

20th Annual General Meeting

Year: 2023-2024

November 17, 2024



Ministry of Commerce

Leather Sector Business Promotion Council

Banashilpa Bhaban (8th Floor)
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**Business Promotion Council
Ministry of Commerce**

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No. LSBPC/Annual General Meeting Notice/2024/16

Date: 24/10/2024

**All General Members
of the LSBPC**

Notice of Annual General Meeting

The 20th Annual General Meeting (AGM) of Leather Sector Business Promotion Council (LSBPC) will be held on **17 November 2024 at 3:00 PM** in the online Platform (**Zoom Meeting ID: 684 257 3202 and Passcode: 2024**). Secretary, Ministry of Commerce and Chairman, LSBPC will preside over the meeting.

2.0 The agenda of the meeting are:

- 2.1 Adoption of the minutes of 19th Annual General Meeting (AGM);
- 2.2 To receive and adopt the Annual Report of the LSBPC for 2023-24;
- 2.3 To receive and endorse the audited accounts of the LSBPC for 2023-24;
- 2.4 To appoint Auditor for 2024-25 and fix his/her remuneration;
- 2.5 Any other business with the permission of the Chair.

3.0 Please make it convenient to attend the meeting.

Sd/-
Ishrat Jahan
Deputy Director
LSBPC

বিষয়: লেদার সেক্টর বিজনেস প্রমোশন কাউন্সিল এর ১৯তম বার্ষিক সাধারণ সভার কার্যবিবরণী

তারিখ: ০৭/১১/২০২৩ খ্রি.

সময়: সকাল ১১:০০ টা; অনলাইন প্ল্যাটফর্ম (জুম)

সভাপতি: জনাব এ.এইচ.এম. আহসান, ভাইস-চেয়ারম্যান, রপ্তানি উন্নয়ন ব্যুরো ও কো-চেয়ারম্যান, এলএসবিপিসি

সভায় উপস্থিতির তালিকা: **সংযুক্তি ক**

উপস্থিত সকলকে স্বাগত জানিয়ে সভাপতি ভার্চুয়াল প্ল্যাটফর্মে সভার কাজ শুরু করেন। পরিচিতি পর্ব শেষে সভাপতি লেদার সেক্টর বিজনেস প্রমোশন কাউন্সিল এর ১৯তম বার্ষিক সাধারণ সভার নোটিশের সাথে প্রেরিত আলোচ্যসূচি অনুযায়ী কার্যক্রম শুরু করার জন্য কো-অর্ডিনেটর, বিজনেস প্রমোশন কাউন্সিলকে আহ্বান করেন।

আলোচ্য বিষয়-০১: এলএসবিপিসির ১৮তম বার্ষিক সাধারণ সভার কার্যবিবরণী নিশ্চিতকরণ

লেদার সেক্টর বিজনেস প্রমোশন কাউন্সিলের ১৮তম বার্ষিক সাধারণ সভার কার্যবিবরণী যথাসময়ে সভার সদস্যদের নিকট প্রেরণ করা হয়েছে। উক্ত বিষয়ে কোন আপত্তি বা পরিবর্তনের প্রস্তাব পাওয়া যায়নি। সভায় উপস্থিত সদস্যগণ উক্ত কার্যবিবরণীটি নিশ্চিতকরণে সম্মতি প্রদান করেন।

সিদ্ধান্ত: এলএসবিপিসির ১৭তম বার্ষিক সাধারণ সভার কার্যবিবরণীটি নিশ্চিত করা হয়।

আলোচ্য বিষয়-০২: এলএসবিপিসির ২০২২-২৩ অর্থবছরের বার্ষিক প্রতিবেদন উপস্থাপন ও অনুমোদন

২০২২-২৩ অর্থবছরে লেদার সেক্টর বিজনেস প্রমোশন কাউন্সিলের জন্য সরকারি বরাদ্দ থেকে প্রাপ্ত অর্থের পরিমাণ ছিল ১,১৯,০০,০০০/- (এক কোটি উনিশ লক্ষ মাএ) টাকা। উক্ত অর্থ হতে কাউন্সিলের প্রশাসনিক ব্যয় বাবদ ২৪,৪০,৪০০/- (চব্বিশ লক্ষ চল্লিশ হাজার চারশত মাত্র) টাকা রেখে অবশিষ্ট ৯৪,৫৯,৬০০/- (চুরানব্বই লক্ষ ঊনষাট হাজার ছয়শত মাত্র) টাকা সংশ্লিষ্ট ৩টি এসোসিয়েশনের মধ্যে বিভিন্ন কর্মসূচি সম্পাদনের জন্য বণ্টন করা হয়। এ বরাদ্দ দ্বারা কাউন্সিলের আওতাধীন ৩টি এসোসিয়েশন ৩৭টি কার্যক্রম (গবেষণা/মূল্যায়ন/প্রশিক্ষণ/সেমিনার/প্রকাশনা/সচেতনতামূলক কার্যক্রম) বাস্তবায়ন করে। ২০২২-২৩ অর্থবছর শেষে কার্যক্রমসমূহ বাস্তবায়নে প্রকৃত ব্যয় হয় ৯৫,১৯,৭১৬.০০/- (পঁচানব্বই লক্ষ উনিশ হাজার সাতশত ষোল মাত্র) টাকা। কো-অর্ডিনেটর বার্ষিক প্রতিবেদন উপস্থাপন শেষে মতামত প্রদানের বিষয়ে সভাকে আহ্বান করেন। চেয়ারম্যান, বিটিএ ২০২২-২৩ অর্থবছরের প্রতিবেদনটি গ্রহণের প্রস্তাব করেন এবং প্রেসিডেন্ট, এলএফএমইএবি তা সমর্থন করেন।

