



বাংলাদেশ কৃষি গবেষণা ইনস্টিটিউট
TRAINING AND COMMUNICATION WING
BANGLADESH AGRICULTURAL RESEARCH INSTITUTE
GAZIPUR-1701

Office Ph: 88-02-4927003
PABX: 49270041-8 Ex-5304
Fax: 88-02-9262954
E-mail: dir.mc@bari.gov.bd
Web: www.bari.gov.bd

Memo No: 12.21.0000.000.013.80.0009.25

Date:

FROM : Director (Training and Communication), Bangladesh Agricultural Research Institute (BARI), Gazipur.
TO : Chief Scientific Officer, Regional Agricultural Research Station, BARI, Cumilla.
SUBJECT : Approval of deputation of Shamima Sultana (BARI2507), Senior Scientific Officer, Regional Agricultural Research Station, BARI, Cumilla to study Ph.D at Lincoln University, New Zealand during the period from 15/01/2026 to 14/01/2029 or the total period will be 03 (Three) years from the date of starting deputation on 14/02/2026.

Ref. : Memo No of MoA.12.00.0000.062.19.002.19.477; Dated: 17.12.2025

Above mentioned issues and subject, the deputation of Shamima Sultana (BARI2507), Senior Scientific Officer, Regional Agricultural Research Station, BARI, Cumilla has been granted for studying Ph.D at Lincoln University, New Zealand from 15/01/2026 to 14/01/2029 or the total period will be 03 (Three) years from the date of starting deputation on 14/02/2026 to 13/02/2029 under the following terms and conditions:

a. The terms and conditions:

1. She will be considered as 'on duty' during the entire period of deputation and travelling.
 2. She will be entitled usual salary and other benefits in Taka during deputation.
 3. After deputation period, as per bond, she will be bound to serve this institute for at least 06 (Six) years from the date of joining.
 4. All expenditure will be beared by APCU-BARC, PARTNER (Up to June 2028).
 5. She will have to report to Bangladesh Embassy in New Zealand within seven days of her entrance in New Zealand.
 6. She must not overstay abroad beyond the deputation period.
 7. She will submit her academic progress report in every six months as per BARI proforma.
 8. She must inform the institute about the full address of correspondence with phone and e-mail of her major professor along with herself just after arriving.
 9. After return, she must submit three copies of report in the prescribed form of Ministry of Public Administration on higher study along with the joining letter with 02 (two) dissertation copies to the Director General through proper channel.
 10. The Officer-in-Charge will take over all official goods from her before release and inform Director (T&C) Wing, BARI, Gazipur.
 11. In case of a Ph.D degree, upon completion of the course, an application must be submitted to the ministry along with a copy of the thesis and the certificate to obtain the doctorate title.
 12. She must abide by other government rules in this connection.
- b. This order is issued with the approval of the competent authority.

Sd/-

(Dr. Reshma Sultana)
Director (T&C)

Memo No: 12.21.0000.000.013.80.0009.25 • 2963

Date: 09.02.26

CC: Kind information and necessary action: (Not as per Seniority)

1. Principal Secretary, Chief Adviser's Office, Tejgaon, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Senior Secretary, Ministry of Foreign Affairs, Shegunbagicha, Dhaka (You are requested to issue note verbal).
4. Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
5. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
6. Executive Chairman, Bangladesh Agricultural Research Council, Farmgate, Dhaka.
7. Additional-Secretary (Research), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
8. Controller, Foreign Exchange Division, General branch, Bangladesh Bank, Head Office, Dhaka.
9. Director General, Passport Office, Passport Bhabon, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207
10. Director (Research/Support Service), BARI, Joydebpur, Gazipur.
11. Officer In-charge, Hazrat Shajalal International Airport, Dhaka.
12. CSO, ASICT Division, BARI, Gazipur. You are requested to keep the record and publish on BARI Website.
13. Deputy Director, (Accounts and Finance Section/Administration Section), BARI, Gazipur.
14. Shamima Sultana (BARI2507), Senior Scientific Officer, Regional Agricultural Research Station, BARI, Cumilla
15. PA to Director General, BARI, Joydebpur, Gazipur.
16. ACR cell/Personal File/Master File, Administration Section, BARI, Gazipur.
17. Office Copy.

Reshma
09.02.26
(Dr. Reshma Sultana)
Director (T&C)