



Ministry of Local Government, Rural
Development and Cooperatives
Rural Development and Co-operatives Division
Bangladesh Academy for Rural Development
www.bard.gov.bd



Record Number: 47.63.0000.000.041.33.0276.18.105

Date: 29/04/2025

Office Order

Mr. Azmol Hossain, Office Assistant-Cum-Computer Operator, BARD has been granted Ex-Bangladesh leave from 30 May to 13 June, 2025 or a period of 15 (Fifteen) Days from the actual date of availing the leave for follow up his treatment in India. His leave has been granted on the following terms and conditions:

2. **Terms and Conditions:**

- a. He himself will bear all expenses of this visit. Neither BARD nor the Government of Bangladesh will have any financial responsibility with regard to this foreign visit;
- b. He will not draw any part of his salary in foreign currency;
- c. He will not be allowed to stay abroad more than the approved period;
- d. If there is any day long transit during his journey, he may apply for on-arrival VISA.
- e. While staying abroad, he will not engage himself in any activity subversive of the country or the government.
- f. The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-1) will be applicable for this approval.

3. This order has been issued with the approval of the competent authority.

29-04-2025

Irin Parvin

Director (Administration)

02334400607 (Phone)

02334400406 (Fax)

diradmin@bard.gov.bd

Record Number: 47.63.0000.000.041.33.0276.18.105/1 (13)

Date: 29/04/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Senior Secretary (Foreign Secretary), Ministry of Foreign Affairs, Dhaka.;
2. H.E, The High Commissioner, High Commission of India in Dhaka, Bangladesh.;
3. H.E, The High Commissioner, High Commission of Bangladesh in New Delhi, India.;
4. Director General, Department of Immigration and Passports, E-7, Agargaon, Shere-E-Bangla Nagar, Dhaka-1207.;
5. Director (Project), BARD;
6. Joint Director (Administration), BARD;
7. OC, Immigration, Hazrat Shah Jalal (R.) International Airport, Dhaka;
8. Deputy Director, Passport Office, Cumilla;
9. OC, Immigration, All land ports, Bangladesh.;

10. Accounts Office, BARD, Cumilla;
11. PA to DG BARD, for kind information of Director General, BARD;
12. Mr. Azmol Hossain, Office Assistant-Cum-Computer Operator, BARD and
13. Personal file, /Office copy/Master copy..



A handwritten signature in black ink, located above the date and name.

29-04-2025

Irin Parvin

Director (Administration)