সিদ্ধান্ত: সভায় ২০২২-২৩ অর্থবছরের এলএসবিপিসির বার্ষিক প্রতিবেদনটি অনুমোদন করা হয়।

আলোচ্য বিষয়-০৩: এলএসবিপিসির ২০২২-২৩ অর্থবছরের হিসাব নিরীক্ষা প্রতিবেদন উপস্থাপন ও অনুমোদন

২০২২-২৩ অর্থবছরে লেদার সেক্টর বিজনেস প্রমোশন কাউন্সিল এবং এ কাউন্সিলের আওতাধীন ৩টি এসোসিয়েশন এর মাধ্যমে বাস্তবায়িত সকল কর্মসূচীর বিস্তারিত আয়-ব্যয় বিবরণী উপস্থাপন করা হয়। উপস্থাপিত বিবরণী অনুযায়ী এলএসবিপিসি ২০২২-২৩ অর্থবছরে সরকারি বরাদ্দ হতে ১,১৯,০০,০০০/- (এক কোটি উনিশ লক্ষ মাত্র) টাকা গ্রহণ করে। উক্ত অর্থ হতে কাউন্সিলের প্রশাসনিক খাতে ব্যয় হয় ২২,৫৪,১২৪.৫২/- (বাইশ লক্ষ চুয়ান হাজার একশত চব্বিশ টাকা বায়ান্ন পয়সা মাত্র) টাকা এবং কাউন্সিলের আওতাধীন ৩টি এসোসিয়েশনের বিভিন্ন কর্মসূচি বাবদ ব্যয় হয় ৯৫,১৯,৭১৬.০০/- (পঁচানব্বই লক্ষ উনিশ হাজার সাতশত ষোল মাত্র) টাকা। উক্ত অর্থবছরে কাউন্সিলের সর্বমোট ব্যয় হয় ১,১৭,৭৩,৮৪০.৫২/- টাকা, যেখানে অব্যয়িত অর্থ রয়েছে ১,২৬,১৫৯.৪৮/- টাকা, যা সরকারী কোষাগারে ফেরত দেয়া যেতে পারে। এ. মতীন এন্ড কোং চার্টার্ড একাউন্টেন্টস দ্বারা এলএসবিপিসির ২০২২-২৩ অর্থবছরের প্রাপ্তি ও ব্যয় এর হিসাব নিরীক্ষা কার্যক্রম সম্পাদিত হয়। কো-অর্ডিনেটর হিসাব নিরীক্ষা প্রতিবেদন উপস্থাপন শেষে মতামত প্রদানের বিষয়ে সভাকে আহ্বান করেন। প্রেসিডেন্ট, এলএফএমইএবি ২০২২-২৩ অর্থবছরের লেদার সেক্টর বিজনেস প্রমোশন কাউন্সিলের প্রাপ্তি ও ব্যয়ের হিসাব নিরীক্ষা প্রতিবেদনটি অনুমোদনের প্রস্তাব উত্থাপন করেন এবং চেয়ারম্যান, বিটিএ তা সমর্থন করেন।

সিদ্ধান্ত: ২০২২-২৩ অর্থবছরের এলএসবিপিসির হিসাব নিরীক্ষা প্রতিবেদনটি অনুমোদন করা হয়।

আলোচ্য বিষয় ০৪: ২০২৩-২৪ অর্থবছরের জন্য হিসাব নিরীক্ষক নিয়োগ ও ফি নির্ধারণ

২০২৩-২৪ অর্থবছরের জন্য হিসাব নিরীক্ষক নিয়োগ ও ফি নির্ধারণের বিষয়টি আলোচনা করা হয়। উপস্থিত সভার সম্মতিক্রমে এ. মতীন এন্ড কোং, কে ২০২৩-২৪ অর্থবছরের জন্য হিসাব নিরীক্ষক হিসেবে নিয়োগ দেয়া হয় এবং হিসাব নিরীক্ষা ফি ববাদ ১৮,০০০/- (আঠারো হাজার মাত্র) টাকা নির্ধারণ করা হয়।

সিদ্ধান্ত: ২০২৩-২৪ অর্থবছরের প্রাপ্তি ও ব্যয়ের হিসাব নিরীক্ষকের জন্য এ. মতীন এন্ড কোং, কে নিয়োগ দেয়া হয় এবং এজন্য হিসাব নিরীক্ষা ফি ১৮,০০০/- (আঠারো হাজার মাত্র) টাকা নির্ধারণ করা হয়।

সভায় আর কোন আলোচ্যবিষয় না থাকায় সভাপতি উপস্থিত সকলের সুস্বাস্থ্য কামনা করে সভার সমাপ্তি ঘোষণা করেন।

স্বাক্ষরিত/-

এ.এইচ.এম. আহসান

ভাইস-চেয়ারম্যান, রপ্তানি উন্নয়ন ব্যুরো ও

কো-চেয়ারম্যান, এলএসবিপিসি

Report on
20th Annual General Meeting (AGM) 2023-2024
Of
Leather Sector Business Promotion Council
(November 17, 2024)
BPC Conference Room, Dhaka

Hon'ble Chairperson, and the respected general members of the Council,

Assalamualikum,

I take this opportunity to welcome you all here today at the 20th AGM of Leather Sector Business Promotion Council (LSBPC). Indeed, it's my pleasure to present here the report on the activities of the Council for 20th Annual General Meeting (AGM) and to share its annual report for the year 2023-2024. Let me begin with an overview of the progress made by, and the salient features of, the Leather Sector as well as the Council before we discuss the Council's yearly activities, income and expenditure etc.

