

ANNUAL PROCUREMENT PLAN (APP) 2021-22

Ministry/Division	: Statistics and Informatics Division (SID), Ministry of Planning
Agency	: Bangladesh Bureau of Statistics (BBS)
Procuring Entity Name	: Strengthening Environment, Climate Change and Disaster Statistics (ECDS) Project
Project Code	: 224289700

Project Cost (in Lakh Taka)	
Total	3606.74
GoB	3606.74
PA	Nil

Amount in Lac Taka																	
Package No.	Description of Procurement Package	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Funds	Estd. Cost (in lac Taka)	Time code for process	Not used in Goods	Invite/Advice for Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time of Contract Signature	Tender for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD-08c	Procurement of Stationery Items: Offset Papers, Pen, Staplers etc.)	Nos.	LS	RFQ	PD	GoB	4.00	Planned Dated		1-Dec-21	9-Dec-21	9-Dec-21	13-Dec-21	14-Dec-21	14-Dec-21	27-Dec-21	07
								Planned Days		0	08	0	04	01	0	13	
								Actual Dates									
GD-13c	Printing of Advertising Materials: Leaflet, Brochure etc.	Nos.	LS	RFQ	HOPE/DG	GoB	3.90	Planned Dated		1-Oct-21	9-Oct-21	9-Oct-21	13-Oct-21	15-Oct-21	15-Oct-21	29-Oct-21	07
								Planned Days		0	08	00	04	02	0	14	
								Actual Dates									
GD-19d	Procurement of Computer accessories: Tonner (Colour, B&W) for Printer & Photocopier	Nos.	LS	RFQ	PD	GoB	5.00	Planned Dated		2-Jan-22	10-Jan-22	10-Jan-22	14-Jan-22	15-Jan-22	15-Jan-22	28-Jan-22	07
								Planned Days		0	08	0	04	01	0	13	
								Actual Dates									
GD-10c	Procurement of Printing Materials for printing the Survey Reports, Manuals etc.	Nos.	LS	RFQ	HOPE/DG	GoB	5.00	Planned Dated		1-Nov-21	9-Nov-21	9-Nov-21	13-Nov-21	15-Nov-21	15-Nov-21	29-Nov-21	07
								Planned Days		0	08	00	04	02	0	14	
								Actual Dates									

Notes:

- RFQ: Request for Quotation; GoB: Government of Bangladesh; HOPE: Head of Procurement Entity; PD: Project Director,
- Procurement plan to be updated periodically as per PPR based on the actual implementation needed and budget availability for the project.
- Public Procurement Act 2006 & Public Procurement Rules 2008 to be followed for all packages

28/09/2022

আয়ন-বায়ন কর্মকর্তা
আহিদ হাসান
উপপরিচালক ও
আয়ন-বায়ন কর্মকর্তা
ইসিডিএস প্রকল্প, বিবিএস

28/09/2022

প্রকল্প পরিচালক
মোঃ রাফিকুল ইসলাম
প্রকল্প পরিচালক
ইসিডিএস প্রকল্প, বিবিএস
পরিকল্পনা মন্ত্রণালয়, ঢাকা।

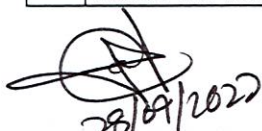
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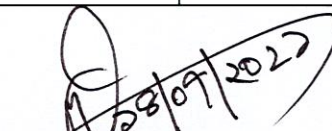
মোহাম্মদ হুমায়ুন কবীর
(অতিরিক্ত সচিব)
মহাপরিচালক
বাংলাদেশ পরিসংখ্যান ব্যুরো
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পরিকল্পনা মন্ত্রণালয়

Government of People's Republic of Bangladesh
Bangladesh Bureau of Statistics
Strengthening Environment, Climate Change and Disaster Statistics (ECDS) Project
Parishankhan Bhaban (5th Floor, Block-01)
E-27/A, Agargaon, Dhaka-1207
www.bbs.gov.bd

