People's Republic of Bangladesh
President's Office
Public Division
Bangabhaban, Dhaka.
www.bangabhaban.gov.bd

No: 01.009.031.03.01.025.2009-152 Date: 23 April 2025

Notification

This is to notify that Ms. Shah Salma, Accounts officer, Public Division, President's office, Bangabhaban, Dhaka has been granted Rest and Recreation leave for 15 days from 10 March 2025 to 24 March 2025 or from the commencement of leave. Her Rest and Recreation leave is converted to Ex-Bangladesh leave and she is allowed to visit Saudi Arabia during this leave starting from 29 April 2025 to 13 May 2025 for performing Holy Hajj. This leave is granted under the following terms and conditions:

a) She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;

b) All related expenses of the travel will be borne by herself;

c) The provision of Rule 34 of Appendix VIII of BSR (part-I) is applicable to this approval.

By order of the President,

(Shahadat Hussein)
Senior Assistant Secretary (Admin)
Phone: 02226638204

No: 01.009.031.03.01.025.2009-152(11) Date: 23 April 2025

Copy for kind information and necessary action (not according to seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. H.E. Ambassador, Embassy of the Kingdom Saudi Arabia, Bangladesh/ H.E. Ambassador, Embassy of Bangladesh, Riyadh, Saudi Arabia;
3. Director General, Department of Immigration & Passports, Agargaon, Dhaka.
4. Immigration officer, Hazrat Shahjalal International Airport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
6. PS to Secretary, Public Division, President's Office, Bhangabhaban, Dhaka (for kind of information to the Secretary)
7. Chief Account's & Finance officer, President's Office, Hisab Bhaban, Segunbagicha, Dhaka.
8. Assistant Programmer, Public Division, President's Office, Bhangabhaban, Dhaka. **(with request to hosting in Bangabhaban website)**
9. Accounts Officer, Public Division, President's Office, Bhangabhaban, Dhaka.
10. Ms. Shah Salma, Accounts officer, Public Division, President's Office, Bhangabhaban, Dhaka.
11. Office copy/Personal File.

23.04.25

(Shahadat Hussein)
Senior Assistant Secretary (Admin)