Leather Sector of Bangladesh

02. Leather is the second largest sector of Bangladesh next to RMG which is considered as highest priority sector of the government for its increasing high value addition. The leather sector accounts for about 2.37% of total export earnings of Bangladesh in FY 2023-24. The principal raw materials for this sector are cowhides and goatskins. 112-115 big units have facilities for processing wet blue leather only. The remaining 91-95 small, medium and large units having reasonable facilities produce crust and finished leather. Over 50 manufacturers are producing various leather items such as footwear, travel goods, suitcases, briefcases, fashion accessories, belts, wallets, hand bags, case holders etc. for overseas export. The annual domestic supply of hides and skins is around 220 million square feet, consisting of 63.98% cowhides, 32.74% goat skins, 1.09% sheep skin and 2.21% buffalo hides. While 50% of this is consumed locally and rest 50% is exported in the form of semi-finished leather (75%), finished leather (20%), and footwear, handbags, accessories, and other leather goods (5%). The Black Bengal goat skins from Bangladesh enjoy an excellent reputation for quality worldwide.

03. At present leather and leather products are exported many countries of the world. The major importing countries are: Italy, Brazil, Germany, Singapore, China and the USA. EPB sources report that export earnings from this sector was US\$ **1039.14** million in 2023-24, out of which, about 10.09% are from crust and finished leather, 57.52% are from footwear and 32.39% from leather goods. Endowed with a strong stream of local supply of quality hides and skins and a low-wage work force, Bangladesh has all the potentials to increase both export earnings and employment in the leather sector.

04. Export growth of the leather sector

US \$ in Million

Sub-sectors	2019-20		2020-21		2021-22		2022-23		2023-24	
	Value	% of Total	Value	% of Total	Value	% of Total	Value	% of Total	Value	% of Total
Leather	98.31	12.33	119.14	12.65	151.37	12.16	123.44	10.09	142.54	13.72
Leather Products	220.55	27.65	252.65	26.83	337.62	27.11	396.37	32.39	352.58	33.93
Leather Footwear	478.75	60.02	569.88	60.52	756.18	60.73	703.81	57.52	544.02	52.35
Total	797.61		941.67		1245.18		1223.62		1039.14	
Annual Growth	-21.79%		+18.06%		+32.23%		-1.72%		-11.60%	

(Source: Export Promotion Bureau)

Creation of Leather Sector Business promotion Council (LSBPC)

05. Export Policy, 2003-06 recognized formation of sector/product-based business promotion councils for export promotion and diversification through addressing problems related to capacities of the industry in particular. In this connection, Leather Sector Business Promotion Council (LSBPC) has been established in February 2004 under Ministry of Commerce to promote the export of Leather and Leather goods of Bangladesh. It is a unique initiative of private - public partnership under the Companies Act 1994. Members of the company represent trade associations and chambers, banks and relevant government ministries. It is working for the promotion of exports of leather, leather goods, and footwear through organizing different capacity building activities, help the industry acquire right technology, and address issues related to productivity, quality, finance, standard and compliance. The activities of LSBPC are run mostly by the GOB fund and subscriptions from the members.

Vision:

06. Promoting the local and international market capacity of Leather Product Sectors, this will lead to expand an export market in Global premises.

Mission:

07. Development of Leather products, improving the quality through addressing the compliance issues, developing skilled and experienced human resources and expanding and diversifying the export market.

Council Objectives:

08. The prime objective of the Council is to promote the sector to achieve competency in the local and global context as to help the industry in building capacity in the fields of human resources, product diversification, quality and standards and acquiring suitable technology.

Authority of the Council:

09. According to clause 3.0 of the AOA, the Council has the power to affiliate, admit membership, take-over, assist and to receive assistance from any other Society, Council, Association, Company, Corporation, Firm, Government, Chamber of Commerce & Industry, International Organizations, Partnership of Persons promoting or intending to promote the objective(s) of the Council.

Membership of the Council:

10. According to clause 4.0 of the AOA, any individual, Firm, Society, and Company registered or incorporated in Bangladesh and conducting business in leather shall be eligible to be a member of the Council.

11. Council has three types of membership: (a) general members, (b) associate members, and (c) honorary members. A list of the general members is presented at **Annexure-I**. There are around 27 General Members of the Council. General members represent relevant ministries, industry associations, EPB, NBR, Bangladesh Bank, FBCCI, Nationalized Commercial Banks (NCBs), Private Commercial Banks (PCBs), etc.

