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একই স্মারক ও তারিখে জারীকৃত আদেশের প্রতিকল্প

বাংলাদেশ কৃষি গবেষণা ইনস্টিটিউট  
গাজীপুর-১৭০১।

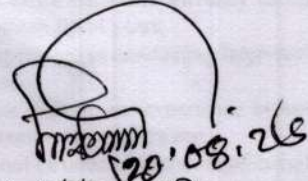
স্মারক নং-১২.২১.০০০০.০০০.০০৭.১৮.০৩১৮.২৬.৬৮৪

তারিখ : ২৩/০৪/২০২৬ খ্রি.

মুখ্য বৈজ্ঞানিক কর্মকর্তা  
কৃষি পরিসংখ্যান এবং তথ্য ও যোগাযোগ প্রযুক্তি বিভাগ  
বাংলাদেশ কৃষি গবেষণা ইনস্টিটিউট  
গাজীপুর-১৭০১।

বিষয় : বাংলাদেশ কৃষি গবেষণা ইনস্টিটিউটের অধীনে বাস্তবায়নাধীন “কাজুবাদাম ও কফি গবেষণা, উন্নয়ন ও সম্প্রসারণ (বারি অংগ)” শীর্ষক চলমান প্রকল্পের চূড়ান্ত মূল্যায়ন কার্যক্রম পরিচালনার নিমিত্তে বিজ্ঞাপনটি বারি ওয়েব সাইটে প্রকাশ প্রসঙ্গে।

বাংলাদেশ কৃষি গবেষণা ইনস্টিটিউটের অধীনে বাস্তবায়নাধীন “কাজুবাদাম ও কফি গবেষণা, উন্নয়ন ও সম্প্রসারণ (বারি অংগ)” শীর্ষক চলমান প্রকল্পের ২০২৫-২০২৬ অর্থ বছরের চূড়ান্ত মূল্যায়ন কার্যক্রম পরিচালনা সংক্রান্ত বিজ্ঞাপনটি (সংযুক্ত পত্র) বারি ওয়েব সাইটে প্রকাশের সদয় ব্যবস্থা গ্রহণের জন্য এতদসঙ্গে প্রেরণ করা হইল। এই দরপত্র বিজ্ঞপ্তি বারি ওয়েব সাইটে প্রকাশের জন্য মহাপরিচালক মহোদয়ের সদয় অনুমোদন রহিয়াছে।



(মো. ইউনুস আলী)

(BARI-0663)

উপ-পরিচালক (সংগ্রহ ও ভান্ডার)

ফোন : ০২-৪৯২৭০১৪০

অনুলিপিঃ-

- ০১। পরিচালক (সেবা ও সরবরাহ/প্রশিক্ষণ ও যোগাযোগ), বিএআরআই, গাজীপুর।
- ০২। মুখ্য বৈজ্ঞানিক কর্মকর্তা ও প্রকল্প সমন্বয়ক পরিচালক, “কাজুবাদাম ও কফি গবেষণা, উন্নয়ন ও সম্প্রসারণ (বারি অংগ)” শীর্ষক প্রকল্প, পাহাড়ী কৃষি গবেষণা কেন্দ্র, খাগড়াছড়ি পার্বত্যজেলা।
- ০৩। উপ-পরিচালক (অর্থ ও হিসাব), অর্থ ও হিসাব শাখা, বিএআরআই, গাজীপুর।
- ০৪। মহা-পরিচালক মহোদয়ের একান্ত সচিব, বারি, জয়দেবপুর, গাজীপুর।
- ০৫। সংশ্লিষ্ট নথি।
- ০৬। মাষ্টার ফাইল।

**Government of the People's Republic of Bangladesh**  
**Bangladesh Agriculture Research Institute (BARI)**  
**Research, Development and Extension of Cashew Nut and Coffee Project (1<sup>st</sup> Revised)**  
**BARI Regional Station, Khagrachari**

Ref No:12.21.0000.000.007.18.0318.26.4012

Date: 23-04-2026

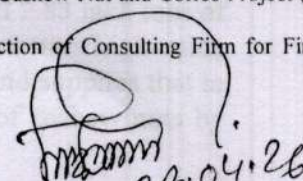
Request for Expression of Interest (REOI) for Selection of Consulting Firm for Final Evaluation and Impact Assessment for the "Research, Development and Extension of Cashew Nut and Coffee Project (1<sup>st</sup> Revised)"

