

## Resume of KAZI FOYEZ AHMED

Deputy Director, Training Division  
Bangladesh Academy for Rural Development (BARD)  
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### Curriculum Vitae (CV)

#### 1. Personal Information

**Name** : KAZI FOYEZ AHMED  
**Nationality** : Bangladeshi by birth  
**Date of Birth** : 1 January 1988  
**Present Address** : Deputy Director  
Training Division  
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#### 2. Academic Qualification

- 2021, Master in Masters of Public Policy International Development in Saemaul and International Development from Yeungnam University, (Park Chung hee school of policy and Saemaul) Republic of Korea. CGPA 4.13 (out of 4.50). Thesis work. Dissertation title: A Study on Vegetable Export for the Economic Development of Bangladesh and Its Entrepreneurial Opportunities for Young Educated Bangladesh People
- 2015, Masters of Business Administration (MBA) in Marketing from University of Dhaka, Bangladesh, 3.33 (out of 4.00)
- 2010, Masters of Business Studies (MBS) in Accounting from National University under Comilla Victoria College, Bangladesh, Second Class (58.6%)
- 2009, Bachelor of Business Studies (BBS) in Accounting from National University under Comilla Victoria College, Bangladesh, Second Class (58.7%)

### 3. **Fields of Specialization/Areas of Interest**

I specialize in rural development policy, planning, and governance, with strong expertise in research methodology and social research. My professional focus spans project management and action research, alongside fostering local government engagement and community participation. I have extensive experience in rural education and skill development, as well as agricultural marketing and value chain analysis. My research interests also cover migration, remittances, and livelihood studies, coupled with knowledge in financial management and institutional development. In addition, I contribute to training design, ToT, and capacity building, while exploring the dynamics of cultural and social systems research.

### 4. **Employment Record**

#### 4.1 **Work Experiences at the Bangladesh Academy for Rural Development (BARD), Kotbari, Cumilla, Bangladesh**

**4.1.1 Position Held :** Deputy Director, Training Division, BARD

**Tenure :** 08<sup>th</sup> March, 2026 to onward

**Responsibilities in this Position:** Provided strategic leadership in designing and implementing capacity-building programs on rural development, governance, and public sector management for national and international participants. Led the development of competency-based training curricula and learning modules aligned with national development priorities and global best practices in sustainable rural development. Supervised multidisciplinary training teams and faculty members to ensure effective delivery of high-quality training, workshops, and professional development programs. Facilitated high-level training sessions, seminars, and policy dialogues for government officials, development practitioners, NGO personnel, and community leaders. Established monitoring and evaluation mechanisms to assess training outcomes, program effectiveness, and institutional impact. Coordinated international training programs and study visits involving foreign delegates, diplomats, senior government officials, and development partners. Strengthened institutional collaboration with government ministries, academic institutions, research organizations, and development partners to promote knowledge exchange and policy learning. Contributed to the development of innovative training methodologies integrating research, classroom learning, and field-based practical applications in rural development. Provided leadership support in organizing Foundation Training Courses (4- and 6-month) and Special Foundation Training Courses (2-month) for officers of the Bangladesh Civil Service. Represented the institution in national and international workshops, conferences, and professional forums related to rural development, governance, and institutional capacity building. Supported the development of skilled human resources in public administration and development sectors through targeted training and institutional capacity-building initiatives.

**4.1.2 Position Held :** Assistant Director, Training Division, BARD

**Tenure :** 04<sup>th</sup> January, 2026 to 07<sup>th</sup> March 2026

**Responsibilities in this Position:** Manage and coordinate overall training activities of the Academy, ensuring effective planning, implementation, and evaluation of training programs. Conduct and facilitate training sessions on rural development and allied fields

for diverse participant groups. Provide academic, technical, and administrative support to faculty members in designing and delivering training programs. Oversee program evaluation, monitoring the quality and impact of training courses and related development activities. Organize and deliver training for government and private sector officials, NGO personnel, students, and members of voluntary organizations. Support and coordinate international and high-level training programs involving foreign participants, senior government officials, diplomats, and international delegates. Contribute to BARD's specialized training model, integrating teaching, research, and practical field applications in rural development. Assist in planning and implementation of Foundation Training Courses (4- and 6-month) and Special Foundation Training Courses (2-month) for Bangladesh Civil Service (BCS) cadre officials. Support BARD's mandate as a national training institution by contributing to the development of skilled human resources for public service and development sectors. Coordinate with relevant ministries, agencies, and stakeholders to ensure effective training delivery and institutional collaboration.