Annual Work Plan (AWP) 2021-22

Sl. No	Activities	Main Actors	Means of Implementation (MOI)	Timeline	
				Start	End
1	2	3	4	5	6
A. Bangladesh Disaster-related Statistical Survey 2020					
1	Data Processing & analysis	Project Team	To check, recheck and validation of data	01-Jul-21	15-Nov-21
2	Preparing Statistical Tables	Project Team	To analysis statistical data	16-Nov-21	15-Dec-21
3	Report Writing	Project Team	To write the report	17-Dec-21	28-Feb-22
4	Report reviewing & finalizing	Project Team	To add the workshop's findings	01-Mar-21	31-Mar-22
5	Approval of the report	BBS & SID	To get approval from the respective authority	01-Apr-22	30-Apr-22
6	Report printing, Dissemination Workshop & distribution	Project Team	To print, Dissemination Workshop, publish and distribute report	01-May-22	15-Jun-22
B. Environmental Protection Expenditure and Waste Management Survey 2021					
7	Preparing draft Questionnaire, field manual & other materials	Project Team	To prepare and finalize the draft questionnaire, field manual & other materials	01-Jul-21	31-Jul-21
8	Consultation of Expert Group Workshop on draft Questionnaire	Project Team	To arrange the Workshop	16-Aug-21	30-Aug-21
9	Sampling Design	Project Team & Related Expert	Sample Selection	01-Aug-21	30-Aug-21
10	To add the workshop's findings into the questionnaire	Project Team	To add the finding into the questionnaire	31-Aug-21	10-Sep-21
11	To develop Mobile Applications (Apps.) for data Collection using Tablets and testing	Project Team and hired firms	To develop Mobile Applications (Apps.)	11-Sep-21	31-Oct-21


২৬/৭/২০২১
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Sl. No	Activities	Main Actors	Means of Implementation (MOI)	Timeline	
				Start	End
1	2	3	4	5	6
12	Pre-testing of the questionnaire	Project Team, Supervising Officers, supervisors & Enumerators	Pre-testing	01-Nov-21	15-Nov-21
13	To revise the questionnaire as per Pre-testing findings	Project Team	To add the finding into the questionnaire	16-Nov-21	30-Nov-21
14	Printing Survey Manuals with Mobile Applications (Apps.) instructions & others survey materials	Project Team & RDP, FA & MIS	Printing of the Survey Manuals and Mobile Applications (Apps.) instructions & others survey materials	01-Dec-21	20-Dec-21
15	Training of Master Trainer /Supervising Officer & Distribution of Survey Materials	Officials of BBS & Project Team	To conduct training & distribute materials to supervising officers	23-Dec-21	25-Dec-21
16	Training of the Supervisor & Enumerators	Master Trainer/Supervising Officers, Project Team	To conduct training	28-Dec-21	30-Dec-21
17	Data Collection from the field	JD/DD/ USO/Supervising Officers, Project Team, Supervisors & Enumerators	To collect data from the field	01-Jan-22	31-Jan-22
18	Data Editing, Recoding & Cleaning/error minimizing	Supervising Officers, supervisors, Project Team & Enumerators	To check, recheck of data	01-Feb-22	20-Feb-22
19	Data Processing & Analysis	Project Team	To check, recheck and validation of data	22-Feb-22	30-May-22
20	Preparing Statistical Tables	Project Team	To review the Tables	01-Jun-22	30-Jun-22
C. Capacity Building Training on Environment, Climate Change and Natural Disaster Statistics					
21	Capacity Building Training/Workshop on Environment Protection Expenditure and Waste Management Survey	DG, DDG, Officials of BBS & Project Team	To organize the training/workshop	15-Sep-21	15-Oct-21
22	Capacity Building Training/Workshop on Environmental Data Collection	DG, DDG, Officials of BBS & Project Team	To organize the training/workshop	15-Mar-22	15-Apr-22

