



Bangladesh Agricultural Development Corporation

Krishi Bhaban

49-51, Dilkusha Commercial Area, Dhaka-1000

(Establishment Division)

www.badc.gov.bd

Number: 12.203.031.12.04.473.2010-549

Date: 02 April 2026

Office Order

According to the office order No. 12.00.0000.027.25.026.2026.61, date: 15 March 2026 of the Ministry of Agriculture (Input-1), Mahmuda Rahman (ID No-040008; Passport No- A00025386), Manager (Finance), Finance Division, BADC, Dhaka has been granted Government's approval of earned leave (Ex-Bangladesh) to travel Saudi Arabia for 45 (forty five) days starting from 20 April 2026 to 03 June 2026 or the date of commencement of leave. This leave is granted for the purpose of performing the holy Hajj in Saudi Arabia under the following terms and conditions:

- a. She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
 - b. She will have to inform the Ministry through proper channel after return;
 - c. All related expenses of the travel will be borne by Mahmuda Rahman (ID No-040008; Passport No- A00025386), Manager (Finance), Finance Division, BADC, Dhaka;
 - d. She will not be allowed to stay abroad more than the approved period;
 - e. Her husband Abu Sadeque Mohammad Alim (Passport No- A12519180) will accompany her during the travel.
02. She can travel outside Bangladesh (Saudi Arabia) after informing to the appropriate authority and handing over her responsibilities through internal management/arrangement.
03. This order is issued with the approval of the competent authority.

4/ 02.4.2026

(Abu Zafar Rashed)

Secretary

BADC, Dhaka.

Phone: 02-223384359

e-mail: secretary@badc.gov.bd

Number: 12.203.031.12.04.473.2010-549

Date: 02 April 2026

Copy forwarded for kind information and necessary action to (not according to seniority):

1. Director General, Immigration and Passport Department, E-7, Agargoon, Sher-E-Bangla Nagar, Dhaka-1207.
2. Member Director (Fertilizer Management/Finance/Seed & Horticulture/Minor Irrigation), BADC, Dhaka.
3.
(Head of the concerned Division/Offices/Project Directors/Program Directors)
4. Controller of Accounts, BADC, Dhaka.
5. General Manager (Finance/Fertilizer Management/Seed/Horticulture/Jute Seed/ASC), BADC, Dhaka.
6. Officer Incharge (Immigration),
7. Computer Programmer, ICT Cell, Monitoring Division, BADC, Dhaka (with request to publish in BADC's website).
8. Assistant Controller of Accounts (PC/CPF/Insurance), BADC, Dhaka.
9. Mahmuda Rahman, Manager (Finance), Finance Division, BADC, Dhaka.
10. Private Secretary to the Chairman, BADC, Dhaka.
11. Assistant Personal Officer of the Secretary, BADC, Dhaka.
12. Office copy .

Z.A. 2.4.26

(Md. Zulfiquar Ali)
Joint Director
BADC, Dhaka.