**4.1.3 Position Held** : **Assistant Director**, Research Division, BARD

**Tenure** : 22nd March 2022 to 03th January, 2026

**Responsibilities in this Position:** In my role, I was actively engaged in conducting research on rural development and allied fields, while also providing support to faculty members in their research initiatives. I oversee the management of the Academy's research activities and evaluate various programmes and activities related to rural development. My responsibilities include offering advisory and consultative services to government bodies and other agencies, as well as guiding and supervising national and international students in their dissertation work. Additionally, I organize and conduct national and international seminars and workshops to disseminate research findings and contribute to policy discussions. I also assist policy planners in shaping rural development strategies, impart training on social research methodology, and serve as a link between the Academy and national and international research organizations.

**4.1.4 Position Held** : **Assistant Director (Research) & Additional Charge BARD Accounts Officer**

**Tenure** : 1st March 2023 to 1st December 2024

**Responsibilities in this Position:** In this role, I was responsible for ensuring accurate and timely financial reporting for both internal and external audits, while also assisting in the preparation of annual budgets and financial forecasts. I closely monitored budget utilization, maintained proper records of financial transactions in line with government regulations, and processed invoices, vouchers, salaries, allowances, and payroll payments in a timely manner. I ensured compliance with financial policies, procurement rules, tax, and audit requirements, and coordinated effectively with internal and external auditors. My responsibilities also included managing grants, project funds, and institutional finances, overseeing procurement and contracts, and maintaining records related to provident funds, gratuity, and pensions. Additionally, I provided financial oversight for projects, responded to queries from management and stakeholders, and continuously worked to improve financial management systems for greater transparency, accountability, and efficiency.

#### **4.1.5 Position Held: Assistant Director (Rural Education. & Social Development)**

**Tenure** : 1st September 2021 to 22nd March 2022

**Responsibilities Performed in this Position were:** In this position, I was engaged in conducting training programs, undertaking research, and implementing action research projects, along with contributing to the development of project planning initiatives. Additionally, I was responsible for designing, conducting, and implementing Training of Trainers (ToT) programs focused on enhancing the effectiveness of online learning, thereby strengthening institutional capacity and improving learning outcomes.

#### **4.1.6 Position Held : Assistant Director (Rural Economics & Management)**

**Tenure** : 16th May 2019 to 31st August 2021

**Responsibilities Performed in this Position were:** In this role, I actively engaged in academic and organizational activities under the guidance of the discipline head, while serving as both a trainer and researcher on discipline-related issues. I prepared development project proposals (DPPs) and participated in the implementation of action research to address rural development challenges. My responsibilities also included designing and conducting training courses, workshops, seminars, and orientation programs, as assigned by the Training Division, to build capacity and disseminate knowledge effectively.

#### **4.1.7 Position Held : Assistant Director (Administration)**

**Tenure** : 11th December 2016 to 16th May 2019.

**Duties and Responsibilities:** In this role, I was responsible for providing essential support and services to ensure the effective accomplishment of BARD's training, research, and action research activities. I also contributed to maintaining internal discipline, law and order, and employee welfare, while closely monitoring the utilization of both internal and external resources to support the overall development and operational efficiency of the Academy.

## **4.2 Work experiences prior to joining at BARD**

**Position Held :** Assistant Manager (**Export**)

**Tenure** : 1st January 2016 to 10th December 2016

**Duties and Responsibilities:** Worked as an Assistant Manager in the Export wing, PRAN-RFL GROUP. Dhaka, in this role, I was responsible for the export of a wide range of consumer goods to Malaysia, managing end-to-end processes including order coordination, logistics, and documentation, while ensuring compliance with international trade regulations and maintaining strong communication with buyers and suppliers to facilitate smooth and timely delivery.

**4.2.1 Position Held** : Assistant Merchandiser YOUNGONE (South Korean Company) Dhaka EPZ

**Tenure** : 1st February 2012-30th December 2015

**Duties and Responsibilities:** In this role, I communicated with buyers to follow up on orders, from prototype samples to bulk shipments, and coordinated with vendors to procure necessary goods. I managed documentation, shipping files (AIR), and supplier communications, overseeing purchasing of various accessories while tracking payments and compliance with international rules and regulations. Additionally, I handled product costing and reported financial and operational updates directly to the CFO, utilizing SAP software to ensure accuracy and efficiency.

## 5. Project Experience at BARD

1. Currently I am working as an Assistant Project Director BARD Revenue-Funded Project: "Vocational and Skill Development Training and Employment Creation for Qawmi Madrasa Students." Responsible for overseeing project implementation, coordinating vocational training programs, and facilitating employment opportunities for Qawmi Madrasa students. Works closely with stakeholders to ensure effective skill development and sustainable career pathways for beneficiaries.
- 2."I worked as an Assistant Project Director in the BARD revenue-funded 'E-Parishad Project,' which aimed to develop a Union Khana Database. This initiative was designed to enhance the capacity of Union Parishads in reviewing and preserving socio-economic development data in rural areas, facilitating evidence-based decision-making for sustainable growth."
3. Preparing project proposal for modernization of Cumilla Industrial Co-operative Society (CICS) and KTCCA for re-production of dairy processing plant centered on two cooperatives.
4. Prepared project proposal on "Entrepreneurial Villages for Climate Risk Resilience: A Scalable Model for Rural Transformation in Bangladesh," designed for implementation with Japanese technical assistance in the fiscal year 2026, focusing on strengthening rural entrepreneurship, climate adaptation, and sustainable community development under the auspices of BARD.