Ministry/Division	Ministry of Agriculture
Agency	Bangladesh Agriculture Research Institute (BARI)
Name of Procurement Entity	Deputy Director, Procurement and Store Section, BARI, Gazipur on behalf of Director General
Request for Expression of Interest (REOI) for	Selection of Consulting Firm for End-Line Impact Assessment Survey
Invitation Ref. No	12.21.0000.000.007.18.0318.26.
Date:	23-04-2026
Procurement Method	Quality and Cost Based Selection (QCBS)
Funding Information	
Budget and Source of funds	Development Budget, GoB
Development Partner (if applicable)	-
Particular Information	
Project/Programme Code (if applicable)	
Project/Programme Name (if applicable)	Research, Development and Extension of Cashew Nut and Coffee Project (RDECC) (1 <sup>st</sup> Revised)
REOI Closing Date and Time	10-05-2026
<b>Information for Application</b>	
Place of Opening Tender Documents	Procurement and Store Section, BARI, Gazipur
Brief Description/Scope of the Assignment	Detailed brief description/scope of the Assignment is mentioned in the Terms of Reference (ToR) and request to visit the website ( <a href="http://www.cptu.gov.bd">www.cptu.gov.bd</a> )
Brief Experience, Resource & Delivery Capacity Required (Details are found in the ToR)	<ul style="list-style-type: none"> <li>The Consulting firm should have a minimum of 10 years' experience on Impact Evaluation/End-line/Final Evaluation Survey, Monitoring &amp; Evaluation of large-scale household surveys, under Government/Development partners.</li> <li>Must have a valid and up-to-date trade license, VAT registration certificate, TIN Certificate, Tax Clearance Certificate, Bank solvency certificate and audited financial reports for the last three fiscal years.</li> <li>The Consulting firm with experience in conducting large-scale surveys in hilly areas will be given preference.</li> <li>At least two End-line Impact Assessment experience in Agriculture in last 5 years under Govt/Semi-Autonomous organization.</li> <li>The Consulting firm should not be under declaration of ineligibility for corrupt, fraudulent, coercive practices in competing for, or executing a contract under public funds.</li> </ul>
<b>Procurement Entity Details:</b>	
Name of the Official Inviting Proposal (EOI)	Dr. Md. Abdus Sattar
Designation of the Official Inviting Proposal	Project Coordinator Director
Address of the Official Inviting Proposal (EOI)	Deputy Director, Procurement and Store Section, BARI, Gazipur on behalf of Director General
Contact Details of the Official Inviting Proposal (EOI)	<a href="mailto:younusali.bari@gmail.com">younusali.bari@gmail.com</a>

EOI shall be submitted 5 copies by 4:00 PM on or before 10/05/2026 in a sealed envelope delivered to Planning and Evaluation Wing, Account and Finance section BARI, Gazipur and the Project Coordinator Director, Research, Development and Extension of Cashew Nut and Coffee Project (1<sup>st</sup> Revised)

BARI Regional Station, Khagrachari, BARI, and be clearly marked "Expression of Interest (REOI) for Selection of Consulting Firm for Final Evaluation.

The procuring entity reserves the right to accept or reject all EOI's without any notice.

  
23.04.26

**MD. Younus Ali**  
Deputy Director

Procurement and Store Section  
BARI, Gazipur on behalf of Director General

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**Government of the People's Republic of Bangladesh**  
**Bangladesh Agriculture Research Institute (BARI)**  
**Research, Development and Extension of Cashew Nut and Coffee Project (1<sup>st</sup> Revised)**  
**BARI Regional Station, Khagrachari**

Terms of Reference (ToR)

**1. Background and General Description**

Agriculture is the largest employment sector in Bangladesh, making up 14.2 percent of Bangladesh's GDP in 2017 and employing about 42.7 percent of the workforce. The performance of this sector has an overwhelming impact on major macroeconomic objectives like employment generation, poverty alleviation, human resources development, food security, and other economic and social forces. A plurality of Bangladeshis earns their living from agriculture. Due to a number of factors, Bangladesh's labor-intensive agriculture has achieved steady increases in food grain production despite the often-unfavorable weather conditions. These include better flood control and irrigation, a generally more efficient use of fertilizers, as well as the establishment of better distribution and rural credit networks.

