



বাংলাদেশ কৃষি গবেষণা ইনস্টিটিউট  
TRAINING AND COMMUNICATION WING  
BANGLADESH AGRICULTURAL RESEARCH INSTITUTE  
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Memo No: 12.21.0000.000.013.80.0006.25

Date:

FROM : Director (Training and Communication), Bangladesh Agricultural Research Institute (BARI), Gazipur.  
TO : Chief Scientific Officer, Plant Breeding Division, BARI, Gazipur.  
SUBJECT : Approval of deputation to Mst. Salina Akter (BARI2528), Scientific Officer, Plant Breeding Division, BARI, Gazipur to study Ph.D at University of Florida, USA during the period from 01/01/2026 to 30/06/2028.

Ref. : Memo No of MoA.12.00.0000.000.062.19.0002.19.454; Dated: 02.12.2025

Above mentioned issues and subject, the deputation of Mst. Salina Akter (BARI2528), Scientific Officer, Plant Breeding Division, BARI, Gazipur has been granted for studying Ph.D at University of Florida, USA from 01/01/2026 to 30/06/2028 under the following terms and conditions:

a. The terms and conditions:

1. She will be considered as 'on duty' during the entire period of deputation and travelling.
  2. She will be entitled usual salary and other benefits in Taka during deputation.
  3. After deputation period, as per bond, she will be bound to serve this institute for at least 06 (Six) years from the date of joining.
  4. All expenditure will be beared by APCU-BARC, PARTNER.
  5. She will have to report to Bangladesh Embassy in USA within seven days of her entrance in USA.
  6. She must not overstay abroad beyond the deputation period.
  7. She will submit her academic progress report in every six months as per BARI proforma.
  8. She must inform the institute about the full address of correspondence with phone and e-mail of her major professor along with herself just after arriving.
  9. After return, she must submit three copies of report in the prescribed form of Ministry of Public Administration on higher study along with the joining letter with 02 (two) dissertation copies to the Director General through proper channel.
  10. The Officer-in-Charge will take over all official goods from her before release and inform Director (T&C) Wing, BARI, Gazipur.
  11. In case of a Ph.D degree, upon completion of the course, an application must be submitted to the ministry along with a copy of the thesis and the certificate to obtain the doctorate title.
  12. She must abide by other government rules in this connection.
- b. This order is issued with the approval of the competent authority.

Sd/-

(Dr. Md. Ataur Rahman)  
Director (T&C)

Memo No: 12.21.0000.000.013.80.0006.25 · 2275

Date: 14.12.2025

CC: Kind information and necessary action: (Not as per Seniority)

1. Principal Secretary, Chief Adviser's Office, Tejgaon, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Senior Secretary, Ministry of Foreign Affairs, Shegunbagicha, Dhaka (You are requested to issue note verbal).
4. Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
5. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
6. Executive Chairman, Bangladesh Agricultural Research Council, Farmgate, Dhaka.
7. Additional-Secretary (Research), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
8. Controller, Foreign Exchange Division, General branch, Bangladesh Bank, Head Office, Dhaka.
9. Director General, Passport Office, Passport Bhabon, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207
10. Director (Research/Support Service), BARI, Joydebpur, Gazipur.
11. Officer In-charge, Hazrat Shajalal International Airport, Dhaka.
12. CSO, ASICT Division, BARI, Gazipur. You are requested to keep the record and publish on BARI Website.
13. Deputy Director, (Accounts and Finance Section/Administration Section), BARI, Gazipur.
14. Mst. Salina Akter (BARI2528), Scientific Officer, Plant Breeding Division, BARI, Gazipur.
15. PA to Director General, BARI, Joydebpur, Gazipur.
16. ACR cell/Personal File/Master File, Administration Section, BARI, Gazipur.
17. Office Copy.

(Dr. Md. Ataur Rahman)  
Director (T&C)