## 6. Provided Consultancy Services

- Current Work: Draft report submitted on the research consultancy on "**Dynamics of Cultural and Social Systems of the Tripura Communities in Cumilla: An Exploratory Study**", under the financial assistance from the Cultural Ministry, Bangladesh Secretariat, Dhaka on September 08, 2025.
- Current Work: Data collection on going on the research consultancy on "**The Dynamics of Bangladesh Labor Migration to Malaysia: Challenges and Opportunities**", under the financial assistance from the Bangladesh Public Administration Training Centre (BPATC) in the financial year 2025-26.
- Served as a Researcher in the research consultancy on "**Role of Rural Local Government in Building My Village My City**", under the financial assistance from the National Institute of Local Government (NILG), 2023.
- Served as a Researcher in the research consultancy on "**Citizen's Participation in the Decision Making Process in Local Government: The case of Union Parishad in Bangladesh**", under the financial assistance from the National Institute of Local Government (NILG), 2023.

## **7. Training Courses Attended**

During his tenure of service at BARD, Mr. Ahmed attended lots of training courses some of which are mentioned below:

- Completed a Certificate Course in Development Management, Bangladesh Academy for Rural Development (BARD), Cumilla, 2017.
- Completed a Certificate Course in 129th Special Foundation Training Course, Bangladesh Academy for Rural Development (BARD), Cumilla, 2017.
- Completed a Certificate Course in Development of Projects Planning, Bangladesh Academy for Rural Development (BARD), Cumilla, 2017.
- Attended “Research Methodology” course, during 2018 at BARD, Comilla.
- Attended “E-Service Road Map” course, during 2018 at Access to information in Bangladesh @2i PM Office.
- Attended “National Web Portal” course, during 2019 at Access to information in Bangladesh @2i PM Office.
- Completed a Certificate Course in Excellence in Service Delivery: Developing Leadership in the Public Service Under implementation by Bangladesh Computer Council under the Information and Communication Technology (ICT) Department, organized by Military Institute of Science and Technology (MIST), Dhaka, Bangladesh.
- Completed a Certificate Course in “Regional Integrated Rural Development, Governance, Trade and Sustainable Development in Asia and the Pacific” Under implementation by CIRDAP on 5<sup>th</sup>-24<sup>th</sup> November 2022.

## **8. Training courses organized/facilitated**

- Up to Sept. 2025 since joining at BARD, Mr. Ahmed has conducted approximately 30 training courses, 05 foundation-training courses for different government officials, 04 workshops and 06 seminars where I served as Assistant Course/Workshop/Seminar Director, Program Director or Course Coordinator etc. Among those, some of the mention-worthy assignment are alluded beneath.
  - Recently Mr. Ahmed conducted an attachment programme on “Poverty Reduction and Rural Development” for cadre officials, organized by BARD and sponsored by BPATC, serving as Assistant Course Director.
  - Recently Mr. Ahmed Conducted the Foundational Level Certification Training on Basic Digital Skills for Qawmi Madrasa students (1st Batch), organized by EDGE Project, BCC, ICT Division, and implemented by BARD under the Vocational and Skill Development Training and Employment Creation Research Project as Assistant Course Director.

## **9. Award/Scholarship/Fellowships Awarded**

- Awarded the South Korean Government Park Chung Hee School of Policy and Saemaul Scholarship (2020–2021) for Master’s in Public Policy and International Development (Saemaul and International Development) at Yeungnam University.

## 10. Research Works & Publications

Mr. Ahmed has published extensively in peer-reviewed journals and institutional reports on public administration, governance, globalization, migration, local government, market systems, and rural development, along with emerging issues such as COVID-19 impacts, remittances, and cultural studies. His research contributions span national and international platforms, reflecting both theoretical insights and practical policy relevance.