An enormous possibility in the cultivation of cashew nut, the high-value cash crop, has emerged in Bangladesh that will create far-reaching impacts on the agriculture of the country. The government has undertaken many projects to boost the cultivation of cashew, nut and coffee. The country can earn huge amount of foreign currency by exporting these high-value agriculture crops.

The present agriculture-friendly government is emphasizing various innovative agricultural technologies to make the country self-sufficiency in food as well as to transform agriculture into a more sustainable and commercial sector. As a result of the relentless work of the Ministry of Agriculture and institutions associated with agriculture, the production of all types of agricultural products in the country is increasing rapidly.

The Ministry of Agriculture has taken effective steps to cultivate high-value crops in the control and such potential high value crops are cashew nut and coffee. Cashew nuts have great demand in the international market due to the abundance of protein, various essential vitamins and minerals as well as medicinal properties in it and the demand is increasing day by day. The developed countries of the world depend mainly on the developing and underdeveloped countries of Asia and Africa for this nutritious agricultural product as its cultivation is limited to these two continents.

Cashew nuts currently have an international market value of- about 14.9 billion dollars of which Vietnam alone exports 4 billion dollars' worth of cashew nut. Vietnam produced 2.83 lakh tons of raw cashew nut in 2019. But as the country developed the facility of-processing this high-value crop, now it imports raw cashew nuts from African countries, processes them and supplies that to the international market. Vietnam plans to export 10.5 billion dollars' worth of cashew nuts by 2030.

The total area of the three hill districts of Bangladesh – Bandarban, Rangarnati and Khagrachori is 13,34,400 hectares. Only 5 percent of which is flat agricultural land and the rest is hilly area.

These areas have all the characteristics of soil, temperature and rainfall that is required for the cultivation of cashew nut. There is scope of cashew nut cultivation in at least 22 per cent of the land in three hill districts. Besides, the soil in other border hilly areas of the country is also conducive for the cultivation of cashew nut.

In 1961-1962, the Chattogram Hill Tracts Development Board and the Agricultural Extension Department planted some cashew' nut saplings collected from Africa along with other fruit saplings in the hill areas. But due to lack of marketing and processing opportunities, many farmers cut them down.

Later, the local wholesalers collected raw cashew nuts from the farmers and started exporting them to India. As a result, the local farmers became interested in cultivating cashew nuts again. According to the Ministry of Agriculture, in 2018-2019" the production of raw cashew nut in the country was 962 metric tons, which increased to 1,323 metric tons in 2019-2020.

As Cashew nut and Coffee will be our next export-oriented crops, so, the Ministry of Agriculture has undertaken a project worth Tk 211.84 crore titled 'Research, Development & Extension of Cashew, Nuts and Coffee to increase the production of cashew nuts and coffee. Through this project, 10,000 hectares of land will come under cashew nuts and coffee cultivation and after its completion in 2025; the country will produce 25,000 tons of raw cashew nuts a year. The Ministry of Agriculture is committed to exporting 1.0 billion dollars' worth of processed cashew nuts in the next few years.

## 2. Objective of the Project

### Overall Objective

To increase the production and commercialization of Cashew Nuts and Coffee crops and improve the quality of life by increasing employment and income of the desired population through the development and transfer of improved varieties and sustainable technologies suitable for hilly areas.

### Specific Objective

- Collection, characterization, evaluation, conservation and development of high yielding and improved varieties of Cashew Nut and Coffee crops;
- Development and diversification of sustainable production management and harvesting technologies especially for processed cashew and Coffee crops;
- Training, evaluation of results and production, commercialization and technology dissemination of quality cashew and Coffee products;
- Development of infrastructure to conduct sustainable research activities on Cashew Nut and Coffee crops; and
- Skilled and trained manpower development for the use of modern and advanced technology in research on Cashew nut and Coffee crops.

