



## Bangladesh Agricultural Development Corporation

Krishi Bhaban

49-51, Dilkusha Commercial Area, Dhaka-1000

(Establishment Division)

www.badc.gov.bd.

Number: 12.203.031.13.05.1389.2011-418

Date: 08 March 2026

### Office Order

According to the office order No. 12.00.0000.027.25.027.2026-44, dated: 25 February 2026 of the Ministry of Agriculture (Input-1) Mst Jaitun Naher (ID No-020268, Passport No-E00178631), Deputy Manager (SD), Seed Distribution Division, BADC, Dhaka has been granted the Government's approval of earned leave (Ex-Bangladesh) to travel Saudi Arabia for 45 (forty five) days starting from 18 April 2026 to 01 June 2026 or from the date of commencement of leave. This leave is granted for the purpose of performing the holy Hajj in Saudi Arabia under the following terms and conditions:

- She will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
  - She will have to inform the Ministry through proper channel after return;
  - All related expenses of the travel will be borne by Mst Jaitun Naher (ID No-020268, Passport No-E00178631), Deputy Manager (SD), Seed Distribution Division, BADC, Dhaka;
  - She will not be allowed to stay abroad more than the approved period;
  - Her husband Mir Enamul Haque (Passport No-E00178630) will accompany her during the travel;
  - The provision of Rule 34 of Appendix VIII of BSR (part-1) will be applicable for this approval.
02. A S M Khairul Hasan, Deputy Manager (SD), Seed Distribution Division, BADC, Dhaka will be acting as Mst Jaitun Naher, Deputy Manager (SD), Seed Distribution Division, BADC, Dhaka as additional charge during her vacation.
03. This order is issued with the approval of the competent authority.

08.3.2026

(Abu Zafar Rashed)  
Secretary

BADC, Dhaka.

Phone number: 02223384359

e-mail:secretary@badc.gov.bd

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### Copy forwarded for kind information and necessary action to (not according to seniority):

- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Member Director (Seed & Horticulture), BADC, Dhaka.
- Controller of Accounts, BADC, Dhaka.
- General Manager (Finance/Fertilizer Management/Seed/Horticulture/Jute Seed/ASC), BADC, Dhaka.
- .....  
(Head of the concerned Division/Offices/Project Directors/Program Directors)
- A S M Khairul Hasan, Deputy Manager (SD), Seed Distribution Division, BADC, Dhaka.
- Mst Jaitun Naher (020268), Deputy Manager (SD), Seed Distribution Division, BADC, Dhaka.
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- Computer Programmer, ICT Cell, Monitoring Division, BADC, Dhaka (with request to publish BADC's website).
- Regional Controller of Accounts (RCA), BADC, .....
- Private Secretary to the Chairman, BADC, Dhaka.
- Assistant Controller of Accounts (CPF/PC/Insurance), BADC, Dhaka.
- Assistant Personal Officer of the Secretary, BADC, Dhaka.
- Office copy.

8.3.26  
(Md. Zulfiqar Ali)  
Joint Director  
BADC, Dhaka.