Subscription:

12. General and Corporate members are required to pay annual subscription and admission fee as decided by the Executive Committee (EC) of the Council. Annual subscriptions are payable in advance for a calendar year in full and becomes due on the first of January of each year and is payable before the end of March of that year. Subscriptions fallen due for more than six months may lead to disqualification for taking part in the proceeding of the Council.

Association Members of the Council:

13. To accomplish the objectives mentioned above, it maintains close relationship with the three leading associations:

- Bangladesh Finished Leather, Leathergoods and Footwear Exporters' Association (BFLLEA),
- Leathergoods and Footwear Manufacturers & Exporters Association of Bangladesh (LFMEAB); and
- Bangladesh Tanners Association (BTA).

Provision to call AGM and EGM:

14. Clauses 15, 16 & 17 of the AOA deal with the procedures to be observed for convening and record keeping of annual general meetings (AGM) or extra ordinary general meetings (EGM). According to Clause 15.2 of the AOA, a General Meeting shall be held once in every calendar year not being more than fifteen months after holding of the last preceding General Meeting.

15. Besides AGM, extra ordinary general meetings (EGM) can be organized on a requisition of one-tenth or more members (clause 15.4) stating the objective of the meeting. Such meetings can be organized if any necessity of amending any provision of either MOA of AOA arises.

Council Administration:

16. The office of Council administration is headed by a Chief Executive Officer (CEO) appointed by Ministry of Commerce. All officers of the Council report to the CEO. The day to day activities of the office of the Council shall be supervised by the CEO.

17. The Secretary, Ministry of Commerce is the ex-officio Chairman of the Council. He presides over all EC meetings and BPC coordination meetings. The Vice-Chairman, Export Promotion Bureau is the ex-officio Co-Chairman of the Council. In the absence of the Chairman, the Co-Chairman shall preside over the Annual General Meeting and act as the Chairman of the Executive Committee of the Council. The ex-officio Presidents/ Chairmen of the three leather associations BFLLEA, BTA and LFMEAB are the Vice-Chairmen of the Council. In the absence of the Chairman and of the Co-Chairman, one of the Vice-Chairmen shall perform the duties of the Chairman on the basis of consensus.

Council Staff Position:

18. Council has a skeleton staff of three members only; one Deputy Director and one Assistant Director. The Deputy Director works as the head of the Council secretariat and implements the decisions taken by the EC. As the head of the secretariat, the Deputy

Director carries out routine activities under the guidance of the Chief Executive Officer (CEO).

Powers and Functions of the Executive Committee:

19. Council Executive Committee has 25 members (**Annexure- II**). The committee is headed by the Commerce Secretary, who happens to be the ex-officio Chairman of the Council. Vice-Chairman, EPB is the ex-officio first Co-Chairman of the Council while the Vice-Chairmen of the Council are selected from the sitting Presidents of the three industry Associations such as BFLLEA, BTA and LFMEAB.

20. The EC has general control on management of affairs, property and funds of the Council. It determines the policy of the Council in accordance with the aims and objectives of the Council. The meetings of the EC are convened by the Chief Executive Officer (CEO) as directed by the Chairman. One-third members' presence is required to form a quorum for a meeting of the EC.

Activity Plan 2023-24 and Its Implementation:

21. In 2023-24 the Council undertook a plan to conduct various training programs, seminars, publications and awareness programs. LSBPC's allocation for 3 associations were Tk. 1,21,50,000/- where Tk. 40,50,000/- was allocated for Leathergoods & Footwear Manufacturers & Exporters Association of Bangladesh (LFMEAB), Tk. 40,50,000/- was allocated for Bangladesh Finished Leather Leathergoods & Footwear Exporters Association (BFLLEA) and Tk. 40,50,000/- was allocated for Bangladesh Tanners Association (BTA). Total 36 programs have been implemented during FY 2023-24, where the total numbers of participants were 1698. Total contracted amount was Tk. 1,52,71,690/- for 36 programs, where LSBPC's actual contribution was Tk. 94,85,893/-. Detailed description of activities performed by the Council during the year 2023-24 is shown below:

(A) Activities implemented in FY 2023-24 are shown below:

(I) Gap Analysis & Develop of Guideline as per LWG Protocol to capable the tanneries getting LWG Certificate

Objective	: The most indispensable requirement of the leather industry now is Leather Working Group's (LWG) certification -- a mandatory prerequisite for accessing the US and EU markets, among others. A multi-stakeholder group, the LWG is made up of member brands, retailers, leather and leather product manufacturers, chemical suppliers, machinery suppliers, technical experts and other service providers that work together to develop and maintain protocols to assess environmental compliance and performance capabilities of leather manufacturers. Recognized as the key tool towards promoting sustainable and appropriate business practices within the leather industry, LWG certification is of foremost importance for aspiring leather exporters around the globe. For Bangladesh, absence of this certification no doubt constitutes the key barrier to exports, more so to even sustain its past performance in exports. Exporting without this certification leaves no choice for Bangladesh's leather and leather good exporters to look up to China where the prices are reportedly far lower than elsewhere, and are essentially shut out from upmarket destinations like the EU and the US.
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Clearly, it is the LWG certification or the absence of it that poses the most fundamental challenge to exporting leather and leather goods from Bangladesh. It is generally believed that once the certification is there, exporters will be at ease to not only access high valued markets, but will also find themselves better placed for price negotiation. This, industry experts are confident, will be a huge watershed for the entire leather sector to grow up to its potential. In this regard the assessment is conducted at selected tannery to assess the present situation, to find and analyze the gap and to prepare guideline with correction plan for getting LWG certificate. The objective is to attain the certification by selected tanneries from the Leather Working Group (LWG) for ensuring export growth of the sector.