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### 3. Component of the Project

- Coffee and Cashew nut variety development
- Coffee and Cashew nut production technology development
- Germplasm collection from in country and abroad
- Human resource development
- Infrastructure development
- Procurement of equipment
- Land development
- Repaired and maintenance
- Lab establishment
- Publication and publicity

### 4. Project location

Division	District	Upazila
1. Chattagram	1. Khagrachari	1. Khagrachari Sadar 2. Dighinala 3. Matiranga 4. Ramgarh
	2. Rangamati	5. Rangamati Sadar 6. Kaptai 7. Kewatkhali 8. Rajasthali 9. Baghaichari
	3. Bandarban	10. Bandarban Sadar 11. Lama 12. Alikadom 13. Ruma 14. Thanchi 15. Boangchari 16. Naikhangchari
2. Sylhet	4. Sylhet	17. Jointapur
	5. Moulvibazar	18. Moulvibazar Sadar
3. Dhaka	6. Gazipur	19. Gazipur Sadar
	7. Tangail	20. Modhupur
4. Mymensingh	8. Mymensingh	21. Haluaghat
	9. Sherpur	22. Jhinaigati

## 5. Objective of the Final Evaluation

The overall objective of the Final Evaluation is to observe, investigate, and document the progress made against the project goal, objectives and 2<sup>nd</sup> phase as specified in DPP (January 2021 to June 2026) so far by the project and use the analysis to propose strategic direction and a detail feasibility study for next phase of project.

### 5.1 Scope of work

- Review all project documents, including the, Development Project Proposal (DPP), various progress reports, Baseline study report, Mid-term impact assessment report etc.
- Develop survey tools/questionnaires for data collection using agreed sampling methodologies.
- Field survey conducting in-depth interviews, FGD, KII and consultative meetings with relevant stakeholders.
- Present graphical/tabular form of data in a report regarding to overall progress & component wise implementation progress (physical and financial) of the project.
- Review and examine project output, outcome and progress as per DPP and log-frame.
- Review and analysis on poverty alleviation and improvement of socio-economic status through employment generation and income generating activities among the beneficiaries.
- SWOT analysis of activities implemented under the project, implementation methods, and facilities created, on sustainable issues and management and maintenance.
- Prepare draft evaluation and feasibility study report to the project office and others for review and suggestion.
- Preparation and presentation of the report in the light of various data, including overall review, observation, and necessary recommendations within the allocated time.
- Preparation of Draft Final Report to the project office incorporating feedback and finalize the assessment report.
- Organizing a Validation Workshop among the all stakeholder.
- Submit Final evaluation and feasibility report to project office of RDECC, BARI. The report should be concise and focused on outcome and impact indicators with the appropriate level of disaggregation. The final report should include the project's log-frame with end-line data for all impact and outcome-level indicators.
- The soft copy of the report and data should also be submitted in the RDECC Project Office of BARI.

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5.2 The Final Evaluation and Feasibility Study report would be rigorously captured the following information:

- Through review present information about the status of project implementation according to yearly annual work plan as per provision of DPP and Log-frame.
- Assess the status of collection, characterization, conservation and development of high yielding and improved varieties of Cashew Nut and Coffee crops.
- Assess the development and diversification of sustainable production management and harvesting technologies especially for processed cashew and Coffee crops.
- Assess training, evaluation of results and production, commercialization and technology dissemination of quality cashew and coffee products.
- Assess development of infrastructure i.e. land development, field lab, implement shed, cool room, technology development and transfer centre to conduct sustainable research activities on Cashew Nut and Coffee crops.
- Skilled and trained manpower development for the use of modern and advanced technology in research on Cashew nut and Coffee crops.
- Assess the quality of impact of research activities like technology developed, technology transfer, technology extension, demonstration, production, processing, marketing, productivity and income, promotion, training and other research and laboratory infrastructure development.
- Evaluate the effectiveness of training the scientists and extension workers and their impact on job performance
- Assess the present situation of Cashew Nut and Coffee Production in respect of amount and the quality of inputs used yield, obtained, costs of production and profitability.
- Assess the satisfaction of the beneficiaries in respect of service delivery (formation of farmers group, input, seedlings, training, machinery etc).
- Investigate the constraints faced by the Cashew Nut and Coffee producers in the study area.
- Review and assess the procurement process of goods, works and services procured in this project and find out inconsistency if any.
- Analyze field monitoring system adapted for the project.
- Identify major Strengths, Weakness, Opportunities and Threats of the project implementation an suggest remedial measures.
- Recommendations and way forward for implementation of the upcoming/next project in future.

