

Government of the People's Republic of Bangladesh
Bangladesh Bureau of Statistics
Sample Vital Registration System (SVRS) Special Activity
Parishankhyan Bhavan, Level-6, Block-A
E-27/A Agargaon, Sher-e-Bangla Nagar, Dhaka-1207

Request for Expression of Interest

1	Ministry/Division	Statistics and Informatics Division
2	Agency	Bangladesh Bureau of Statistics
3	Client Name	Focal Point, Sample Vital Registration System (SVRS) Special Activity
4	Client District	Dhaka
5	Expression of Interest for selection	Senior Consultant (CAPI Data Management-Individual)
6	EOI Ref. No.	52.01.0000.000.503.11.0007.24.60
7	Date	01 December 2024
8	Sources of funds	Gob
9	Development Partners (if applicable)	Not Applicable
10	Operational Code and Name	Code 120015101, Sample Vital Registration System Special Activity
11	EOI Closing Date and Time	Date: 15/12/2024, Time: 2:00 pm

Brief Description of the Assignment

12. Responsibilities:

The Consultant will:

- Develop or modify CAPI questionnaire for the data collection of SVRS Special Activity every month as per requirement;
- Add new module in CAPI System when required;
- Support in checking error of frequent field data collection;
- Produce error list of CAPI data of SVRS Special Activity;
- Generate different reports from CAPI data.
- Compile all module data collected through CAPI Software based on time period;
- Solve different CAPI software issues raised by the local registrar in data collection;
- Provide clean and labeled data to the analysis team for annual report preparation; and
- Facilitate in yearly SVRS data analysis and report writing.

13. Qualification and Experience:

Candidates meeting the following requirements are encouraged to apply:

Minimum Educational Qualifications:

- Master's degree in Statistics/Population Science/Computer Science/Data Science or relevant discipline.
- Candidate with Master degree in Applied Statistics and Data Science will be given preferences.

Minimum Relevant working Experience:

- At least 10 (ten) years working experience on research and planning in the field of statistics/research organization or related organization with at least 5 (five) year experience of Statistical data collection through CAPI;
- Having at least 5 (five) year experience in CAPI data management such as data processing, data analysis, tabulation, data visualization, report writing etc;
- Must have sound knowledge to deal with MS Office applications, data processing, analyzing software including Stata/SPSS, R/Python, etc;
- Fluent in oral and written English;
- Age limit should be between 30 to 50 years; and
- Ability to build effective working relations with Client's and colleagues.

Client Details

14	Name of official inviting EOI	Md. Alamgir Hossen
15	Designation of the official inviting EOI	Focal Point
16	Address of official inviting EOI	Sample Vital Registration System, Bangladesh Bureau of Statistics (BBS), Parishankhyan Bhavan (6 th Floor, Block-1, Room No: 702) E-27/A Agargaon, Dhaka-1207.
17	Contact details of official inviting EOI	Tel. No. 0255006833, Email: pd.svrs@bbs.gov.bd
18	The Client reserves the right to reject all EOI's	



Md. Alamgir Hossen

Focal Point, Sample Vital Registration System Special Activity