Implementing Association	: BFLLFEA
Date	: 15 December 2023 – 15 May 2024
Total Cost	: Tk. 41,31,090/- (LSBPC's contribution Tk. 26,85,208/-)
Remarks	: It is hoped that once the CETP issue is resolved in Savar Tannery Estate, the selected tanneries will be able to get LWG certificate soon.

(II) Intensive Workshop to reduce use of water & electricity in tanneries for LWG certification

Objective	: To reduce pollution loads in industrial wastewater, improving the cleaning and treatment of wastewater to enable more recycling, reducing the amount of water that is used to begin with, and improving energy efficiency and reducing the environmental footprint to keep the business afloat and be more competitive in the market, are all necessary components for future social and economic development within a more sustainable model
Implementing Association	: BFLLFEA
Date	: 05/03/24, 09/03/24, 23/03/23, 30/03/24, 02/04/24
Total Cost	: Tk. 5,61,918/- (LSBPC's contribution Tk. 3,65,246/-)
Remarks	: The training will help to increase efficiency on use of water & electricity in tanneries, reduce the primary water usage and energy consumption of a tannery. In particular, the use of water and energy performance of the tannery will assess based on the protocol and the benchmarks established by the Leather Working Group (LWG) on the environmental impact of tanneries.

(III) Workshop on Proper Flaying, Preservation and Transportation of Raw Hides & Skins

Objective	: To create awareness & ideas about technique of proper flaying system, preservation and transportation of raw hides &
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skins. The aim of the training was also to produce high quality and reliable products, meet customer expectation, fulfill ISO condition and compete in the market.

Implementing Association : BFLLFEA

The date, venue & number of participants for implemented 06 workshop are as below:

SI No.	Date	Venue	Number of Participants
01	22.05.24	Sayedpur	80
02	23.05.24	Thankurgaon	80
03	24.05.24	Lalmonirhut	80
04	25.05.24	Panchagor	60
05	09.06.24	Tangail	100
06	11.06.24	Dinajpur	80

Total Cost : Tk. 20,53,730/- (LSBPC's contribution Tk. 13,34,922/-)

Remarks : the training/ workshops will help to reduce damage of raw hides and increase skill on proper flaying and preservation of raw hides.

(IV) Gap Analysis & Develop of Guideline as per LWG Protocol to capable the tanneries getting LWG Certificate

Objective : Leather goods exporters are being not able to attract potential buyers sans a certificate from the Leather Working Group (LWG). Certificate of Compliance from forums like Leather Working Group (LWG), a global platform made up of brands, retailers, leather manufacturers, suppliers and technical expert, is much needed to enter the high-end market which Bangladeshi exporters are not getting due to non-compliance issues. To boost leather exports to the US, Japan, UK and EU, the industry must obtain certification from LWG demonstrating compliance with those markets' labour and environmental performance.

In this context, an assessment is carried out in selected 25 tanneries in FY 2021-22 jointly LSBPC and BTA to build capacity of export-oriented tanneries to acquire LWG certificate. According to the assessment report of individual tanneries, 12 tanneries out of 25 tanneries are selected and follow-up program is taken to get them LWG certificate in FY 2022-23. The follow-up activity to the assessment is conducted at 12 selected tanneries to prepare the tannery as assessed report following latest LWG protocol. It has been worked on with a view to further progress towards LWG certification. It is to be noted that among the 12 tanneries selected under this program, Superex Leather Ltd. located in Khulna and SAF Industries located in Jessore having their own ETP, they have got LWG certificate. The objective is to attain the certification

by selected tanneries from the Leather Working Group (LWG) for ensuring export growth of the sector.

Implementing Association : BTA

Date : December 2023 - Apr 2024

Total Cost : Tk. 38,01,090/- (LSBPC's contribution Tk. 24,70,708/-)

Remarks : It is hoped that once the CETP issue is resolved in Savar Tannery Estate, the selected tanneries will be able to get LWG certificate soon.

(V) Workshop on Achieving LWG certification is next to do

Objective : To develop skills on how to maintain and improve LWG certification after achieving it

Implementing Association : BTA

Date : December 2022 - Apr 2023

The date, venue & number of participants for implemented 06 workshop are as below:

SI No.	Date	Venue	Number of Participants
01	18.05.24	Superex Leather, Khulna	30
02	19.05.24	SAF Leather, Jashore	30

Total Cost : Tk. 3,92,245/- (LSBPC's contribution Tk. 2,54,958/-)

Remarks : Capacity build up for LWG Certification program was implemented with the support of LSBPC and BTA at Superex Leather Limited located in Khulna and SAF Industries located in Jessore in the financial year 2021-22 and 2022-23 to get the LWG certification. As a result of this programme, the said 02 tanneries have been able to obtain LWG certificates. These workshops will be of great help in upskilling them in what they have to do after obtaining this certificate.

(VI) Training/Workshop on Proper Flaying, Preservation and Transportation of Raw Hides & Skins

Objective : To create awareness & ideas about technique of proper flaying system, preservation and transportation of raw hides & skins. The aim of the training was also to produce high quality and reliable products, meet customer expectation, fulfill ISO condition and compete in the market.