28/09/2022
 জাহিদ হাসান
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Gantt Chart of Annual Work Plan (AWP) 2021-22

Sl. No	Field of work	Scope of work/activities	Timeline		1-Jul-2021	8-Jul-2021	15-Jul-2021	22-Jul-2021	29-Jul-2021	5-Aug-2021	12-Aug-2021	19-Aug-2021	26-Aug-2021	2-Sep-2021	9-Sep-2021	16-Sep-2021	23-Sep-2021	30-Sep-2021	7-Oct-2021	14-Oct-2021	21-Oct-2021	28-Oct-2021	4-Nov-2021	11-Nov-2021	18-Nov-2021	25-Nov-2021	2-Dec-2021	9-Dec-2021	16-Dec-2021
			Start Date	End Date																									
1	2	3	4	5																									
1	A. Bangladesh Disaster-related Statistical Survey 2020	Data Processing & analysis	01-Jul-21	15-Nov-21																									
2		Preparing Statistical Tables	16-Nov-21	15-Dec-21																									
3		Report Writing	17-Dec-21	28-Feb-22																									
4		Report reviewing & finalizing	01-Mar-22	31-Mar-22																									
5		Approval of the report	01-Apr-22	30-Apr-22																									
6		Report printing, Dissemination Workshop & distribution	01-May-22	15-Jun-22																									
7	B. Environmental Protection Expenditure and Waste Management Survey 2021	Preparing draft Questionnaire, field manual & other materials	01-Jul-21	31-Jul-21																									
8		Consultation of Expert Group Workshop on draft Questionnaire	16-Aug-21	30-Aug-21																									
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15		Training of Master Trainer /Supervising Officer & Distribution of Survey Materials	23-Dec-21	25-Dec-21																									
16		Training of the Supervisor & Enumerators	28-Dec-21	30-Dec-21																									
17		Data Collection from the field	01-Jan-22	31-Jan-22																									
18		Data Editing, Recoding & Cleaning/error minimizing	01-Feb-22	20-Feb-22																									
19		Data Processing & Analysis	22-Feb-22	30-May-22																									
20		Preparing Statistical Tables	01-Jun-22	30-Jun-22																									
21	C. Capacity Building Training on Environment, Climate Change and Natural	Capacity Building Training/Workshop on Environment Protection Expenditure and Waste Management Survey	15-Sep-21	15-Oct-21																									
22		Capacity Building Training/Workshop on Environmental Data Collection	15-Mar-22	15-Apr-22																									

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Gantt Chart of Annual Work Plan (AWP) 2021-22

Sl. No	Field of work	Scope of work/activities	Timeline		23-Dec-2021	30-Dec-2021	6-Jan-2022	13-Jan-2022	20-Jan-2022	27-Jan-2022	3-Feb-2022	10-Feb-2022	17-Feb-2022	24-Feb-2022	3-Mar-2022	10-Mar-2022	17-Mar-2022	24-Mar-2022	31-Mar-2022	7-Apr-2022	14-Apr-2022	21-Apr-2022	28-Apr-2022	5-May-2022	12-May-2022	19-May-2022	26-May-2022	2-Jun-2022	9-Jun-2022	16-Jun-2022	23-Jun-2022	30-Jun-2022
			Start Date	End Date																												
1	2	3	4	5																												
1	A. Bangladesh Disaster-related Statistical Survey 2020	Data Processing & analysis	01-Jul-21	15-Nov-21																												
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7	B. Environmental Protection Expenditure and Waste Management Survey 2021	Preparing draft Questionnaire, field manual & other materials	01-Jul-21	31-Jul-21																												
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20		Preparing Statistical Tables	01-Jun-22	30-Jun-22																												
21	C. Capacity Building Training on Environment, Climate Change and Natural	Capacity Building Training/Workshop on Environment Protection Expenditure and Waste Management Survey	15-Sep-21	15-Oct-21																												
22		Capacity Building Training/Workshop on Environmental Data Collection	15-Mar-22	15-Apr-22																												

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