmer Ministry of Environment, Forest and Climate Change (Passport No. E00105966)	Member (10-21 November, 2025)	World Bank
16.	Md. Iskandar Hosan Assistant Director Bangladesh Climate Change Trust (Passport No. A09174651)	Member (10-21 November, 2025)	ICIMOD
Chief Adviser's Office			
17.	Mohammad Abdul Wadud Chowdhury Director General Chief Adviser's Office (Passport No. E00013934)	Member (10-21 November, 2025)	Chief Adviser's Office
Ministry of Foreign Affairs			
18.	Md. Aminul Islam Senior Assistant Secretary Ministry of Foreign Affairs (Passport No. D00010834)	Member (10-21 November, 2025)	Ministry of Foreign Affairs
Economic Relations Division			
19.	A K M Sohel Additional Secretary Economic Relations Division (Passport No. E00144861)	Member (10-21 November, 2025)	Economic Relations Division

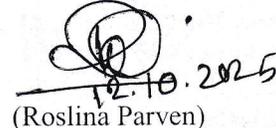
Sl.No	Name and designation	Position & duration	Funding Body
Finance Division			
20.	Mohammed Abul Kasem Joint Secretary Finance Division (Passport No. E00256439)	Member (10-21 November, 2025)	Finance Division
Ministry of Water Resources			
21.	Mohammed Mobassherul Islam Deputy Secretary Ministry of Water Resources (Passport No. E00138709)	Member (10-21 November, 2025)	Ministry of Water Resources
Climate Expert			
22.	Dr. Ainun Nishat Professor Emeritus BRAC University (Passport No. A15808916)	Member (10-21 November, 2025)	Self/Others
23.	Bareesh Hasan Chowdhury Regional Facilitator Friends of the Earth, Asia Pacific (Passport No. A07973505)	Member (10-21 November, 2025)	Self/Others
24.	Mohammad Hafizul Islam Khan Executive Director Bangladesh Centre for Climate Justice (Passport No. A07141023)	Member (10-21 November, 2025)	Self/Others

2. The terms and conditions of this permission are as follows:

- i. The period of this conference and the time spent on travel and transit will be treated as on duty;
- ii. They will draw their pay and allowances (if applicable) in local currency during the aforesaid period;
- iii. All expenses of the nominees in connection with this visit will be borne by the sponsoring funding body (shown beside of their names);
- iv. They will not stay abroad beyond the approved period (excluding travel time);
- v. They will submit a report on the acquired experiences to this Ministry.

3. This order is issued with the approval of the competent authority.

Sincerely,


12.10.2025
(Roslina Parven)

Senior Assistant Secretary
Phone # 88-02-55100373

Record No. 22.00.0000.087.24.002.25-171

Dated: 29.09.2025

Copy for information and necessary action to (not according to seniority):

1. Syeda Rizwana Hasan, Honorable Advisor, Ministry of Environment, Forest and Climate Change
2. Cabinet Secretary, Cabinet Division, Bangladeshi Secretariat, Dhaka
3. Principal Secretary to the Chief Adviser, Chief Adviser's Office, Old Sangshad Bhaban, Dhaka

4. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
5. Senior Secretary, Ministry of Water Resources, Bangladesh Secretariat, Dhaka
6. Dr. Farhina Ahmed, Secretary, Ministry of Environment, Forest and Climate Change, Dhaka
7. Secretary, Finance Division, Bangladesh Secretariat, Dhaka
8. Secretary, Economic Relations Division, Sher-e-Bangla Nagar, Dhaka
9. Foreign Secretary, Ministry of Foreign Affairs, Shegunbagicha, Dhaka
10. Ambassador, Embassy of the People's Republic of Bangladesh, Brazil
11. Mr Mohammad Navid Safiullah, Additional Secretary (Climate Change Wing), Ministry of Environment, Forest and Climate Change
12. Mr. A K M Sohel, Additional Secretary, Economic Relations Division, Sher-e-Bangla Nagar, Dhaka
13. Mr. Mohammad Abdul Wadud Chowdhury, Director General, Chief Adviser's Office, Old Sangshad Bhaban, Dhaka
14. Director General, Department of Environment, Agargaon, Dhaka
15. Gazi Md. Wali-Ul-Hoque, Managing Director, Bangladesh Climate Change Trust, Mohakhali, Dhaka
16. Director General, Department of Immigration and Passports, Agargaon, Dhaka
17. Director General, (Consular and Welfare Wing), Ministry of Foreign Affairs, Segunbagicha, Dhaka
18. Mr. Md. Saidur Rahman, Joint secretary (Climate Change-1), Ministry of Environment, Forest and Climate Change
19. Mr. Dharitri Kumar Sarkar, Joint Secretary (Climate Change-3), Ministry of Environment, Forest and Climate Change
20. Mr. Mohammed Abul Kasem, Joint Secretary, Finance Division, Bangladesh Secretariat, Dhaka
21. Mr. Abu Nayeem Mohammed Maruf Khan, Private Secretary to the Honorable Advisor, Ministry of Environment, Forest and Climate Change
22. Mr. Mohammed Mobassherul Islam, Deputy Secretary, Ministry of Water Resources, Bangladesh Secretariat, Dhaka
23. Mr. Mohammad Razib Siddique, Deputy Secretary (Climate Change-2), Ministry of Environment, Forest and Climate Change
24. Mr. Md. Ziaul Haque, Director, Department of Environment, Agargaon, Dhaka
25. Mirza Shawkat Ali, Director (Climate Change and International Convention), Department of Environment, Agargaon, Dhaka
26. System Analyst, Ministry of Environment, Forest and Climate Change **(with a request to upload the GO on the MoEFCC website)**
27. Md. Shahadat Hossain, Private Secretary to the Secretary, Ministry of Environment, Forest and Climate Change
28. Executive Director, Hazrat Shahjalal International Airport, Dhaka
29. Ms. Roslina Parven, Senior Assistant Secretary (Climate Change-1), Ministry of Environment, Forest and Climate Change
30. Mr. Md. Aminul Islam, Senior Assistant Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
31. Mr. Md. Sazib Hosen, Programmer, Ministry of Environment, Forest and Climate Change
32. Mr. Md. Mahmud Hossain, Deputy Director (Climate Change), Department of Environment, Agargaon, Dhaka
33. Mr. Md. Harun Or Rashid, Deputy Director (International Convention), Department of Environment, Agargaon, Dhaka
34. Mr. Md. Iskandar Hosan, Assistant Director, Bangladesh Climate Change Trust, Mohakhali, Dhaka
35. Accounts Officer, Ministry of Environment, Forest and Climate Change, Dhaka
36. Protocol Officer, Ministry of Environment, Forest and Climate Change, Dhaka

Climate Expert:

37. Dr. Ainun Nishat, Professor Emeritus, BRAC University, Dhaka
38. Mr. Bareesh Hasan Chowdhury, Regional Facilitator, Friends of the Earth, Asia Pacific
39. Mr. Mohammad Hafijul Islam Khan, Executive Director, Bangladesh Centre for Climate Justice, Dhaka
40. Office Copy


12.10.2025
(Roslina Parven)
Senior Assistant Secretary