People's Republic of Bangladesh
President's Office
Public Division
Bangabhaban, Dhaka.
www.bangabhaban.gov.bd

No: 01.009.031.03.01.025.2009- 153 Date: 23 April 2025

Notification

The undersigned is directed to convey Government's approval of Earned leave (ex-Bangladesh) in favour of Ms. Shah Salma, Accounts officer, Public Division, President's office, Bangabhaban, Dhaka for performing Holy Hajj in Saudi Arabia from 14 May 2025 to 12 June 2025 for 30 (thirty) days. This leave is granted under the following terms and conditions:

a) She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;

b) All related expenses of the travel will be borne by herself;

c) The provision of Rule 34 of Appendix VIII of BSR (part-I) is applicable to this approval.

d) She will join her workplace after her return from Saudi Arabia.

By order of the President

sd./-
(Shahadat Hussein)
Senior Assistant Secretary (Admin)
Phone: 02226638204

No: 01.009.031.03.01.025.2009- 153 (11) Date: 23 April 2025

Copy for kind information and necessary action (not according to seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. H.E. Ambassador, Embassy of the Kingdom Saudi Arabia, Bangladesh/ H.E. Ambassador, Embassy of Bangladesh, Riyadh, Saudi Arabia;
3. Director General, Department of Immigration & Passports, Agargaon, Dhaka.
4. Immigration officer, Hazrat Shahjalal International Airport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
6. PS to Secretary, Public Division, President's Office, Bhangabhaban, Dhaka (for kind of information to the Secretary)
7. Chief Account's & Finance officer, President's Office, Hisab Bhaban, Segunbagicha, Dhaka.
8. Assistant Programmer, Public Division, President's Office, Bhangabhaban, Dhaka. **(with request to hosting in Bangabhaban website)**
9. Accounts Officer, Public Division, President's Office, Bhangabhaban, Dhaka.
10. Ms. Shah Salma, Accounts officer, Public Division, President's Office, Bhangabhaban, Dhaka.
11. Office copy/Personal File.

23.04.25
(Shahadat Hussein)
Senior Assistant Secretary (Admin)