Implementing Association : BTA

The date, venue, budget & number of participants for implemented 10 workshop are as below:

SI No.	Date	Venue	Total Budget	LSBPC's contribution	Number of Participants
01	17.05.24 24.05.24 25.05.24 26.05.24	Fardipur, Narshingdi, Kishorganj, Mymensingh	Tk. 10,87,100/-	Tk. 7,06,614/-	240
02	03.06.24 10.06.24	Narayanganj Dhaka	Tk. 6,23,555/-	Tk. 4,05,310/-	180
03	04.06.24	Chattagram	Tk. 3,72,645/-	Tk. 2,42,218/-	100
04	11.06.24	Gazipur	Tk. 3,22,210/-	Tk. 2,09,436/-	80
05	15.06.24	Natore	Tk. 4,73,515/-	Tk. 3,07,784/-	140

Remarks : the training/ workshops will help to reduce damage of raw hides and increase skill on proper flaying and preservation of raw hides.

(VII) Intensive Workshop to reduce use of water & electricity in tanneries for LWG certification

Objective : To reduce pollution loads in industrial wastewater, improving the cleaning and treatment of wastewater to enable more recycling, reducing the amount of water that is used to begin with, and improving energy efficiency and reducing the environmental footprint to keep the business afloat and be more competitive in the market, are all necessary components for future social and economic development within a more sustainable model

Implementing Association : BTA

Date : 28/02/24, 21/03/23, 24/04/24, 30/04/24, 04/05/24

Total Cost : Tk. 5,96,418/- (LSBPC's contribution Tk. 3,87,672/-)

Remarks : The training will help to increase efficiency on use of water & electricity in tanneries, reduce the primary water usage and energy consumption of a tannery. In particular, the use of water and energy performance of the tannery will assess based on the protocol and the benchmarks established by the Leather Working Group (LWG) on the environmental impact of tanneries.

(VIII) Training on “Fire Safety & Security” and “Fire Evacuation Drill” in Footwear factory

Objective : To enable participants to understand their stage in firefighting safety. To know about details firefighting and safety and security system. To motivate the industry to organize the firefighting training and demonstration

Implementing Association : BTA

Date	: February 14-15, 2024
Total Cost	: Tk. 3,00,878/- (LSBPC's contribution Tk. 1,95,570/-)
Venue	: Escort Footwears (BD) Ltd. Dhaka
Participants	: 50 persons (Management Executive, Production operators/Supervisors/workers, Technicians, Technical personnel and related peoples at the Factory)
Remarks	: The workshop/ training can help employees learn the potential hazards and risks associated with fires and teach them how to prevent and respond to fire emergencies, a set of practices & procedures to minimize the destruction caused by fire hazards. It will also help to maintain compliance as international standard for export.

(IX) Workshop on how to achieve LWG certification in Bangladesh tannery industry and felicitation ceremony for LWG certified tanneries

Objective	: to create awareness attaining the certification by tanneries from the Leather Working Group (LWG) for ensuring export growth of this sector and to congratulate Superx Leather Limited and SAF Industries for achieving LWG certification
Implementing Association	: BTA
Date	: 04/12/23
Total Cost	: Tk. 5,37,395/- (LSBPC's contribution Tk. 3,49,306/-)
Venue	: Dhaka Club, Dhaka
Remarks	: The workshop was conducted to congratulate Superx Leather Limited and SAF Industries for achieving LWG certification and to encourage other tanneries to achieve LWG certification.

(X) Workshop on Advance Level Design

Objective	: To strengthen the position of Bangladesh in the competitive system in the international market, the goal is to create skilled human resources in the field of footwear design.
Implementing Association	: LFMEAB
Venue	: FDDI, Kolkata, India
Date	: 20 May - 20 August, 2024
Total Cost	: Tk. 32,33,280/- (LSBPC's contribution Tk. 21,01,632/-)
Remarks	: Bangladesh usually manufactures footwear for the export market, with branded companies making their own designs. As a result, we are deprived of the opportunity to earn more, including making our own brand in exports. In this case, if

international quality designers can be made in footwear design and development, then there will be an opportunity to increase the income in the export sector with the creation of own brand in the world footwear market. Keeping these issues in mind, Business Promotion Council (BPC) and Leathergoods and Footwear Manufacturers and Exporters Association of Bangladesh (LFMEAB) organized a training in the country through the trainer of FDDI, Kolkata for 25 people related to the footwear sector in the last financial year. Out of the 25 trainees who participated in the said training, the 08 who are ahead of the scrutiny have been sent to Footwear Design and Development Institute (FDDI), Kolkata for 03 months training on more advanced level footwear design. As a result, international quality designers will be produced in our country.

(XI) Workshop on Leadership Skills

Objective : To increase employee morale and retention, improve productivity, promote better decision-making, and build better teams.

Implementing Association : LFMEAB

The date, venue & number of participants for implemented 02 workshop are as below:

SI No.	Date	Venue	Number of Participants
01	February 05-06, 2024	COEL, Gazipur Raowa Club, Dhaka	30
02	February 27-28, 2024	COEL, Gazipur Raowa Club, Dhaka	30

Total Cost : Tk. 7,67,210/- (LSBPC's contribution Tk. 4,98,686/-)

Remarks : Through this programme, skilled human resources will be created, thereby benefiting the sector.

