



Bangladesh Agricultural Development Corporation

Krishi Bhaban

49-51, Dilkusha Commercial Area, Dhaka-1000.

(Establishment Division)

www.badc.gov.bd.

Number: 12.06.031.13.06.3097.2016.3317

Date: 30 December 2025

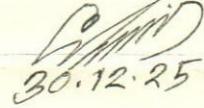
Office Order

According to the office order No. 12.00.0000.027.25.019.2024.363, date: 14 December 2025 of the Ministry of Agriculture (Input-1 Branch), Murshida Akter (ID No: 020468, Passport No: A20541941) Assistant Director, Seed Processing Center, BADC, Gazipur has been granted Government's approval of earned leave (Ex-Bangladesh) to travel Saudi Arabia from 22 December 2025 to 05 January 2026 or from the date of commencement of leave. This leave is granted for the purpose of performing the holy Umrah Hajj in Saudi Arabia under the following terms and conditions:

- a. She will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- b. She will have to inform the Ministry through proper channel after return;
- c. All related expenses of the travel will be borne by Murshida Akter (ID No: 020468, Passport No: A20541941), Assistant Director, Seed Processing Center, BADC, Gazipur;
- d. She will not be allowed to stay abroad more than the approved period;
- e. Her husband Md Helal Uddin (Passport No: A20643224) & Daughter Taieba Tanzim Anuva (Passport No: A20643263) & Son Abeyaz Absar (Passport No: A20643264) will accompany her during the travel;

02. During her visit Mrs. Shahana Sultana, Deputy Assistant Director, Seed Processing Center, BADC Gazipur will perform the routine duties of Murshida Akter, Assistant Director, Seed Processing Center, BADC, Gazipur.

03. This order is issued with the approval of the competent authority.


30.12.25

(Md. Shahin Mia)
Deputy Director
BADC, Dhaka

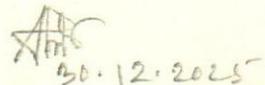
Phone number: 02223385771
e-mail: dd1est.badc@gmail.com

Number: 12.06.031.13.06.3097.2016.3317

Date: 30 December 2025

Copy forwarded for kind information and necessary action to (not according to seniority):

1. Director General, Immigration and Passport Department, E-7, Agargoan, Shere Bangla Nagar, Dhaka-1207.
2. Member Director (Seed & Horticulture), BADC, Dhaka.
3.
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(Head of the concerned Division/Offices/Project Directors/Program Directors)
4. Controller of Accounts, BADC, Dhaka.
5. General Manager (Finance/Fertilizer Management/Seed/Horticulture/Jute Seed/ASC), BADC, Dhaka.
6. Project Director, Seed Processing Center, BADC, Dhaka.
7. Officer Incharge (Immigration),
8. Deputy Director, Seed Processing Center, BADC, Gazipur.
9. Computer Programmer, ICT Cell, Monitoring Division, BADC, Dhaka (with request to publish in BADC's website).
10. Regional Controller of Accounts (RCA), BADC, Tangail.
11. Murshida Akter, Assistant Director, Seed Processing Center, BADC, Gazipur.
12. Private Secretary to the Chairman, BADC, Dhaka.
13. Assistant Personal Officer of the Secretary, BADC, Dhaka.
14. Office copy.


30.12.2025

(Shahana Sultana Ruma)
Assistant Director
BADC, Dhaka