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## 6. Methodology

A Mix-method participatory approach will be applied for conducting the Final Evaluation Study which will be both Qualitative and Quantitative. The Final Evaluation and Impact Studies will have to collect information from the selected project area. The Consulting firm will conduct In-depth interview to the Cashew Nut and Coffee producing farmers and nursery man (both male and female). The Consulting firm may also conduct Focus Group Discussions (FGDs), Key Informant Interviews (KIIs), Consultative Meeting with the Officials and Scientists of BARI, Horticulture Centre and Cashew Nut and Coffee Processors, Marketing Actors and other stakeholders. In-depth Case Studies on beneficiary farmers will be prepared. A local level workshop will also be held in the project area to share the knowledge and get feedback about the benefits and problems of Cashew Nut and Coffee production. Structure questionnaires-based survey will be conducted by the Consulting firm. The firm will develop the questionnaires and finalize with close consultation with Project Officials. After approval of the questionnaires the Consulting firm will administer the study.

## 7. Sample size

A total of 220 selected respondents/farmers (both male and female) will have to be interviewed who are producing Cashew Nut and Coffee under this project. The list of farmers will be provided to the Consulting firm. About 25 KIIs will be conducted with DAE and Horticulture Centre Officers under this project. About 10 FGDs will be conducted participating all types of beneficiaries and stakeholders. A local level workshop will be held participating about 30 different types of beneficiaries and stakeholders under this project.

## 8. Duration and Location

The Final Evaluation will take place from April – Jun 2026 (03 months). The whole process will include study tools development, training to the enumerators and supervisors, field data collection and data entry, analysis and final evaluation and feasibility study report submission. The working location is mentioned in the Table above.

## 9. Deliverables and Payment

Deliverables	Tentative Timeline	% of Payment
<b>Submission of Inception Report – 5 copies</b> The Inception Report will include detailed methodology, work plan, time schedule, data collection and analysis plan, data collection tools. A set of questionnaires, tools and checklists, guidelines etc. will be prepared in Bangla.	10 days after signing of the Contract	30% of the total value of the contract will be paid upon submission and accepted of the Inception Report by the RDECC Project Office
<b>Submission of Draft Report – 10 copies</b>	Within 25 May 2026.	30% of the total value upon submission of draft report and duly accepted

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The report will include background, objectives, methodology, analysis, findings and relevant recommendations taken from the audience.		by the RDECC Project Office.
<b>Final Report – 120 copies</b> This report will be prepared with the incorporation of comments from the workshop, relevant suggestions/observations, and recommendations of Final Evaluation Study. The Final Report should be prepared in English. The report will have to be designed using relevant field photos collected from field and meetings. Final report should be printed in full colour making the best book binding. The Final Report should be prepared in MS Word. A PDF version in Flash Drive will also be provide by the Consulting Firm.	Within 15 Jun 2026.	40% of the total value upon submission of Final Report and duly accepted by the RDECC Project Office.
<b>Dataset – All hard and soft copy</b> The consulting firm will submit all dataset hard and soft copy of the questionnaires, reports and other files in the Flash Drive to the Office of the Project Director, RDECC Project.	Within 15 Jun 2026.	-

#### 10. Overall requirements of the Consulting Firm

- The Consulting firm should have a minimum of 10 years' experience on Impact Evaluation/End-line/Final Evaluation Survey, Monitoring & Evaluation of large-scale household surveys, and feasibility study report under Government/Development partners.
- Must have a valid and up-to-date trade license, VAT registration certificate, TIN Certificate, Tax Clearance Certificate, Bank solvency certificate and audited financial reports for the last three fiscal years.
- The Consulting firm with experience in conducting large-scale surveys in hilly areas will be given preferences.
- At least two End-line Impact Assessment experience in Agriculture in last 5 years under Govt/Semi-Autonomous organization.
- The Consulting firm should not be under declaration of ineligibility for corrupt, fraudulent, coercive practices in competing for, or executing a contract under public funds.
- The Consulting firm has fulfilled its obligations to pay taxes under the national laws and regulations.

#### 11. Team Composition

The Consulting firm will be responsible for determining the appropriate team composition for the Final Evaluation Study; however, the team must include a minimum of 1 Team Leader & Evaluation Specialist; 01 Agro-socioeconomic Specialist, 01 Horticulture Specialist, 01 Agricultural Extension Specialist and 01 Statistician/Data Analys. Also, a field team (Supervisors,

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Data Enumerators) and Support Staff will work together with the consultants for field work, data collection, data entry and necessary office support.