(XII) Workshop on Productivity & Lean Management (05days)

Objective : To optimize efficiency, minimize waste, and ensure high-quality products by combining human intelligence with automation and smart technology.

Implementing Association : LFMEAB

The date, venue & number of participants for implemented 06 workshop are as below:

SI No.	Date	Venue	Number of Participants
01	Feb 12-17'24	Bay Footwear , Gazipur	20

02	Mar 03-07'24	Gazipur Apex Footwear, Gazipur	20
03	Mar 11-16'24	Accenture Footwear, Hemayetpur	20
04	Apr 21-25'24	FB Footwear, Gazipur	20
05	Jun 01-05'24	Craftsman Footwear And Accessories Limited, Gazipur	20
06	Jun 09-13'24	Rider Leather Bags & Luggage Factory Ltd., Ashugonj	20

Total Cost : Tk. 27,12,570/- (LSBPC's contribution Tk. 17,63,170/-)

Remarks : The training will be help to improve its entire production process and reduce unnecessary costs.

(XIII) Publication of books on footwear design and pattern making

Objectives : To achieve global standards in the footwear industry, an initiative was taken to publish the book Footwear Design and Pattern Making.

Remarks : The book on Footwear design and pattern making will play a very helpful role in creating international quality skilled designers in footwear design and development and in creating domestic own brands.

Implementing Organization : LSBPC

Total Cost : Tk. 8,49,250/- (LSBPC's contribution)

(XIV) Boosting TVC on Flay-cut at Social Media before Qurbani Eid 2024

Objectives : The objective of the programme was to create awareness among people on flaying of hides and skins and its preservation. Video documentary is one of the effective awareness programmes to make the mass people of the country aware of hides & skins flaying & their proper preservation techniques. The video documentary was broadcasted on the private TV channels.

Remarks : The awareness programme aimed to instill a sense of national responsibility among the mass people who participated in Eid-ul-Azha and to those groups and individuals who are actively involved in occasional flaying activities and in trading of hides & skins. The campaign disseminated information on best flaying practices. The initiative conveyed the message on proper flaying and preservation among the target audience.

Implementing Organization : LSBPC

Period : June'24 (Eid-ul-Azha).

Total Cost : Tk. 1,44,000/- (LSBPC's contribution)

Receipts & Payments

22. Council's income sources include (a) grant from the government through Ministry of Commerce (MOC), (b) Subscription & seed money from the general members, (c) others (bank interest). Total income received at the Council for FY 2023-24 was Tk. 1,52,85,998.21/-. In this income, Tk. 1,44,55,658.36/- was received from the government as grant in 2023-24. After meeting the expenditure of Tk. 1,50,55,658.36/-, Council had a balance of Tk. 2,30,339.85/- in the Prime Bank, Motijheel Branch. **(Annexure-III)**

Audit Report by A. Matin & Co.

23. To complete auditing of the books of accounts of Leather Sector Business Promotion Council's for the period July' 23 to June' 24, M/S A Motin & Co. was appointed. The audit firm has done the job and submitted its report **(Annexure-IV)**.

24. Last, not the least, to tap the potentials of the sector, I would like to draw your kind attention and desire proactive and participatory role from you all to accomplish the aims and objectives of the Council. I thank you all for your attention.

Sincerely yours,

Sd/-
(Nahid Afroz)
Chief Executive Officer, BPC
&
Joint Secretary, MoC

Annex-I

GENERAL MEMBERS OF LSBPC

General Members of the Leather Sector Business Promotion Council (LSBPC) consist of representatives from the following Associations/ Institutions/ Semi-Government Offices, Ministries/ Financial Institutes/ Banks according to the numbers recorded next opposite to their names below and CIPs of the leather sector:

	Name of the organization	No of Member
1.	Bangladesh Finished Leather, Leathergoods and Footwear Exporters' Association (BFLLEA)	4
2.	Leathergoods and Footwear Manufacturers' & Exporters' Association of Bangladesh (LFMEAB)	4
3.	Bangladesh Tanners' Association (BTA)	3
4.	Export Promotion Bureau (EPB)	3
5.	Ministry of Commerce	2
6.	Ministry of Industries	1
7.	Ministry of Foreign Affairs	1
8.	National Board of Revenue	1
9.	Bangladesh Bank	1
10.	FBCCI	1
11.	Nationalized Commercial Banks (NCBs)	4
12.	Private Commercial Banks (PCBs)	1
13.	Representative of the Bangladesh Association of Banks (Ex-Officio Chairman)	1
14.	CIPs of the leather sector	All

Annex-II

EXECUTIVE COMMITTEE OF LSBPC

The Executive Committee of the Council is consisting of the following members:

