



No. 47.63.0000.041.31.089.92/2133

Date: 14/12/2025

Office Order

Mr. Md. Anamul Hoque, Administrative Officer, BARD has been granted Ex-Bangladesh leave from 21 December, 2025 to 01 January, 2026 or a period of 12th (Twelve) Days from the actual date of availing the leave for his wife's treatment in Singapore. It is noted that he will accompany his wife to her support. His leave has been granted on the following terms and conditions:

2. **Terms and Conditions:**

- He himself will bear all expenses of this visit. Neither BARD nor the Government of Bangladesh will have any financial responsibility with regard to this foreign visit;
- He will not draw any part of his salary in foreign currency;
- He will not be allowed to stay abroad more than the approved period;
- If there is any day long transit during his journey, he may apply for on-arrival VISA.
- While staying abroad, he will not engage himself in any activity subversive of the state or the government.
- According to the Clause 34, Appendix VIII, Rule 234 of BSR (Part-1), leave must begin within 35 days of the date on which it is granted.

- This order has been issued with the approval of the competent authority.

(Irin Parvin)

Director (Administration)

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Copy for kind information and necessary action to (Not according to seniority):

- Senior Secretary (Foreign Secretary), Ministry of Foreign Affairs, Dhaka.
- High Commission of the Republic of Singapore in Bangladesh, Ventura Avenue, 5th Floor, CWN(C)-8/B, Gulshan Ave, Dhaka 1212.
- Bangladesh High Commission Singapore, Jit Poh Building #04-00 & 10-00, 19 Keppel Road, Singapore 089058.
- Director General, Department of Immigration and Passports, E-7, Agargaon, Shere-E-Bangla Nagor, Dhaka-1207.
- Joint Director (Administration), BARD.
- OC, Immigration, Hazrat Shah Jalal (R.) International Airport, Dhaka.
- Deputy Director, Passport Office, Cumilla.
- OC, Immigration, All land ports, Bangladesh.
- Accounts Officer, BARD, Cumilla.
- Mr. Md. Anamul Hoque, Administrative Officer, BARD.
- PA to DG BARD, for kind information of Director General, BARD.
- Personal file/Office copy/Master copy.

Director (Administration)