SI	Positions	Qualifications	Experience
01	Team Leader and Evaluation Specialist	The Team Leader should have a minimum of Master's degree in agriculture. A Ph.D. or Post-doc degree in Agriculture will be preferred.	<ul style="list-style-type: none"> <li>• S/He has wide experience in agriculture research management with specialization in survey works, final evaluation, in-depth monitoring, impact assessment and evaluation of agriculture projects under government and donors.</li> <li>• S/He has a minimum of 20 years' experience in similar types of projects, preferably working experience with Government/ Development Partners supported projects etc. Experience as Team Leader in different government and donor funded agriculture projects.</li> <li>• The Team Leader will ensure Leadership experience with managing the team for compliance. Coordination, and reporting of the survey work.</li> <li>• S/He should possess strong report writing skills in English and be capable of leading the report-writing team.</li> <li>• Experience on research and evaluation work on Cashew Nut and Coffee project will be preferred.</li> </ul>
02	Agro/Socio economist	S/He will be at minimum Master's Degree in Agriculture Economics/ Social Science. A Ph.D. in Agriculture	<ul style="list-style-type: none"> <li>• S/He will have minimum of 15 years of general work experience in national-level projects with 10 years' specific experience in agro and socioeconomic research/ market research</li> </ul>

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		Economics will be preferred.	<p>with the GoB/Different Ministries is required.</p> <ul style="list-style-type: none"> <li>• S/He will have skill in report writing with adequate knowledge of research methodology for survey works.</li> <li>• The personnel should have expertise in developing a standard questionnaires for the survey works reflecting the project goal.</li> <li>• S/He should have adequate knowledge of research methodology.</li> <li>• S/He should have adequate knowledge in field monitoring and staff supervision of survey works.</li> <li>• Experience on research and evaluation work on Cashew Nut and Coffee project will be preferred.</li> </ul>
03	Horticulture Specialist	S/He will have a minimum a Master's Degree in Horticulture. P.hD in Horticulture will be given preference.	<ul style="list-style-type: none"> <li>• S/She will have specialization in high value crop production and processing with a least 15 years field experience.</li> <li>• S/He will have skill in report writing with adequate knowledge in research methodology for survey works.</li> <li>• The personnel should have expertise to selection appropriate cropping pattern and identified low water requiring high value crops which is included cropping pattern for diversified cropping pattern.</li> <li>• S/He should have ability in frequently field visit.</li> <li>• S/He should have adequate knowledge in field</li> </ul>

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			<p>monitoring and staff supervision of survey works.</p> <ul style="list-style-type: none"> <li>• Experience on research and evaluation work on any Cashew Nut and Coffee project will be treated as additional qualification.</li> </ul>
04	Agriculture Extension Specialist	<p>S/He will have a minimum of a Master's Degree in Agricultural Extension. Ph.D in Agriculture Extension and Rural Development will be preferred.</p>	<p>S/He will have at least 15 years field experience in agricultural extension.</p> <ul style="list-style-type: none"> <li>• S/He will have skill in report writing with adequate knowledge in research methodology for survey works.</li> <li>• The personnel should expertise to selection appropriate cropping pattern and identified nutritionally reach high value crops which is included cropping pattern for diversified cropping pattern.</li> <li>• S/He should have ability in frequently field visit.</li> <li>• S/He should have adequate knowledge in research methodology.</li> <li>• S/He should have adequate knowledge in field monitoring and staff supervision of survey works.</li> </ul>
05	Statistician/Data Analyst	<p>S/He will have minimum a Master's Degree in Statistics. A Ph.D Degree is preferable.</p>	<ul style="list-style-type: none"> <li>• S/He will have minimum of 15 years of relevant working experience in statistical analysis, study tools/questionnaires development, survey design reflecting the study objectives and log-frame.</li> <li>• High level skills in data analysis and process using</li> </ul>

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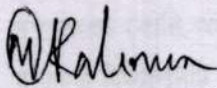
2687

		SPSS/STRATA of other population statistical software like CPro, PSM, ESR etc.
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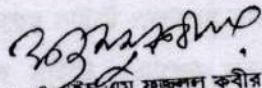
**Non-Key Experts:** Supervisors, Enumerators and Office Support proposed by the Consulting Firm.

## 12. Confidentially and Copyright

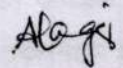
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