- | | | |
|-----|---|-------------------------|
| 1. | Secretary, Ministry of Commerce | -Ex-officio Chairman |
| 2. | Vice-Chairman, Export Promotion Bureau | -Ex-officio Co-Chairman |
| 3. | The Presidents from Three Associations (Bangladesh Finished Leather, Leathergoods and Footwear Exporters' Association (BFLLEA), Bangladesh Tanners' Association (BTA), Leathergoods and Footwear Manufacturers & Exporters Association of Bangladesh (LFMEAB) | -Vice-Chairmen |
| 4. | One Representative from Ministry of Foreign Affairs not below the rank of Director General | -Executive member |
| 5. | One Representative from Ministry of Industries not below the rank of Joint Secretary | -Executive member |
| 6. | One Representative from National Board of Revenue | -Executive member |
| 7. | Joint Secretary (Export), Ministry of Commerce | -Executive member |
| 8. | One member from Export Promotion Bureau not below the rank of Director General | -Executive member |
| 9. | Representative from FBCCI | -Executive member |
| 10. | Representative from DCCI | -Executive member |
| 11. | Five Representative from BFLLEA | -Executive member |
| 12. | Two Representative from BTA | -Executive member |
| 13. | Five Representative from LFMEAB | -Executive member |
| 14. | Director, ILET, DU | - Executive member |
| 15. | Representative from BSCIC | - Executive member |
| 16. | Representative from Leather Research Institute | - Executive member |
| 17. | Ten percent of Associated members not exceeding two nominated by the Executive Committee of the Council | -Executive member |
| 18. | Two members from CIP's in Leather Sector nominated by the Executive Committee of the Council | -Executive member |

Annexure-III

Leather Sector Business Promotion Council (LSBPC)

Statement of Income & Expenditure: 2022-23

এ. মতীন এন্ড কোং
A. MATIN & CO.
Chartered Accountants

Leather Sector Business Promotion Council (LSBPC)
Statement of Receipt & Payments
For the year ended 30th June 2024

Particulars	Amount In Taka	
	30.06.2024	30.06.2023
Receipt		
Opening Balance:	214,947	202,267
Cash at Bank	214,947	201,947
EC4J Fund	-	320
GOB Fund	13,300,000	11,900,000
GOB Fund (Excess Exp.)	1,155,658	-
STD a/c - Bank interest	15,392	13,000
Subscription	600,000	600,000
	15,285,998	12,715,267
Total Payment		
Total Admin	129,587	2,254,125
Salary of Deputy Director	-	1,015,980
Salary of Assistant Director	-	313,478
Salary of OCPE & AEO	-	632,448
Festival Bonus	-	110,220
Bengoli new year allowance	-	17,500
Bank Charge	7,396	6,383
Audit Fee	15,000	12,000
AGM Expenses	39,509	34,780
Conveyance & TA/DA	31,593	23,836
Maintenance of Electric Equipment	6,440	-
Rest & Recreation Allowance	-	87,500
Stationary	10,387	-
Furniture	19,262	-
Total Training	14,326,072	9,519,716
Awareness/Seminar/Workshop	8,347,278	3,664,371
Training Programme	-	67,831
Research	4,985,544	5,753,691
Publication	993,250	33,823
GOB Fund Return (2022-23)	-	126,159
EC4J FUND Transfer to New A/C	-	320
Loan to BPC Private Fund (Subscription)	600,000	600,000
Total Payments	15,055,659	12,500,320
Closing Fund		
Cash at Bank	230,340	214,947
EC4J Fund	-	-
Total:	15,285,998	12,715,267



Annexure-IV

এ. মতীন এন্ড কোং
A. MATIN & CO.
Chartered Accountants

Leather Sector Business Promotion Council Private Fund (LSBPCPF)
Statement of Financial Position
As at 30th June 2024

Particulars	Notes	Amount in Tk	
		30.06.2024	30.06.2023
<u>Assets and Properties:</u>			
FDR Investment	Schedule -3	11,791,526	10,647,487
Loan to BPCPF(Microbus)		350,000	350,000
		12,141,526	10,997,487
<u>Closing Balance:</u>			
Cash & Cash Equivalents		615,608	600,607
Total Assets		12,757,134	11,598,094
<u>Fund & Liabilites :</u>			
Fund Accounts	9.00	12,757,134	11,598,094
Total Liabilites		12,757,134	11,598,094



এ. মতীন এন্ড কোং
A. MATIN & CO.
Chartered Accountants

Leather Sector Business Promotion Council Private Fund (LSBPCPF)
Statement of Comprehensive Income
For the year ended 30th June 2024

Particulars	Notes	Amount In Taka	
		30.06.2024	30.06.2023
Income:	7.00	1,194,040	1,061,228
Total:		<u>1,194,040</u>	<u>1,061,228</u>
Less: Expenditure	8.00	35,000	50,000
Excess of income over expenditure		1,159,040	1,011,228
Total:		<u>1,194,040</u>	<u>1,061,228</u>





এ. মতীন এন্ড কোং
A. MATIN & CO.
Chartered Accountants

Leather Sector Business Promotion Council Private Fund(LSBPCPF)
Statement of Receipt & Payments
For the year ended 30th June 2024

Particulars	Amount In Taka	
	30.06.2024	30.06.2023
Receipts:		
Opening Cash at Bank	600,607	1,126,607.00
Subscription	600,000	600,000.00
Advance for LSBPC Program (Recovery)	-	-
Total	1,200,607	1,726,607.00
Payment:		
Honorarium to CEO	15,000	30,000.00
Honorarium to Director	20,000	20,000.00
	35,000	50,000.00
FDR Open	550,000	1,076,000.00
Closing Cash at bank	615,608	600,607.00
Total	1,200,608	1,726,607.00