### Publication in International Peer Reviewed Professional & Scientific Journals

#### a) International

1. Ahmed, K. F. (2021). A Study on Vegetable Export for the Economic Development of Bangladesh and Its Entrepreneurial Opportunities for Young Educated Bangladesh People. The Journal of International Institute for Science, Technology and Education (IISTE) Research on Humanities and Social Sciences. Vol.11, No.20, 2021. ISSN 2224-5766 (Paper) ISSN 2225-0484 (Online). Retrieved from <https://www.iiste.org/Journals/index.php/RHSS/article/view/57565?>
2. Hasan, M. K., & Ahmed, K. F. (2018). Globalization and Governance Issues: Problems of Sudden Return Migration in Rural Bangladesh. The Journal of Governance and Innovation. ISSN-2312-5551. Volume IV, No. 2 Page: 71-88, July-December 2018. Retrieved from <http://osderpublications.com/jnhome/index/5>
3. Hasan, M. K., & Ahmed, K. F. (July-September 2020). Rural-Urban Market Linkages and its Impacts: a case of Nimsar Vegetable Bazar. The Journal of Society & Change, ISSN: 1997-1052 (Print), 227-202X (Online, (Vol. XIV, No.3,. Retrieved from <https://societyandchange.com/journalDetails/436>
4. Hasan, M. K., & Ahmed, K. F. (2021). Covid 19 Impact in Rural Livelihood: Case of Bangladesh Villages. The Journal of Society and Change, (vol.xv, no.1, January-March 2021)(ISSN : 1997-1052 (Print) 2227-202X (Online)). Retrieved from <https://societyandchange.com/home/journalDetails>
5. Ahmed, K. F., & Hasan, M. K. (2023, January-March). Building My Village into a Town: Thoughts and Reality. The Journal of Society & Change, XVII,No.1, 23-34. Retrieved from <https://societyandchange.com/home/journalDetails/481>
6. Ahmed, K. F. (2024, January-March). "Assessing the Current Status and Prospects of Road Revenue Collection in Cumilla District: A Comprehensive Analysis". Society & Change, Vol. XVIII, No.1, ISSN: 1997-1052 (Print), 2227-202X (Online). Retrieved from <https://societyandchange.com/journalDetails/501>

#### b) National Level Professional Journals

7. Guha, R. K., Taleb M. A. & Ahmed, K. F. (2023, July-December). Changing Demand for Services in Rural Areas and Responses of union Parishad. The Journal of Local Government, ISSN:2072-0009 Volume 47.1.Page: 21-45 Retrieved from <https://nilg.portal.gov.bd/site/files/aba9a214-a27d-404c-92aa-7ac1e999741d/->

#### Research Study Report

8. Guha, R. K., Taleb, M. A., & Ahamed, K. F. (2023). Role of Rural Local Government in Building My Village My Town. Report No: 272.National Institute of Local Government (NILG).

9. Rahman M. M & Ahmed K.F (2023). Citizen's Participation in the Decision Making Process in Local Government: The case of Union Parishad in Bangladesh (Report No. 277). National Institute of Local Government (NILG).

### **Master Thesis Publication**

10. Ahmed, K. F. (2021). A Study on Vegetable Export for the Economic Development of Bangladesh and Its Entrepreneurial Opportunities for Young Educated Bangladesh People. The Journal of International Institute for Science, Technology and Education (IISTE) Research on Humanities and Social Sciences. Vol.11, No.20, 2021. ISSN 2224-5766 (Paper) ISSN 2225-0484 (Online). Retrieved from <https://www.iiste.org/Journals/index.php/RHSS/article/view/57565?>

### **11. Computer Literacy and Training**

- 1) Proficient in office productivity software, including MS Word, MS Excel, and MS PowerPoint, with practical skills in basic graphics design.
- 2) Hands-on working experience with SAP (Systems, Applications, and Products in Data Processing) during tenure as Assistant Merchandiser at YOUNGONE Corporation (South Korea-based company).
- 3) Practical experience in ERP software while working as Export Sales Management Trainee Officer at PRAN Group, supporting export sales operations and data management.

### **Professional Training and Certifications**

- “E-Service Road Map” Course, 2018 — Access to Information (a2i), Prime Minister's Office, Bangladesh.
- “National Web Portal” Course, 2019 — Access to Information (a2i), Prime Minister's Office, Bangladesh.
- Certificate Course on Excellence in Service Delivery: Developing Leadership in the Public Service — Implemented by Bangladesh Computer Council (BCC) under the ICT Division, organized by \*Military Institute of Science and Technology (MIST), Dhaka, Bangladesh.

### **12. Serving as a Member of Professional Bodies**

1. Global Forum for Sustainable Rural Development
2. Yeungnam University Alumni Association, Republic of Korea.
3. MAA- Lifetime Member of Marketing Alumni Association, University of Dhaka
4. Sports and Cultural Secretary of BARD Faculty.
5. BAA- Lifetime Member of Bangladesh Accounting Association Alumni
6. Lifetime Member of Cumilla Victoria College Accounting Association Alumni
7. Joint Secretary, BARD Officers Association – Served for three consecutive terms (2025–2028), contributing to organizational leadership, member representation, and professional development initiatives.

## 12. References

- a) Dr. Md. Mizanur Rahman  
Director (Research)  
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- b) Dr. Amir Mohammad Nasrullah  
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(Kazi Foyez Ahmed)